

**KENNEBUNK SELECT BOARD
WORKSHOP MINUTES/NOTES
TUESDAY, MAY 3, 2022 – 6:30 P.M.
TOWN HALL, ROOM 301**

1. Call to Order

The meeting was called to order at 6:35pm by Chair L. Blake Baldwin.

Select Board members:

Present: L. Blake Baldwin (Chair), Sally Carpenter, Frank Paul, Lisa Pratt and William Ward, Jr.

Absent: Shiloh Schulte (Vice Chair), Kortney Nedeau (Secretary)

Also Present: Michael Pardue (Town Manager), Joel Downs (Finance Director), Chris Osterrieder (Community Development Director) and Attorney Durward Parkinson

2. Discuss the Charter Review Process

Attorney Durward Parkinson provided information regarding a “Charter Revision” vs “Charter Amendment.”

Attorney Parkinson explained the “power” of a Select Board and Town Counsel – we also could provide for a hybrid model – Town Counsel with Town meetings budget approval.

Attorney Parkinson explained meeting facilitation and the process for effective meetings. He also explained the term “codification”.

Susan Bloomfield asked about background work that can be done.
What would be the timeline to transition to new form of government?

Christian Babcock asked about the six members reference prescribed by law. Yes, must have six per law.

John Costin spoke of the budget in 2009 – will offer to identify for future reference.

Susan Bloomfield asked about the type of person the Select Board would consider appointing.

View supporting material:

[Municipal Charters Information – provided by Attorney Parkinson \(PDF\)](#)

[Current Town Charter \(PDF\)](#)

3. Adjournment

At 7:20 pm, the workshop concluded.

Notes by Michael Pardue, Town Manager