

**KENNEBUNK SELECT BOARD
SPECIAL MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2022 – 5:30 P.M.
IN PERSON, 3rd FLOOR MEETING ROOM**

This meeting was held in person and televised on Cable TV Channel 5.
It is available for public viewing at any time at *TownHallStreams.com*.

1. Call to Order

The meeting was called to order at 5:30 pm by Chair Shiloh Schulte.

Select Board members

Present: Select Board Members Shiloh A. Schulte [Chair], Lisa J. Pratt [Secretary], Sally A. Carpenter, Leslie G. Trentalange, Miriam J. Whitehouse and William Ward, Jr. (Ward joined the meeting at 5:42pm)

Absent: Kortney Nedeau (Vice)

Also Present: Michael Pardue (Town Manager), Jeri Sheldon (HR Director), Alyssa Tibbetts (Town Attorney) and Mark McDaniel (Strategic Government Resources Representative)

2. Executive Session - Consultation between the Board and its attorney concerning the legal rights and duties of the Board, pending or contemplated litigation, settlement offers and matters where the duties of the Town Attorney to the Board pursuant to the code of professional responsibility clearly conflict with the Freedom of Access Act or where premature general public knowledge would clearly place the Town at a substantial disadvantage, with the Town Manager, Human Resources Director, Strategic Government Resources Representative and the Town's Legal Counsel. 1 M.R.S.A. Sec. 405(6)(E).

Motion: To enter into executive session, with the Town Manager, Human Resources Director, and Strategic Government Resources Representative pursuant to 1 MRSA Sec. 405(6)(E), to consult with the Town Attorney concerning the legal rights and duties of the Board, pending or contemplated litigation, settlement offers and matters where the duties of the Town Attorney to the Board pursuant to the code of professional responsibility clearly conflict with the Freedom of Access Act or where premature general public knowledge would clearly place the Town at a substantial disadvantage.

Moved: L. Pratt

Seconded: S. Carpenter

Vote: Show of hands vote. 5 votes in favor, 0 opposed; 2 absent (Nedeau, Ward), the motion passed.

The Board exited the executive session at 7:12 pm.

Upon exiting executive session, the Board had nothing to report

3. Review the Town of Kennebunk, Select Board, Remote Meeting and Participation Policy

Due to a recently published York County EMA Situation Report showing York County as having a COVID-19 designation of "Medium" (Yellow), the Board will discuss their Remote Meeting and Participation Policy as adopted on September 9, 2021.

The Board determined that it is best, for now, to abide by the previously agreed upon criteria: if York County designates as "red" or "yellow" for COVID-19 transmission rates, the Select Board will move to a remote meeting platform, pending hybrid format being available.

4. Adjournment

There being no additional comments or topics for discussion, the Chair adjourned the meeting at 7:36 pm.

Motion: To adjourn the meeting.

Moved: S. Carpenter

Seconded: W. Ward, Jr.

Vote: Show of hands vote. 6 votes in favor, 0 opposed; 1 absent (Nedeau), the motion passed.

Respectfully submitted by,
K. Nolette, Town Manager's Administrative Assistant

Adopted by the Board in the meeting of _____,

9.10.22
DATE OF MEETING

Signed by

Select Board Member:

[Handwritten Signature]
SIGNATURE

Lisa Pratt
NAME IN PRINT