

Town of Kennebunk, Maine



The Town of Kennebunk is accepting requests for municipal support for the 2018/2019 budget cycle. This will cover the period from July 1, 2018 through June 30, 2019.

Please complete this application and forward to the Town 20 collated copies of any additional information necessary to evaluate your request. **Please submit your request no later than December 22, 2017.**

Agency Name: _____

Mailing Address: _____

Agency Contact: _____ Phone Number: _____

Email Address: _____ Agency website: _____

Amount of support requested for FY 18-19: _____

What percentage of your annual budget does this amount represent? _____

Total number of individuals served by your organization (unduplicated): _____

Total number of Kennebunk residents served by your organization: _____

Please describe the scope of services provided by your organization.

What is the health or human service need that your organization addresses? How does your organization meet that need and what is the outcome you expect to achieve?

How is the effectiveness of your organization/program evaluated?

What are the criteria for people receiving services from your organization?

Are there fees charged for your services? If yes, please describe:

What accommodations are made to those applicants unable to pay for services?

Does your organization maintain a facility in Kennebunk? If not, please explain how you provide services for the residents of Kennebunk.

Does your organization collaborate with any other non-profit organizations to maximize the use of funds you receive? If yes, please explain.

How often are your financial records audited by an accounting firm or third party professional? For organizations required to file yearly audits, please include a copy of most recent audited financial statement.

Please list other municipalities that provide financial support and the amounts provided:

Has your organization's 501(c)(3) status been revoked in the last 5 years for any reason? If yes, please explain. Please attach a copy of your 501(c)(3) IRS determination letter.

Please provide budgets for current year and upcoming year.

I hereby certify that this application is complete and that all of the information in this application and supplementary materials is true and accurate and signed the same in my capacity as

Title

Signature

Date