

**TOWN OF KENNEBUNK
CONSERVATION AND OPEN SPACE PLANNING COMMISSION
REGULAR MEETING 4/24/23
MINUTES**

CALL TO ORDER

On April 24, 2023 at 6:30 p.m., the meeting was called to order.

PRESENT: Grace Cain, Mark Gillis, Mark Kerr, Jen Lyons, Jennifer Shack, Sally Tabor

GUESTS: Chris Osterrieder, Karen Winton

APPROVE MINUTES

The minutes for April 24 were approved.

TRANSPORTATION INFRASTRUCTURE

At our last meeting, we determined that the first step in developing a “master plan” for a trail, pedestrian and cycling network was to create a GIS map. Winton and Osterrieder determined that the map would fit into the town’s GIS budget, but that before the funds could be requested the Conservation Commission needs to write a request outlining the purpose of the mapping project and who would be involved among other items. We will complete this task at our next meeting.

During discussion, we agreed that the map should include water access. It should also be broad in scope so that it can be used for multiple purposes.

OUTREACH

The Kennebunkport Conservation Commission is hosting a native plant potting event at Black Rock Farm on May 20. The Kennebunk Conservation Commission is sponsoring the event. The Planetears of Southern Maine will be staffing a table during the May Day celebration. They are looking for volunteers to help out.

SITE PLANS/ DEVELOPMENTS

We discussed two site walks:

- 135 Port Road restaurant: Gillis attended the site walk. He said the main focus for the parking lot was on reducing storm water flow into the wetlands, for which the applicant was improving the quality of the vegetation. He said there is a steep drop off behind the building, but that this wasn’t a main wetland concern. This area was to be improved, as the plan called for the removal of two parking spaces in order to construct a deck. Based on this assessment, we have no other comment.
- Jeffreys Way driveway: Cain and Tabor attended this site walk. They noted that accessing the lot via the neighbor’s driveway would affect more wetland than constructing a separate drive. They also noted that although it had been dry, there were a number of pools on the property. Based on this, we will write a memo confirming the need for a vernal pool survey.

We also reviewed a request to change the zone for 24 Forest Hill Lane. A wetland survey indicated the boundary of the coastal wetlands was further from the lot in question than on the town’s wetlands map. After reviewing the application, we have no comment.

OTHER COMMITTEES/PROJECTS

Kerr reported that the CAP Task Force would be disseminating a survey to town residents starting 4/28. Shack noted that the Kennebunk River Watershed Steering Committee would be meeting on 4/27.

OTHER BUSINESS

Gillis and Kerr will be trained on May 2 to conduct river water sampling.

The next meeting will be on May 1.

The meeting adjourned at 7:45 pm.