

TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, FEBRUARY 24, 2026 – 6:30 P.M.
TOWN HALL – 3rd FLOOR, ROOM 301
REGULAR MEETING AGENDA

There are multiple ways to participate in or view this meeting:

1. Attend meeting in person
2. Attend via Zoom
 - By computer or mobile device:
<https://us02web.zoom.us/j/84164863610?pwd=WGw4eDNQVBMZjFqYXpDcWlOUWI1dz09> or ZOOM
 - By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833
- Webinar ID: 841 6486 3610
Passcode: 265408
3. View on Cable TV Channels 5 and 1302
4. View streaming options at www.kennebunkmaine.us/tv

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA

The following items are considered routine by the Town Manager and shall be approved, adopted, accepted, etc. by one motion of the Select Board unless a Board member specifically requests an item be considered separately. In such an event, the item(s) shall be removed from the Consent Agenda and Select Board action taken up separately on said item(s) at the conclusion of the Consent Agenda.

a. **Approve the following Minute(s):**

- Regular Meeting of January 13, 2026 [View minutes \(PDF\)](#)

b. **Accept the following Donation(s):**

- \$300 from the Kennebunk Fire Society for Emergency Fuel Assistance
- \$25 from James Pastorelli for Kennebunk Fire Rescue

c. **Accept Committee Resignations:**

- Elizabeth Smith, Budget Board, Regular member (2028)
- Jennifer Lyons, Conservation Commission, Regular member (2027)

Thank you letters will be sent to the donors and committee members noted above.

MOTION: To approve the Consent Agenda as presented.

3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS

- a. The Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

Application from Adam Johnson d/b/a The Wanderer (new ownership) for a Lodging License located at 191 & 195 Sea Road

Town Manager's Note:

MOTION: To approve the Lodging License Application for Adam Johnson d/b/a The Wanderer.

b. The Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

Application from Paul Humphrey d/b/a The Landing Store (new ownership) for a Victualer License located at 157 Summer Street

Town Manager’s Note:

MOTION: To approve the Victualer License Application for Paul Humphrey d/b/a The Landing Store.

5. PUBLIC COMMENTS

6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS

a. **Staff News**

Resignations:

- **Audra Blaney** resigned as Police Sergeant effective January 31.
- **Ryan Iritano** resigned as Police Officer effective February 16.
- **Rachel Schlein** resigned as part-time Behavioral Health Liaison with the Kennebunk Police Department effective February 20.
- **Lori Judd** resigned as Assistant Town Clerk effective February 27.

New Hire:

- **Randall Medeiros** has been hired as a Sergeant with the Kennebunk Police Department effective March 9. Randy recently worked as a Deputy Sheriff/Patrol Corporal with the Penobscot County Sheriff’s Office and previously as a Police Sergeant with the Biddeford Police Department. Randy has an Associate’s Degree in Criminal Justice from Bristol County Community College in Fall River, MA.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Discuss the Closing of Certain Town Ways to Heavy Loads** – Each year, the Town posts certain roads as “Closed” to any non-exempt vehicle or combination of vehicles registered for a gross weight of over 23,000 pounds. Two axle trucks between 23,000 and 34,000 pounds transporting Special Commodities are exempt from this closure. This is done to protect the roads as the frost levels are changing.

The following roads will be closed to such traffic at a date to be determined by the Public Services Director. The date of closure will remain in effect until at least April 30th unless otherwise posted. Any violation of the rules is a traffic infraction punishable by a fine of not less than \$250.

