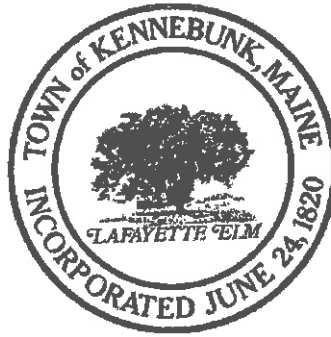


# Town of Kennebunk, Maine



## Historic Preservation Commission

### MEETING MINUTES

September 27, 2023

In Person Meeting, 3<sup>rd</sup> Floor, Town Hall, 1 Summer Street, Kennebunk

- 1. Call to Order:** Chair and presiding officer Frances Smith called the meeting to order on August 23, 2023 at 6:40pm at Town Hall, Room 306, 3<sup>rd</sup> Floor, 1 Summer Street, Kennebunk. The meeting was held in-person. It was delayed because a quorum was not initially present. Those in attendance with a quorum were:

**Present:** Frances Smith [Chair], Barbara Fleshman [Vice Chair], and Paul Bevacqua [Member],

**Absent:** Maria Kyriakides [Member], Stephen Dalzell [Alternate], and James Cartwright [Alternate];

**Also Present:** Kevin Therrien [Select Board Liaison].

F. Smith introduced the members in attendance. She stated, for the record, that this was a public hearing at which all present had the right to hear all that was said and view all exhibits submitted unless the Board specifically voted to go into Executive Session. She asked that the Commission be notified if anyone could not see or hear.

The presiding officer further stated for the record that the meeting would be conducted in accordance with the published agenda. The Commission, she stated, is guided by the Town of Kennebunk's "*Historic Preservation Overlay District Design Guidelines*" as well as the U.S. Secretary of Interior's "*Standards for the Treatment of Historic Properties and Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings*".

- 2. Continued/Supplemental Applications**

#### **Application 23-H-29**

Property owner(s): Lori Wears [125 Summer Street]

Property owner(s): Carl Haskell [121 Summer Street]

Applicant(s): Lori Wears  
Property: 121 Summer Street  
Application Date: August 23, 2023  
Summary: After the fact tree removal and replacement

This hearing was continued from September 13, 2023 as the applicant had not been in attendance. However, the applicant came before the Commission at this September 27<sup>th</sup>, 2023 meeting. She explained that she had inadvertently removed a tree on the property line of 121 and 125 Summer Street which overhung her property. She sought post-fact acknowledgement of the removal and approval to replace it.

At its previous September 13<sup>th</sup> meeting, the HPC had briefly discussed the application and asked for: (1) specification of the number and kinds of tree(s) that had been removed; (2) specification of the kind of replacement to be planted; (3) attendance of the representative or her proxy to answer any questions which the Commission might have; and (4) confirmation of the prior HPC approvals granted for tree plantings at 121 Summer Street. The applicant had been advised of these points.

Ms. Wears confirmed that only one tree had been removed. An investigation of prior approvals for 121 Summer Street showed that "white pine" trees had previously been authorized by the HPC in 2005.

**Motion: Move to approve Application 23-H-29 and approve the replacement of the tree with one Eastern white pine.**

Moved: P. Bevacqua

Second: B. Fleshman

**Vote: Roll call vote, 3 votes in favor, none opposed; the motion carried.**

### **3. New Applications**

There were none.

### **4. Old Business**

There was none.

### **5. Memorium**

F. Smith then called on attendees to observe a minute of silence in honor of Judee Jandreau, an HPC member who had passed away during the week.

### **6. Minutes of Prior Meetings**

F. Smith next initiated a review of the minutes of the HPC's August 23, 2023 and September 13, 2023 meetings.

**Motion: To approve the minutes of the August 23, 2023 meeting.**

Moved: P. Bevacqua

Second: B. Fleshman

**Vote: Roll call vote, 3 votes in favor, none opposed; the motion carried.**

**Motion: To approve the minutes of the September 13, 2023 meeting.**

Moved: P. Bevacqua  
Second: B. Fleshman  
Vote: Roll call vote, 3 votes in favor, none opposed; the motion carried.

**7. Adjournment**

There being no further business, F. Smith declared the meeting adjourned at 6:52pm/.

**Motion: To adjourn the meeting.**

Moved: P. Bevacqua

Second: B. Fleshman

**Vote: Roll call vote, 3 votes in favor, none opposed; the motion carried.**

Respectfully submitted by,  
J. Schlagheck, Clerk

Adopted by the Commission in its meeting of \_\_\_\_\_  
DATE

Signed by,

  
\_\_\_\_\_  
HISTORIC PRESERVATION COMMISSION