

MINUTES/NOTES

TOWN OF KENNEBUNK SELECT BOARD - FINANCE SUBCOMMITTEE

**TUESDAY, APRIL 5, 2023 - 6:30 P.M.
KENNEBUNK TOWN HALL – ROOM 300 and via ZOOM**

1. Call To Order

On April 5, 2023 at 6:40 p.m., a meeting of the Finance Subcommittee was called to order.

Those in attendance were:

Select Board Subcommittee Members: Leslie Trentalange and William Ward, Jr.

Town Staff: Town Manager Heather Balser, Finance Director Kayla Tierney, Public Services Director Bryan Laverriere, Chief Robert MacKenzie and Town Clerk Merton Brown

Subcommittee Member Shiloh Schulte was absent.

2. Discuss a Purchase and Sale Agreement for Police K-9 “Otto” to the Town of Cumberland

The Police Department recommends the Town of Kennebunk enter into a Purchase and Sale Agreement with the Town of Cumberland as it relates to the sale of Otto, our dual-certified Police Canine (K-9).

Otto’s handler has accepted a conditional offer of employment with the Cumberland Police Department, and given the length of time (four years) the handler has had Otto, and given Otto’s remaining service life (estimated to be approximately 3.5 years), a change in handler is not recommended. The negotiated purchase price is \$15,000, which has been agreed to by the Town of Cumberland and tentatively been approved by the Town of Kennebunk pending Select Board approval. The price was based on the original cost of \$8,500 for Otto, current K-9 equipment depreciated at approximately \$2,000, with the remaining \$4,500 from time invested in Otto’s training.

Meeting Discussion:

The Subcommittee discussed a purchase and sale agreement with the Town of Cumberland as it relates to the sale of Otto, the Town’s dual-certified Police Canine (K-9). Otto’s’ handler has accepted a conditional offer of employment with the Cumberland Police Department and given the length of time the handler has had Otto, and given Otto’s remaining service life, a change in handler is not recommended. The negotiated price is \$15,000 to be made in 2 payments.

The Subcommittee recommended approval of the purchase and sale agreement and directed staff to bring to the Select Board on April 13, 2023 for final consideration.

3. Discuss the Sale of the Harbormaster’s Zodiac Boat

The Harbormaster’s new boat will be received shortly and we are looking to dispose of the current Zodiac boat. This item may be above the \$3,000 threshold as noted in the Town’s Purchasing Policy (Section VI, Item 2a) below.

Staff will advertise and sell this item on GovDeals, the online marketplace that provides services for the sale of surplus assets to the public. The Town’s Bids and Purchases webpage will direct viewers to www.govdeals.com. This is the same approach we have used in the past when selling surplus vehicles and equipment.

Meeting Discussion:

The Subcommittee discussed this item and approved the item to be advertised for sale on GovDeals.com.

4. Adjourn

The meeting was adjourned at 7:10 p.m.

Minutes/Notes by Heather Balseer, Town Manager