

TOWN OF KENNEBUNK
SELECT BOARD AND BUDGET BOARD
JOINT MEETING MINUTES
SPECIAL MEETING – FEBRUARY 11, 2023

1. CALL TO ORDER

Meeting in person (Town Hall, Room 301) and utilizing the Zoom internet meeting platform, on Saturday, February 11, 2023 at 8:30 a.m., Kortney Nedeau, Vice Chair of the Select Board, called to order a Special Meeting of the Select Board (SB) of the Town of Kennebunk. Deborah Beal, Chair of the Budget Board (BB), called to order a meeting of the Budget Board of the Town of Kennebunk.

Select Board members present were Sally Carpenter, Lisa Pratt, Kortney Nedeau (participating in person until 10:30am, then left meeting to join via Zoom, as she was traveling out of town), Shiloh Schulte (participating via Zoom/out of town), Leslie Trentalange (participating via Zoom/out of town,) William Ward, Jr., and Miriam Whitehouse.

Budget Board members present were Deborah Beal, Chris Cluff, Robert Fiore, Andrew Freda, Richard Morin (left meeting at 10:06am) and Thomas Wellman. Don Hebert was absent.

Also present were Town Manager Heather Balsler, Public Services Director (and former Interim Town Manager) Bryan Laverriere, Finance Director Joel Downs (participating via Zoom/out of town) and various Division Directors and Staff.

2. TO DISCUSS THE FY2023-24 PROPOSED BUDGET

The two Boards discussed budget items and the following votes were taken:

Department / Division	Amount as Voted	Budget Board	Select Board	Notes
	Votes represent: in favor / opposed / absent / abstention			
New Proposed Positions <i>(Budget Board voted on the total)</i>	\$954,612	3/2/2/0		BB Beal, Freda opposed BB Morin, Hebert absent (Morin left at 10:06am)
New Proposed Positions: <i>(Select Board voted individually)</i>				
Assessing: Lister/Appraiser	\$103,989		7/0/0/0	
Community Development: Code Enforcement/Land Use Officer	\$136,954		7/0/0/0	
Police: Detective	\$113,821		7/0/0/0	
Police: Traffic Officers (2)	\$227,641		7/0/0/0	
Police: Other costs (expenses due to additional employees)	\$32,250		7/0/0/0	
Fire: Deputy Chief-Operations	\$172,140		7/0/0/0	
Fire: FF/EMTs (4) - Conversion from per diem to full-time	\$167,817		7/0/0/0	
Total	\$954,612			

3. ADJOURNMENT

There being no further business to come before the Boards at this time, the Boards adjourned at 12:12 p.m.



Kennebunk Select Board

The minutes will be updated once the Budget Board has a meeting to approve these minutes.

Kennebunk Budget Board

Date Minutes Approved: 02.28.2023

Date Minutes Approved: _____

Town of Kennebunk
Proposed New Fulltime Positions
2/11/2023

Projected Costs to Town - AS INCLUDED IN THE PROPOSED FY23-24 BUDGET

Division	Position / Title	Annual Regular Salary (excludes OT)	Health Ins	FICA	Retirement	Workers Comp	Unemployment	Total Benefits	Cost per Position	F Emps Approved	Total Cost Approved
Assessing	Lister/Appraiser	\$62,615	\$28,368	\$4,790	\$6,387	\$1,709	\$120	\$41,374	\$103,989	1	\$103,989
Community Development	Code Enforcement / Land Use Officer	\$89,954	\$28,368	\$6,881	\$9,175	\$2,456	\$120	\$47,000	\$136,954	1	\$136,954
Community Development	Administrative Assistant	\$51,423	\$28,368	\$3,934	\$5,245	\$185	\$120	\$37,852	\$89,275	0	\$0
Police	Detective	\$67,638	\$28,368	\$5,174	\$10,010	\$2,509	\$120	\$46,182	\$113,821	1	\$113,821
Police	Traffic Officer	\$67,638	\$28,368	\$5,174	\$10,010	\$2,509	\$120	\$46,182	\$113,821	2	\$227,641
Fire	Deputy Chief - Operations	\$108,589	\$28,368	\$8,307	\$16,071	\$10,685	\$120	\$63,551	\$172,140	1	\$172,140
Fire	FF/EMT Conversion Per Diem	\$61,523 (\$57,812)									
	Difference	\$3,712	\$28,368	\$284	\$9,105	\$365	\$120	\$38,243	\$41,954	4	\$167,817
	Four (4) FTEs	\$14,847	\$113,472	\$1,136	\$36,422	\$1,461	\$480	\$152,970	Conversion		
						Other Costs - PD			\$32,250		\$32,250
									\$172,140		\$172,140
									\$1,157,707		\$1,157,707
											\$954,612

Total cost to add 12 full time employees

23-A

UPDATED