

TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, MARCH 10, 2026 – 6:30 P.M.
TOWN HALL – 3rd FLOOR, ROOM 301
REGULAR MEETING AGENDA

There are multiple ways to participate in or view this meeting:

1. Attend meeting in person
2. Attend via Zoom
 - By computer or mobile device:
<https://us02web.zoom.us/j/84164863610?pwd=WGw4eDNQVBMZjFqYXpDcWlOUWI1dz09> or ZOOM
 - By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833
- Webinar ID: 841 6486 3610
Passcode: 265408
3. View on Cable TV Channels 5 and 1302
4. View streaming options at www.kennebunkmaine.us/tv

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA

The following items are considered routine by the Town Manager and shall be approved, adopted, accepted, etc. by one motion of the Select Board unless a Board member specifically requests an item be considered separately. In such an event, the item(s) shall be removed from the Consent Agenda and Select Board action taken up separately on said item(s) at the conclusion of the Consent Agenda.

a. **Approve the following Minute(s):**

- Regular Meeting of February 24, 2026 [View minutes \(PDF\)](#)

b. **Accept the following Donation(s):**

- \$25 from James Pastorelli for Kennebunk Fire Rescue
A thank you letter will be sent to Mr. Pastorelli for his generous donation.

MOTION: To approve the Consent Agenda as presented.

3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS
6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS

a. **Staff Changes**

- **Rebecca Parker** has resigned as Animal Control and Reserve Officer with the Kennebunk Police Department effective March 6.

We wish to thank Officer Parker for her service to Kennebunk and wish her success in her future endeavors.

- **Ben Moreland** has been hired as a full-time Police Sergeant with KPD effective March 16. Ben has 17 years of experience as a Patrol Sergeant for the University of Southern Maine and for the Town of Gorham and was also a Patrol Officer for the City of Portland. Ben has a Bachelor's degree in Criminal Justice from Northeastern University in Boston, MA. Welcome to Kennebunk, Ben!
- **Meghan Rochefort** has been hired as the full-time Lister/Appraiser with the Assessing Department effective March 2. Meghan has been working as the Administrative Assistant in the Community Development Division since 2023 and was previously an Administrative Assistant for the City of Old Town and the College of Natural Sciences, Forestry & Agriculture in Orono. Meghan has also worked as a Property Manager for Best Real Estate, Inc. in El Paso, Texas and as an Office Supervisor/Property Manager for Richardson & Associates in Saco. Meghan has an Associates of Science degree from New Hampshire Technical Institute. Congratulations Meghan!

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Consider the Acceptance of a Community Action Grant for a Rooftop Solar Installation at 19 Park Street** – In summer 2025, staff continued its efforts to explore energy efficiency initiatives and, working with the Energy Efficiency & Sustainability Committee, identified the Town-owned facility at 19 Park Street, currently being used as a food pantry, as a candidate for a rooftop solar installation due to its high energy use, activity level, and significance to the community.

In August of 2025, staff applied for a Community Action Grant from the State of Maine that, at that time, was administered through the [Governor's Office of Policy and Innovation and the Future](#) (GOPIF) and now will subsequently be administered through the Maine Office of Community Affairs (MOCA). The grant award is for the maximum amount eligible (\$75,000) and will require acceptance by the Select Board.

The project has a total anticipated cost of \$125,262 of which \$75,000 will be covered by the grant and the balance from Town funding sources. Prior to acceptance of the grant, the alternative funding sources should be verified. The minimum necessary additional funds based on project estimates is the difference of \$50,262.

View for following supporting material:

- [Staff Memo \(PDF\)](#)
- [Community Action Grant Application \(PDF\)](#)
- [Community Action Grant Award Confirmation Letter \(PDF\)](#)

MOTION: To authorize the Town Manager to spend up to \$50,262 from the Select Board Capital Reserve Fund for the Rooftop Solar Installation at 19 Park Street.

MOTION: To accept the Community Action Grant for a Rooftop Solar Installation for the Town-owned facility at 19 Park Street.

