

TOWN OF KENNEBUNK
SELECT BOARD
TUESDAY, JANUARY 13, 2026 – 6:30 P.M.
TOWN HALL – 3rd FLOOR, ROOM 301
REGULAR MEETING AGENDA

There are multiple ways to participate in or view this meeting:

1. Attend meeting in person
2. Attend via Zoom
 - By computer or mobile device:
<https://us02web.zoom.us/j/84164863610?pwd=WGw4eDNhQVBMZjFqYXpDcWlOUWI1dz09> or [ZOOM](#)
 - By Phone 1 312 626 6799 US or 1 646 876 9923 US or 1 669 900 6833
- Webinar ID: 841 6486 3610
Passcode: 265408
3. View on Cable TV Channels 5 and 1302
4. View streaming options at www.kennebunkmaine.us/tv

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA

The following items are considered routine by the Town Manager and shall be approved, adopted, accepted, etc. by one motion of the Select Board unless a Board member specifically requests an item be considered separately. In such an event, the item(s) shall be removed from the Consent Agenda and Select Board action taken up separately on said item(s) at the conclusion of the Consent Agenda.

a. Approve the following Minute(s):

- Regular Meeting of December 16, 2025 [View minutes \(PDF\)](#)

b. Accept the following Donation(s):

- \$1,000 from the William J.J. Gordon Family Foundation for Emergency Fuel Assistance
- \$250 from Bernard DeVoronine for the Dog Park
- \$100 from Deborah and Michael Hoch for Kennebunk Fire Rescue
- \$50 from James Pastorelli for Kennebunk Fire Rescue
- \$100 from Anonymous for Kennebunk Police Wellness

Thank you letters will be sent.

c. Accept Committee Resignation:

- Carly Traub, West Kennebunk Village Committee, Regular member (2026)
Thank you letter will be sent.

MOTION: To approve the Consent Agenda as presented.

3. ITEMS TO BE SIGNED
4. PUBLIC HEARINGS
5. PUBLIC COMMENTS

6. ACKNOWLEDGEMENTS/ANNOUNCEMENTS

a. Staff News:

- **Jocelyn Nerney** has been hired as the part-time Board Clerk with the Community Development Division effective January 5. Jocelyn worked as a Marketing Specialist for the University of Southern Maine and an Administrative Assistant at the University of New England. She is also the owner of Just Pets with Jocelyn and has a Bachelor's degree in Mass Communication from the University of Maine. Welcome to the Town of Kennebunk, Jocelyn!
- **Police Department Changes:**
 - **Michael Tucci** has been hired as the Administrative Lieutenant (effective December 29). Lt. Tucci previously held the position of Sergeant.
 - **Stephen Borst** has been promoted to Sergeant (effective December 27)
 - **Jason McClure** serving as Acting Sergeant (effective December 27)
 - **Ryan Iritano** has been hired as a full-time Police Officer effective December 29. Ryan was previously an intern for the Rhode Island State Police and a lifeguard for York Beach Ocean Rescue. Ryan has a Bachelor's Degree in Criminal Justice from Salve Regina University.
 - **Sophia Robinson** has been hired as a full-time Police Officer effective December 30. Sophia recently worked as a Dispatcher with the Biddeford Police Department and previously worked as a Deckhand with Beal and Bunker in Cranberry Isles. Sophia has a Bachelor's degree in History from the University of Maine.

7. TIME SENSITIVE BUSINESS & STAFF PRESENTATIONS

- a. **Award the Bid for the Brush Truck Skid Unit with Poly Tank for Kennebunk Fire Rescue** – “Brush truck 1”, a 1995 Ford F-350 was no longer reliable and was sold on govdeals.com. In lieu of purchasing a new brush truck, “Car 3”, which is a 2016 GMC Sierra 3500 with a utility body, is being retrofitted to serve in this capacity. A skid unit includes a forestry fire pump, water tank, foam, hose reel, and discharges for forestry hose.

The following six (6) bids were received for this purchase.

COMPANY	PRICE
Fire Line Equipment, LLC New Holland, PA	\$22,250.75
Bergeron Protective Clothing Epsom, NH	\$22,674.97
Industrial Protection Services South Portland, ME	\$23,982.00
Harrison Shrader Enterprises Lewiston, ME	\$24,489.00
Wildland Warehouse Blairstown, NJ	\$27,575.00
M Tech, Inc. Chico, CA	\$30,780.00

The Fire Chief recommends awarding the bid to Fire Line Equipment, LLC. The amount budgeted for this purchase is \$15,000.00; an additional \$7,250.75 will be taken from the department's equipment line to complete this purchase.

MOTION: To award the bid for the Brush Truck Skid Unit with Poly Tank to Fire Line Equipment, LLC of New Holland, PA at a price of \$22,250.75.

- b. **Award the Bid for the Central Fire Station Concrete Floor for Kennebunk Fire Rescue** – This project includes replacing the current VCT tile floors with polished concrete floors. The areas being replaced are the common living spaces to include the day room, dispatch office, hallways, kitchen, old classroom and bedrooms. The administrative offices will remain carpeted and the fire bays will remain with their current concrete floors.

