

TOWN OF KENNEBUNK
SELECT BOARD - ORDINANCE REVIEW SUBCOMMITTEE
MONDAY, NOVEMBER 24, 2025 – 9:00 AM
KENNEBUNK TOWN HALL, ROOM 300
MINUTES/NOTES

1. Call to Order

On November 24, 2025 at 9:02 a.m., a meeting of the Ordinance Review Subcommittee was called to order.

Attendance - Ordinance Subcommittee Members/Select Board members:

Present: Miriam Whitehouse, Lisa Pratt, Kortney Nedeau

Others Present: Town Manager Bryan Laverriere, Community Development Director Chris Osterrieder, Finance Director Kayla Tierney, Deputy Finance Director Kris Fogg, Police Deputy Chief Eric O'Brien, and members of the public.

2. Timeline for June 2026 Annual Town Meeting [view timeline \(PDF\)](#)

3. Discuss Proposed Changes to the Beach Parking Permits 2-5 [view proposed changes \(PDF\)](#)

The Finance Director reviewed the proposed changes, including these major items:

1. Layout
 - a. Updated the Purpose and added a definition section
2. Change from tax-bill model to a vehicle registration model
3. Time Period
 - a. Proposing to capture Memorial Day
 - b. Kept September 15th for discussion but this can be extended as well.
4. Sticker Model
 - a. There will be no physical permit given as it will be tied to license plate numbers
 - b. In using Passport, an email confirmation and a 'pass' will be emailed but not necessary to put on the car dashboard.

After reviewing the proposed changes, the dates were adjusted to May 15 to September 15. They also agreed to move this to the full Select Board for their review.

4. Future Meeting Items

- Parking on Winter Street
- Street and Sidewalk Excavation Ordinance, Section 8, Section 3 Bond [view Ordinance \(PDF\)](#)
- Street Design & Construction Standards Ordinance, Section 8 [view Ordinance \(PDF\)](#)
- Emergency Management Ordinance

Concerns of parking on Winter Street were brought forward by two residents of the street.

5. Upcoming Meeting Dates

- A future meeting date was not selected.

6. Adjourn - The meeting was adjourned at 10:29 a.m.

[View previous agendas and minutes](#)

Minutes/Notes by Town Manager Bryan Laverriere