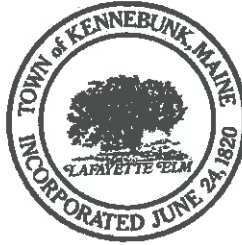


Town of Kennebunk, Maine



Historic Preservation Commission

MEETING MINUTES January 26, 2022 Remote Zoom Teleconferencing Meeting

This meeting was held via the Zoom teleconferencing platform in keeping with the Historic Preservation Commission's "Remote Meeting and Participation Policy" for COVID safety.

- 1. Call to Order:** Chair and presiding officer Frances Smith called the meeting to order at 6:30pm. Those in attendance were:

Present: Frances Smith [Chair], Paul Bevacqua [Member], and Mary Megeaski [Alternate];

Absent: Barbara Fleshman [Vice Chair], Judee Jandreau [Member], Maria Kyriakides [Member], and Stephen Dalzell [Alternate];

Also Present: Karen Winton [Deputy Director, Community Development], and Sally Carpenter [Select Board Liaison].

F. Smith stated, for the record, that this was a public hearing at which all present have the right to hear all that is said and view all exhibits submitted unless the Board specifically votes to go into Executive Session. She asked that the Commission be notified if anyone was unable to see or hear.

F. Smith further stated, for the record, that the meeting would be conducted in accordance with the published agenda. The Commission, she noted, is guided by the Town of Kennebunk's "*Historic Preservation Overlay District Design Guidelines*" as well as the U.S. Secretary of Interior's "*Standards for the Treatment of Historic Properties and Guidelines for Preserving, Rehabilitating, Restoring and Reconstructing Historic Buildings*".

F. Smith then formally appointed alternate member M. Megeaski as a voting member for the purpose of this meeting.

2. Continued Applications

Application 21-H-52

Property owner(s): Eamonn Hutton & Amy Hoffmaster
Applicant(s): Same
Property: 51 Summer Street
Application Date: December 8, 2021
Summary: Build new accessible entrance and make landscaping improvements.

Applicants withdrew their application.

3. New Applications

The Commission next heard two new applications.

Application 21-H-53

Property owner(s): Bibber Realty Associates, LLC
Applicant(s): Richard V. Bibber
Property: 67 Summer Street
Application Date: December 28, 2021
Summary: Replace 11 windows.

Applicant Richard Bibber addressed the Commission, requesting authorization to replace 11 windows on the third floor of 67 Summer Street and its carriage house. He provided photos illustrating the specific windows to be replaced along with technical documentation about the replacement windows, themselves. The new windows will be "Andersen Renewal" casement windows.

F. Smith inquired if all the replacement windows will look exactly like the existing ones, and applicant responded in the affirmative. P. Bevacqua asked if all the replacement windows would be "fixed", and applicant responded "all but one". Mr. Bibber also volunteered that he expected the replacements to take place in April or May of this year.

Motion: Move that the Town of Kennebunk Historic Preservation Commission approve Application 21-H-53 as submitted.

Moved: P. Bevacqua

Second: M. Megeaski

Vote: Roll call vote. 3 votes in favor, none opposed; the motion carried.

Application 21-H-54

Property owner(s): Phillips and Karen Kuhl
Applicant(s): Nancy S. Frazier
Property: 16 Dane Street
Application Date: December 23, 2021
Summary: Add gable vent.

Nancy Frazier, representing the home owners, asked for authorization to install a gable vent "on the Elm Street side just under the roof". The vent, she said, was recommended for ventilation and mold remediation. Ms. Frazier provided photos of the proposed vent. Commission members had no questions about the Application.

Motion: Move to accept Application 21-H-54 as submitted.

Moved: P. Bevacqua

Second: M. Megeaski

Vote: Roll call vote. 3 votes in favor, none opposed; the motion carried.

4. Old Business

There was none.

5. New Business

There was none.

6. Approval of Minutes

P. Bevacqua then moved to postpone the review of the January 12, 2022 minutes until there was a larger number of Commission members in attendance.

Motion: Move to postpone review of the Minutes of the Historic Preservation Commission's January 12, 2022 meeting until the Commission's next hearing having larger attendance.

Moved: P. Bevacqua

Second: M. Megeaski

Vote: Roll call vote. 3 votes in favor, none opposed; the motion carried.

7. Adjournment

There being no further business, the presiding officer declared the meeting adjourned at 6:50 pm.

Motion: Move that the meeting be adjourned.

Moved: P. Bevacqua

Second: M. Megeaski

Vote: Roll call vote. 3 votes in favor, none opposed; the motion carried.

Respectfully submitted by,
J. Schlagheck

Adopted by the Commission in its meeting
of February 9, 2022

Signed by



HISTORIC PRESERVATION COMMISSION