

TOWN OF KENNEBUNK
SELECT BOARD - ORDINANCE REVIEW SUBCOMMITTEE
MONDAY, AUGUST 7, 2023 – 8:00 AM
KENNEBUNK TOWN HALL, ROOM 301
AGENDA

1. Call to Order

2. Discuss Short-Term Rentals

Changes have been made to the draft ordinance consistent with direction at the last subcommittee meeting, 1) short term rental defined as 15 days or less consistent with current language in the land use code 2) renewal is an annual fee and 3) the registration number stays the same if/when the resident renews annually. Staff is suggesting a fee of \$150, consistent with victular licenses, as similar time/cost related to clerk, fire and code response. If Ordinance Review Subcommittee is comfortable with final draft, staff will plan for a public forum/meeting on the proposed ordinance (prior to the official public meetings as part of the Town Meeting process) with participation from Subcommittee members and staff.

[View Proposed Ordinance \(PDF\)](#)

3. Discuss Updates to Ordinance Section 6-1 Street Vendors and Peddlers

[Draft Ordinance language provided for review - redlined version \(PDF\)](#)
[Kennebunk Fire Rescue Food Truck Inspection and License Information \(PDF\)](#)
[Proposed Process Outline for Mobile Vending Units and Sites \(PDF\)](#)

4. Street Design and Construction Standards/Road Acceptances

[View supporting material \(PDF\)](#)

5. Town Fees for Review

[View supporting material \(PDF\)](#)

6. National Fire Protection Standards Discussion

7. Upcoming Meetings: (*recurring monthly meeting is the 1st Monday of each month at 8am*)

- September __ @ 8am - need to reschedule the September 4th meeting, which falls on Labor Day
- October 2 @ 8am

8. Adjourn

Select Board Committee Members: Kortney Nedeau, Shiloh Schulte, Miriam Whitehouse
Staff: Town Manager Heather Balsler and department/staff members