Alfred Road (Thompson Rd to Cole Rd)	Old Falls Road
Cole Road	Old Port Road
Downing Road	Perkins Lane
Durrells Bridge Road	Ross Road
Emmons Road	Russell Farms Road
Harriseckett Road	Thompson Road
Heath Road	Winnow Hill Road
Middle Road	

The posting shall remain in force except when the road is solidly frozen. The highway is considered solidly frozen only when the air temperature is 32 degrees F. or below and no water is showing in the cracks in the road. Both conditions must be met. [View Posted Roads Press Release \(PDF\)](#)

MOTION: To approve the closure of the above listed roads at a date to be determined by the Public Services Director.

b. Hear from the Town Clerk regarding the following RSU 21 items:

1. *Information only, no vote needed:*

Nomination Papers will be available in the Town Clerk's office on **February 27** for residents who wish to serve on any of the following positions:

Select Board Members	(2) 3-year terms
RSU 21 Directors	(2) 3-year terms
RSU 21 Director	(1) 2-year term
Kennebunk Light & Power District Trustee	(1) 5-year term
Kennebunk Sewer District Trustee	(1) 3-year term

Nomination papers must include at least 25 signatures and no more than 100 signatures from valid, registered voters of Kennebunk.

The deadline for returning nomination papers is 4:00 p.m., Friday, April 10.

2. **Countersign the RSU 21 Warrant and Notice of Election for the RSU 21 Budget Validation Referendum Election to be held on June 9, 2026** [View Warrant and Notice of Election \(PDF\)](#)

As Municipal Officers of the Town, you are obligated by State law to sign the Warrant and Notice of Election, whether you endorse the school budget or not.

MOTION: To countersign the June 9, 2026 RSU 21 Warrant and Notice of Election for the RSU 21 Budget Validation Referendum Election.

3. **Request to Issue a Notice of Shortened Nomination Period for one (1) RSU 21 Director Position** – Abigail Spadone has submitted a letter to the RSU 21 Superintendent resigning her position as Director, representing Kennebunk, effective April 1, 2026, thus creating a vacancy on April 1, 2026. There is one (1) year left on this term.

State law provides for the Select Board to shorten the availability and the deadline to return nomination papers. These dates have to be not less than ten (10) days before the filing deadline and not less than fourteen (14) days before Election Day.

[View supporting material \(PDF\)](#)

The Town Clerk is recommending that nomination papers be available for this one-year position on April 3, 2026 and returned no later than 4:00pm on April 15, 2026. These dates meet the requirements of 30-A MRS §2528 (4)(E).

MOTION: To Issue a Notice of Shortened Nomination Period for the RSU 21 Director position listed above and have nomination papers available for this one-year position on April 3, 2026 and returned no later than 4:00pm on April 15, 2026.

If the Notice of Shortened Nomination Period is approved, the following would pertain to the one (1) RSU 21 Director position (vacated by Abigail Spadone):

Information only, no vote needed:

- **Nomination Papers** will be available in the Town Clerk's office on **April 3** for residents who wish to serve on the following position:

RSU 21 Director (1) 1-year term

Nomination papers must include at least 25 signatures and no more than 100 signatures from valid, registered voters of Kennebunk.

The deadline for returning nomination papers for this position is 4:00pm on Friday, April 15.

- c. **Discuss 2026 Ambulance Billing Rates** – Each year, the Town reviews the rates charged for ambulance services. After an analysis of the costs associated with emergency medical service response services and related provisions, the Fire Chief recommends that there be a slight rate adjustment in some of the services that are provided. [View Proposed Billing Rates for 2026 \(PDF\)](#)

MOTION: To approve the 2026 Ambulance Billing Rates as proposed.

- d. **Discuss 2026 Apparatus/Personnel Billing Rates** – Each year, the Town reviews the apparatus and personnel billing rates. The Fire Chief is asking for slight increases to personnel costs, which are based on the overtime rate for the current budget year. The apparatus costs will remain the same as last year. This rate schedule is accepted nationally for declared disasters. [View Proposed Billing Rates for 2026 \(PDF\)](#)

MOTION: To approve the 2026 Apparatus/Personnel Billing Rates as proposed.

- e. **Discuss Supporting Kennebunk Fire Rescue’s Membership in the Seacoast Chiefs Association** – Kennebunk Fire Rescue aligns closely with the Seacoast Chiefs Association’s emphasis on leadership development, operational excellence, and firefighter safety.

