

MINUTES/NOTES

**TOWN OF KENNEBUNK
SELECT BOARD SUBCOMMITTEE
PAY-AS-YOU-THROW (PAYT), RECYCLING & TRANSFER STATION REVIEW**

**TUESDAY, APRIL 5, 2023 - 6:00 P.M.
KENNEBUNK TOWN HALL, ROOM 300**

1. Call to Order

On April 5, 2023 at 6:01 p.m., a meeting of the PAYT, Recycling & Transfer Station Review Subcommittee was held.

Those in attendance were:

Select Board Subcommittee Members: Lisa Pratt, William Ward, Jr. and Miriam Whitehouse

Town Staff: Town Manager Heather Balsler, Finance Director Kayla Tierney, Public Services Director Bryan Laverriere and Town Clerk Merton Brown

2. Discuss Contract end date for Casella: 6/30/2025

Options:

- a. Negotiate 5-year renewal of current contract (contract does allow this)
- b. Prepare bid to send out

3. Discuss PAYT bag usage (user fee vs. taxes)

4. Discuss purchase of annual PAYT bags

5. Discuss increase in PAYT bag pricing

FY22/23:

Total PAYT revenue to date:	\$390,032.00
Estimated Year End PAYT revenue:	\$585,200.00
Estimated Year End Expenditure:	\$644,733.60
Estimated Loss – FY22/23:	-\$59,533.60

2023 Tipping fee \$80.50

2024 Tipping fee \$81.50

PAYT bag price increase for 2023: Medium - \$50.55/case +\$3.05/over last year

Large - \$76.70/case +\$4.70/over last year

August 2022 – Bought: 457 cases – Medium 423 cases – Large

To Date Sold: 345 cases – Medium 295 cases – Large

Current inventory is sufficient through August 2023.

Meeting Discussion:

Subcommittee discussed the agenda items above briefly, responded to questions on timing, budgets and potential costs. Discussed current contract specifics and pros and cons for renewal versus bid, and current market conditions. Also discussed current bag fees, PAYT revenue, expense, projected loss, price increases and possible tax impact versus bag fee. Members of the public were in attendance at the meeting and participated in the discussion and provided feedback/insight on agenda items.

Staff was directed to bring a bag fee increase to the Select Board for consideration as a result of the current projected deficit. Bag fees have not been raised since 2018. Staff was also directed to reach out to the current contractor regarding renewal opportunities. Staff will schedule the next meeting in June to bring back any information on renewal, timeline and to have more in depth conversation on this evening's agenda items.

6. Adjourn

The meeting was adjourned at 6:35pm.

Minutes/Notes by Heather Balsler, Town Manager