

Select Board: NO QUORUM (no votes taken)
Budget Board: Official Minutes of the Budget Board

**KENNEBUNK SELECT BOARD & BUDGET BOARD
JOINT SPECIAL MEETING MINUTES
TUESDAY, AUGUST 23, 2022 – 6:30 P.M.
IN PERSON, 3rd FLOOR MEETING ROOM**

This meeting was held in person and televised on Cable TV Channel 5.
It is available for public viewing at any time at TownHallStreams.com.

1. Call to Order

The meeting was called to order at 6:30 pm by Secretary Lisa Pratt.

Select Board members (NO QUORUM):

Present: Lisa Pratt (Secretary), Sally Carpenter, Miriam Whitehouse **NO QUORUM**

Absent: Shiloh Schulte (Chair), Kortney Nedeau (Vice), Leslie Trentalange, William Ward, Jr.

Budget Board members:

Present: Deborah Beal (Chair), John Costin (Vice), Thomas Wellman (Secretary), Richard Morin, Dan Sayre

Absent: Christopher Cluff, Robert Fiore

Also Present: Michael Pardue (Town Manager), Joel Downs (Finance Director), Merton Brown (Town Clerk), Jeri Sheldon (HR Director), Christopher Osterrieder (Director of Community Development), Bryan Laverriere (Public Services Director), Robert MacKenzie (Police Chief), Justin Cooper (Fire Chief), John Brady (EMS Division Chief)

2. Discuss Items for the November 8, 2022 Ballot

- Public Safety MainePERS plan change (from Special Plan 2C to 1C) [View supporting material \(PDF\)](#)

Finance Director Joel Downs opened the topic matter and then turned the discussion over to Chief MacKenzie and Chief Cooper to speak on retention and recruitment.

Members of both boards spoke in response to the presentations, asking a variety of questions.

Since the Select Board did not have a quorum, no Select Board votes were taken.

Budget Board members voted as follows:

Motion: To approve and recommend the change for participating public safety employees retirement from MainePERS special plan 2C to plan 1C, to be funded for the six-month period of January 2023 through June 2023 by using \$79,662 of General Fund Balance.

Moved: T. Wellman

Seconded: R. Morin

Vote: Show of hands vote, 5 votes in favor, 0 opposed, 2 absent (Cluff, Fiore); the motion passed.

- Second half of ARPA funds received [View supporting material \(PDF\)](#)

Finance Director Joel Downs provided an overview of Tranche #1 and #2 of the SLFRF/ARPA funds. Downs responded to a variety of questions posed by the boards.

Since the Select Board did not have a quorum, no Select Board votes were taken.

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Budget Board members voted as follows:

Motion: To authorize and recommend the Select Board to spend the second tranche of ARPA funds received for \$614,604.07 after Special Town Meeting approval.

Moved: T. Wellman

Seconded: R. Morin

Vote: Show of hands vote, 2 votes in favor (Wellman, Morin), 3 opposed (Costin, Beal, Sayre), 2 absent (Cluff, Fiore); **THE MOTION FAILED.**

- LD 1 increase [View supporting material \(PDF\)](#)

Finance Director Joel Downs provided a history of LD 1 calculations and offered his forecast for the future.

Since the Select Board did not have a quorum, no Select Board votes were taken.

Budget Board members voted as follows:

Motion: To recommend increasing the LD 1 cap by an amount of \$2,500,000.

Moved: T. Wellman

Seconded: D. Sayre

Vote: Show of hands vote, 5 votes in favor, 0 opposed, 2 absent (Cluff, Fiore); the motion passed.

3. Discuss FY22-23 Budget-Approved Items and Supply Chain Issues

- Ambulance
Chief Brady spoke regarding challenges associated with acquiring an ambulance. The next ambulance we anticipate purchasing is predicted to take 2 years for delivery.
- Fire Ladder Truck
Chief Cooper spoke on specifics related to this piece of equipment.
- Plow/Dump Truck
Public Services Director Bryan Laverriere spoke to the cost increase and time (delivery) delay for this piece of equipment.
- Paving
Public Services Director Bryan Laverriere stated costs are rising for paving. We may have cost overruns and/or need to reduce work scope.
- Sanford Regional Communications Center Dispatch Contract
The contract received proposes a 19% increase in year one.
- Select Board Purchasing Policy changes [View supporting material \(PDF\)](#)
Finance Director Joel Downs recommends the following changes:
 - Section II to \$2,500
 - Section III to \$100,000

J. Costin recommends a review of the Section on “sole sourcing” – needs more clarification.

4. Hear an Update on FY20-21 and FY21-22 [View supporting material \(PDF\)](#)

Finance Director Joel Downs led attendees through an extensive packet of information.

5. Any Other Business - None

6. Adjournment

There being no additional comments or topics for discussion, the Budget Board adjourned the meeting at 8:59 pm.

Motion: To adjourn the meeting.

Moved: T. Wellman

Seconded: R. Morin

Vote: Show of hands vote, 5 votes in favor, none opposed, 2 absent (Cluff, Fiore); the motion passed.

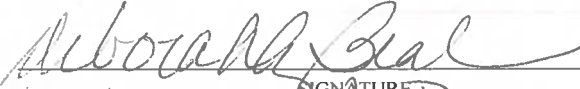
Approval of Minutes:

Select Board – no quorum; minutes do not need to be approved by Select Board.

Budget Board – the Budget Board will approve these minutes at their next meeting.

Respectfully submitted by,
K. Nolette, Town Manager's Administrative Assistant

Adopted by the Budget Board at their meeting on 9/20/22
DATE OF MEETING

Signed by
Budget Board Member: 
SIGNATURE
Deborah A Beal
NAME IN PRINT