Membership in the Seacoast Chiefs Association would strengthen regional collaboration and interoperability, while expanding opportunities for professional development. It would also provide access to shared training resources, specialized equipment, and coordinated support assets that enhance overall service delivery.

Annual membership dues are \$1,250 for 2026 and \$1,500 in 2027. Funding would be allocated from the department’s expense line item.

In addition to a letter of intent from Chief Cooper, a vote of support from the Select Board is required before the department can be considered for membership in the Seacoast Chiefs Association.

MOTION: To support Kennebunk Fire Rescue’s membership in the Seacoast Chiefs Association.

8. OLD BUSINESS

9. NEW BUSINESS

- a. **Discuss the Harvesting of Alewives (River Herring) in Kennebunk for the 2026 Season** – The Department of Marine Resources (DMR) requests the Board vote annually on the right to harvest alewives (now recognized by the State as “river herring”) in Kennebunk. The suggested motion below is the same as in past years and prohibits commercial and recreational harvesting. State Law and the Town Charter give this authority to the Select Board. Town Clerk Merton Brown is the DMR contact person and can provide guidance on the motion.

Alewives (river herring), once plentiful in Maine waters, have been adversely impacted by dams throughout the state; we limit harvesting because of this. According to the Town Clerk, if no vote is taken on the matter at this time, the Select Board would lose the right to make a determination of alewife harvesting in the future.

MOTION: To keep Kennebunk waters closed for the harvesting of alewives (river herring) for commercial and recreational purposes for 2026.

- b. **Discuss Amending the Recall Provision in the Town Charter** – This item was added to the agenda at the request of a Select Board member. [View Town Charter \(PDF\)](#)
- c. **Approve the Select Board Meeting Schedule for the Remainder of 2026** – Staff is looking to finalize the Select Board meetings for the remainder of the year. The calendar linked below indicates the dates to consider canceling or rescheduling. [View 2026 Select Board Meeting Calendar \(PDF\)](#)

Adjustments recommended by staff are as follows:

- **July Meetings** – summer break: schedule adjustment to allow for staff and Select Board vacations
 - Cancel regular meetings on July 14 & July 28
 - Hold one meeting in July - on July 21
- **December Meetings** – schedule adjustment for holiday
 - Cancel regular meetings on December 8 & December 22
 - Hold one meeting in December - on December 15

Should a pressing matter present between meeting dates, a special meeting or workshop of the Board could be called.

If no further changes are suggested, the motion could be:

MOTION: To approve the Select Board meeting schedule for the remainder of 2026 as noted above.

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Board Liaison Reports**
- c. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Select Board & Budget Board: Meetings to Review the 2026-27 Proposed Budget are underway.**

1. If you missed the first three meetings noted below, you can view them at www.kennebunkmaine.us/tv

Thursday, February 5	Budget Presentation
Tuesday, February 10	Capital Improvement Plan, Debt Service, TIFs
Thursday, February 12	Expenditures

2. The remaining budget meetings can be viewed in person on the 3rd floor of the Town Hall, on Cable TV Channel 5, via [Zoom](https://zoom.us), and streamed live (or view later) at www.kennebunkmaine.us/tv.

Thursday, February 26	6:00 pm	Expenditures
Tuesday, March 3	6:00 pm	Revenues
Thursday, March 5	6:00 pm	(if additional meeting is needed)

Public Hearing Dates - Requirement of Charter for Budget and Warrant Articles

Tuesday, March 24	6:30 pm	1 st Public Hearing (Budget)
Tuesday, April 14	6:30 pm	1 st Public Hearing (Warrant Articles)
Tuesday, May 26	6:30 pm	2 nd Public Hearing (Budget & Warrant Articles)
Tuesday, June 9	6:00am-8:00pm	Annual Town Meeting

View budget information at www.kennebunkmaine.us/budget

12. EXECUTIVE SESSION

- a. Discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees - 1 M.R.S.A. Sec. 405(6)(A).

MOTION: To enter into executive session, pursuant to Title 1 M.R.S.A. Sec. 405(6)(A) to discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees.

13. ADJOURNMENT