

Town of Kennebunk,
Maine



**West Kennebunk Village Committee
Meeting Minutes**

October 13, 2022

Time (6:00 p.m.) Meeting

Location Dorothy Stevens Center,
West Kennebunk, Maine

Call to Order

The meeting was called to order at 6:05 p.m. by Rebecca Manikian.

Members present: Rebecca Manikian, Johnathan Malloy, Barbara Weeman and Carly Traub

Members absent: Daniel Guay

Others Present: Select Board Member Sally Carpenter and Parks and Rec Director Bill Reichl

Meeting Discussion:

1. Meeting Minutes from September 2022 meeting approved
 - a. Rebecca motioned; Jonathan Seconded, Vote: 4 in favor 0 against
2. Old Business:
 - a. West Kennbunk Playground
 - i. Sally Carpenter was invited to assist the Committee to hear the Committee's concerns about the state of the playground and facilitate dialogue with the appropriate town department on possibly address those concerns. She stated that she had viewed the playground prior to the meeting and offered to put us in contact with the Director of Public Works.
 - b. Rental of Dorthy Stevens Center
 - i. Barbara had questions about renting the Dorthy Stevens Center and if the Town was still allowing people to rent the building. Bill Reichl confirmed

that they are renting the building and want to move to a more sophisticated reservation system soon, but people still need to call to rent the space.

c. Craft Fair 2022

i. Communication regarding the event

1. Carly sent emails to several news outlets
2. Rebecca to follow up with Town and Tourist
3. Barbara is going to contact Tammy Wells at the Post
4. Members of the Committee are going to put up flyers around Town
5. Johnathan is going to talk to the appropriate person at the Town about getting our event and our need for more crafters on the Town's Instagram account

ii. Crafters

1. We have 3 confirmed crafters and 3 unconfirmed crafters
2. Barbara to talk to Linda at the Town who runs the makers market at Waterhouse for a list of her crafters so we can reach more people.
3. Rebecca to reach out to crafters regarding setup details

iii. Food/Luncheon

1. Members of the Committee agreed that we would not be doing a luncheon this year due to lack of time to plan and capacity
2. We will have a table of baked goods, coffee and other beverages with a suggested donation to the WKVC

d. Thanksgiving Dinner

i. Members of the Committee discussed different options for serving the meal but decided that we should advertise a seated meal with take-out and delivery options available

ii. Rebecca to work with Town to get new posters made for the event based on a poster she had made up for previous years

iii. Food:

1. Turkeys

- a. We did not have enough turkey last year but this was probably because too much Turkey was served per person
- b. Barbara to request additional turkeys from Cummings Market this year

2. Potatoes, Carrots, Squash, Turnip, Onion, Stuffing, Cornbread, Cranberry Sauce, Desserts and Drinks

- a. Barbara to reach out to everyone on her list from previous years regarding food donations

iv. Meal Preparation - November 23rd

1. Volutneers to bring their own knives, cutting boards and peelers

2. Usually prepare the food earlier on the day before the event but the Stevens Center was rented out in the morning- Rebecca to confirm that we cannot utilize the Stevens Center earlier on 11/23
3. Desserts to be made by volunteers
- v. Communicating the event to the public and remaining items are tabled until next meeting
- e. Christmas Tree Lighting
 - i. Members of the Committee to reach out to Diane and David Holmes regarding donation of a tree
 - ii. Other details are tabled until next meeting
3. No New Business

Meeting Adjourned at 7:30 p.m.

Signed by:



Committee Secretary

Date: October 13, 2022