

Town of Kennebunk, Maine



Energy Efficiency & Sustainability Committee Meeting Agenda Thursday – September 15, 2022 – 6:30 PM via Zoom

This meeting will be conducted through the electronic platform [Zoom](#), as described below.

ZOOM MEETING INSTRUCTIONS FOR COMMUNITY PARTICIPATION

Time: Thursday September 15, 2022 – 6:30PM Eastern Time (US and Canada)

Ways to join the webinar:

- By computer or mobile device:

https://us02web.zoom.us/webinar/register/WN_I43Mjr62SIGS2X7bntnlwQ

Or go to [ZOOM](#)

- By Phone: 1-312-626-6799 US or 1-646-876-9923 US or 1-669-900-6833

Webinar ID: 886 6036 7401

Passcode: 508019

Please take a minute to read these important Instructions before you join:

- Please mute your audio and disable your video before joining
- Here are some brief videos to help familiarize you with the Zoom platform
 - [Joining a Zoom Meeting](#) (brief instructional video)
 - [Video or Audio off by Attendee](#) (brief instructional video)
 - [Attendee Controls in a Meeting](#) (brief instructional video)
- PUBLIC COMMENT: If you wish to speak on an agenda item and you are:
 - Joining via your computer or cell phone
 - Please use the “raise your hand” feature by clicking “participants” (computer). The host will be notified and will identify you when it is your turn to comment.
 - Joining via landline phone:
 - The following commands can be entered using your phone’s dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
 - *6 - Toggle mute/unmute
 - *9 - Raise Hand

Town of Kennebunk, Maine



AGENDA

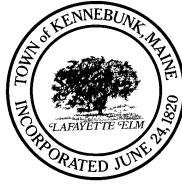
Energy Efficiency & Sustainability Committee Meeting Agenda

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1. Introductions, if necessary
2. Review and approve Minutes of August 18, 2022 Meeting
3. **COMPOSTING TASK FORCE**
 - Report on progress on forming new composting sub-committee within EESC ~ **Pratt**
 - Preparations for September 22nd workshop on food scraps ~ **Pratt**
 - Preparations for October DEP public meeting on composting at KFL ~ **Pratt**
 - Other matters concerning composting ~ **Miller-Cleary, Pratt**
4. **CLIMATE CHANGE INITIATIVES PROGRAM** – Development of the Town’s climate action task force and other matters concerning climate mitigation activities ~ **Bartenhagen**
5. **LED STREETLIGHT CONVERSION PROGRAM**
 - Any information from K. Winton, C. Osterrieder and M. Carter on locations, specifications of sample street lights and scheduling of installation for the citizen’s viewing and responses. ~ **Negley, Dater**
 - Any other matters concerning the conversion program.
6. **NEW BUSINESS**
 - (a) Approval of **Mission Statement** for Kennebunk Energy Efficiency & Sustainability Committee (EESC); AKA ‘the Sustainability Committee’ (statement below)
 - (b) Review and approval of **By-Laws** for the EESC. (Draft below)
 - (c) Discussion and approval of **three goals** of the EESC for 2022/23. (Draft below)
 - (d) Discussion and approval of definition for “**Sustainability**”. (Draft below)
7. **OTHER**
8. **Adjourn** (next meeting)

6(a). EESC MISSION STATEMENT

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To assist Town officials in addressing the challenges presented by climate change. This would include, but is not limited to, supporting the Town in reaching carbon neutrality and mitigating the effects of sea level rise on infrastructure and natural resources. It will also support efforts that educate and engage residents on how they can reduce their own carbon footprint. CONSERVE, CHANGE, REDUCE, REUSE, RECYCLE, AND RETHINK are the Committee's guiding principles.

The advisory committee would also be responsible to the Select Board to:

- Advise the Select Board on energy programs, projects, and policies which will reduce the community's reliance on fossil fuels and reduce the community's carbon footprint and promote renewable energy;
- Make recommendations for ordinances, policies, projects and objectives to address actions to make Town properties more energy efficient;
- Provide community education and outreach and be a community resource to help homeowners and businesses understand sustainability issues and make decisions that can reduce their energy consumption;
- Research, evaluate and recommend projects that result in energy cost savings, return on investment, and environmental benefit;
- Promote capital projects that are designed to take into consideration climate change and future environmental challenges in order to minimize destruction from natural disasters and preserve both natural and financial resources; and
- Support community efforts that promote resilience and economic security of our aging and working community.

6(b). SAMPLE EESC By-Laws

KENNEBUNK _____ COMMITTEE BY-LAWS

Section 1. **Membership:**

The Committee shall be comprised of up to seven members, (5 Regular, 2 Alternates) Appointed by the Select Board. Members shall serve staggered three-year terms, ending on June 30. The term of an alternate member shall run from appointment to June 30 each year.

Section 2. **Mission Statement:**

The mission of the Committee is to

Section 3. **Organization:**

The Committee shall elect officers at an annual meeting held in August. Officers shall include the following positions:

Chair: The Chair shall preside at all meetings of the Committee and shall have the duties normally conferred by parliamentary procedure.

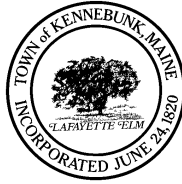
Vice Chair: The Vice-Chair shall act for the Chair in his/her absence.

Secretary: The Secretary shall provide for the keeping of the minutes of the Committee meetings.

Meeting minutes shall be sent to the attending members no less than 5 days before the next meeting for their review and acceptance on the next meeting agenda. Minutes shall be kept on file at the Town Clerk's office at the Town Hall.

Section 4. **Meetings:**

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Regular monthly meetings shall be held at a time and place designated by a vote of the members. Special meetings of the Committee may be called by the Chair or by a majority of the membership.

Section 5. **Quorum:**

A majority of the members of the Committee shall constitute a quorum.

Section 6. **Attendance:**

Members of the Committee are required to comply with the attendance requirements of the Town of Kennebunk Charter. Members absent from three consecutive regular meetings or from 25% of all meetings in a six-month period will be subject to forfeiture proceedings, as deemed appropriate by the Board of Selectmen.

Section 7. **Adoptions of by-laws:**

These by-laws are effective upon adoption by a majority vote of the Committee. Amendments to the by-laws may be adopted by a majority vote of the Committee, provided that notice of the proposed changes are circulated to the members seven days prior to the meeting when they will be voted on.

Adopted:

6(c). THREE EESC GOALS for 2022/23

1. Successful conversion of town streetlights to LED streetlights.
2. Launching Composting Sub-Committee and moving towards comprehensive town-wide composting for households and businesses.
3. Development of town climate action plan and progress on implementing it.

6(d). SAMPLE DEFINITIONS OF SUSTAINABILITY

1. **EPA.** Sustainability is based on a simple principle: Everything that we need for our survival and well-being depends, either directly or indirectly, on our natural environment. To pursue sustainability is to create and maintain the conditions under which humans and nature can exist in productive harmony to support present and future generations.
2. A means of configuring [civilization](#) (Kennebunk) and (its) human activity so that society, its members and its economies are able to meet their needs and express their greatest potential in the present, while preserving [biodiversity](#) and natural [ecosystems](#), planning and acting for the ability to maintain these ideals for future generations.
3. **National Geographic.** Sustainability is the practice of using natural resources responsibly today, so they are available for future generations tomorrow.

4. Others?