The following three (3) bids were received for this project:

COMPANY	PRICE
Scholar Painting & Restoration Seymour, CT	\$36,320.00
Industrial Concrete Services Saco, ME	\$37,250.00
FMG Enterprises of New England, Inc. Lewiston, ME	\$66,225.00

The Fire Chief recommends awarding the bid to Industrial Concrete Services of Saco, ME. The amount budgeted for this project is \$36,000.00; an additional \$1,250.00 will be taken from the building maintenance budget.

MOTION: To award the Central Station Concrete Floor bid to Industrial Concrete Services of Saco, ME at a price of \$37,250.00.

- c. **Hear an Update from the Economic Vitality Director on the Business Training Program from the Roux Institute, Venture Forward** – This program offers strategic and technical training to local businesses and access to Northeastern’s network of industry and academic experts at their Portland campus. The inaugural program’s first cohort finished this past fall with businesses in Yarmouth. This program was presented to the Economic Development Committee at its December meeting.

[View Program Completed for Town of Yarmouth \(PDF\)](#)

8. OLD BUSINESS

9. NEW BUSINESS

- a. **Presentation by ecomaine** – Kevin Roche, CEO of ecomaine, will provide an overview of the company’s work, review Kennebunk’s solid waste and recycling program, and explain the new Extended Producer Responsibility (EPR) legislation that went into effect January 1.

[View ecomaine’s Presentation \(PDF\)](#)

- b. **Approve Overlimit Permits for Maine Department of Transportation Projects** – The Maine Department of Transportation (MDOT) will soon solicit quotes for the projects listed below. MDOT has requested that the municipality issue a permit (for each project) for a stated period of time to allow its contractors to transport construction equipment, such as backhoes and bulldozers, that exceeds legal weight limits on municipal roads. Authorization by the Board is required for this use.

The sections of highway under construction are as follows:

- i. **Project No: 027522.00**
Subject: Pavement Milling and HMA Overlay
Location: Wells and Kennebunk
Roadway: US Route 1

Project is located on US Route 1 beginning in Wells 0.16 mile north of Bypass Road and extending north 2.19 miles into Kennebunk.

[View MDOT Construction Overlimit Permit Information \(#027522.00\) \(PDF\)](#)

MOTION: To approve the Overlimit Permit pursuant to 29-A MRSA §2382 for the duration of project #027522.00.

- ii. **Project No: 029414.00**
Subject: Cyclical Pavement Resurfacing
Location: Wells, Kennebunk and Kennebunkport
Roadway: Route 9

Project is located in the Towns of Wells, Kennebunk and Kennebunkport along Route 9, beginning at Route 1 (Wells) and extending east 4.55 miles (Kennebunk) to Maine Street (Kennebunkport), including 0.03 of a mile of Route 9W.

[View MDOT Construction Overlimit Permit Information \(#029414.00\) \(PDF\)](#)

MOTION: To approve the Overlimit Permit pursuant to 29-A MRSA §2382 for the duration of project #029414.00.

- iii. **Project No: 029702.00**
Subject: Cyclical Pavement Resurfacing
Location: Kennebunk
Roadway: Route 99

Project is located in Kennebunk along Route 99, beginning at Route 9A (High Street) and extending northwest 1.25 miles to Lilac Lane.

[View MDOT Construction Overlimit Permit Information \(#029702.00\) \(PDF\)](#)

MOTION: To approve the Overlimit Permit pursuant to 29-A MRSA §2382 for the duration of project #029702.00.

10. SELECT BOARD COMMENTS

- a. **Subcommittee Reports**
- b. **Board Liaison Reports**
- c. **Individual Select Board Member Comments**

11. TOWN MANAGER ANNOUNCEMENTS

- a. **Select Board Social Services Agencies Subcommittee Meeting** – Wednesday, January 14 at 11:00am.
- b. **Holiday Closures and Information: Martin Luther King, Jr. Holiday - Monday, January 19**
 - Municipal Offices will be closed
 - Transfer Station will be closed (closed Sunday and Monday each week)
 - Curbside collection of trash and recycling will take place as usual all week
- c. **Budget Meeting Dates for the 2026-27 Proposed Budget** – Each year, the Select Board and Budget Board hold joint meetings to review the upcoming budget.

Below is the updated schedule for this year's budget meetings:

Date	Time	Meeting Topic
Thursday, February 5	6:00 pm	Budget Presentation
Tuesday, February 10	6:00 pm	Capital Improvement Plan, Debt Service, TIFs
Thursday, February 12	6:00 pm	Expenditures
SCHOOL VACATION WEEK – NO BUDGET MEETINGS		
Thursday, February 26	6:00 pm	Expenditures
Tuesday, March 3	6:00 pm	Revenues
Thursday, March 5	6:00 pm	(if additional meeting is needed)

Public Hearing Dates - Requirement of Charter for Budget and Warrant Articles

Tuesday, March 24	6:30 pm	1 st Public Hearing (Budget)
Tuesday, April 14	6:30 pm	1 st Public Hearing (Warrant Articles)
Tuesday, May 26	6:30 pm	2 nd Public Hearing (Budget & Warrant Articles)
Tuesday, June 9	6:00am-8:00pm	Annual Town Meeting

12. EXECUTIVE SESSION

- a. Discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees - 1 M.R.S.A. Sec. 405(6)(A).

MOTION: To enter into executive session, with the Human Resources Director, pursuant to Title 1 M.R.S.A. Sec. 405(6)(A) to discuss the employment, appointment, assignment, duties, or compensation of an individual or group of public officials or employees.

13. ADJOURNMENT