- b. **Discuss Participation in a Housing Opportunity Grant Workshop** – The Town of Kennebunk is a joint recipient with the Towns of Kittery and Kennebunkport on a Housing Opportunity Grant being facilitated by the Team at Southern Maine Planning and Development Commission (SMPDC) and staff from the respective communities. As part of the program, there is a workshop entitled Coastcraft which will involve a LEGO-based activity designed to help community residents rethink how and why planners make the decisions they do, to understand the tradeoffs of varying housing typologies and development programs, and to connect housing with town-level and regional goals related to sustainability and resilience. This hands-on collaborative exercise helps planners, staff and boards to understand how members of their communities envision desired development patterns within the constraints of budget, tax base and infrastructure capacity.

The workshop is being targeted for late April or early May and each sponsor community is being asked to identify participants to engage in this work session. Currently, the working group has identified the following as target representation from Kennebunk:

- Select Board (2 members)
- Planning Board (2 Members)
- Building & Development Industry (2 Members)
- Property Management Industry (1 Member)
- Public Member (1 Member)
- Local Land Trust (1 Member)
- Community Based Non-Governmental Organization (1 Member)

This is not going to be a formal committee or ongoing activity and staff is requesting the Board first concur with the approach and then identify which board members would like to participate and if there is a specific process they would like to go through to select a public member.

c. **Hear an Update from the Community Development Director on a Composting Pilot Program**

8. OLD BUSINESS

9. NEW BUSINESS

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Board Liaison Reports**
- c. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **February 27: Kennebunk's Road Posting/Heavy Loads Limited** – The Town authorized the closing of certain Town ways on February 27 to any non-exempt vehicle or combination of vehicles registered for a gross weight of over 23,000 pounds. Two axle trucks between 23,000 and 34,000 pounds transporting Special Commodities are exempt from this closure.

View the [Press Release](#) or visit www.kennebunkmaine.us/news for this information.

- b. **March 21: Select Board Outreach Session** – Saturday, March 21 from 8:30am-10:00am, Town Hall.

c. **Nomination Papers for the June 9th Election:**

- i. **Now Available:** Nomination Papers are now available for residents who wish to serve on any of the following positions:

(2) Select Board Members	3-year terms
(2) RSU 21 Directors	3-year terms
(1) RSU 21 Director	2-year term
(1) Kennebunk, K'Port & Wells Water District Trustee	3-year term
(1) Kennebunk Light & Power District Trustee	5-year term
(1) Kennebunk Sewer District Trustee	3-year term

The deadline for returning nomination papers for the above positions is 4:00 p.m., **April 10**.

- ii. **Available April 3:** Nomination Papers will become available for residents who wish to serve on the following position:

(1) RSU 21 Director	1-year term
---------------------	-------------

The deadline for returning nomination papers for this one position is 4:00 p.m., **April 15**.

d. **2026-27 Proposed Municipal Budget**

Budget meetings were held in February and early March with the Select Board and Budget Board to review the Proposed Budget.

- If you missed any of these meetings, they are archived at www.kennebunkmaine.us/tv for viewing anytime.
- **Important Dates Remaining - 2026-27 Proposed Budget Schedule:**

√ February 5 - March 3	6:00 pm	Budget Meetings with Select Board & Budget Board
Tuesday, March 24	6:30 pm	1 st Public Hearing (Budget)
Tuesday, April 14	6:30 pm	1 st Public Hearing (Warrant Articles)
Tuesday, May 26	6:30 pm	2 nd Public Hearing (Budget & Warrant Articles)
Tuesday, June 9	6:00am-8:00pm	Annual Town Meeting
- Budget information can be viewed at www.kennebunkmaine.us/budget.

12. EXECUTIVE SESSION

- a. Discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees - 1 M.R.S.A. Sec. 405(6)(A).

MOTION: To enter into executive session, with the Town Manager, pursuant to Title 1 M.R.S.A. Sec. 405(6)(A) to discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees.

13. ADJOURNMENT