

# **Town of Kennebunk Committee on Aging Meeting Minutes**

Thursday, July 14, 2016

**Present:** Donna Curtis-Binette, Bevan Davies, Marti Hess-Pomber, Susan LeBlanc Malley, Susan Petit, Sassy Smallman, Ted Trainer, Alice White

**Absent:** Christina Bronzetti, Barbara Yates

**Also in attendance:** Judy Bernstein, Town Planner, Alaina LeBlanc Tridente, Chamber of Commerce, Barry Tibbetts, Town Manager, Karen Winton, General Assistance

## **1. Review Minutes**

The minutes from June 23, 2016 were reviewed.

**Petit made a motion to accept the minutes of June 23, 2016 as presented. Davies seconded the motion. With all in favor, the motion carried.** *[The Resource Committee on Aging is a non-binding committee and meeting minutes do not need to be accepted by the committee. At their September 8, 2016 meeting, the committee was in agreement that a Secretary would prepare a summary of each meeting and submit it to the Town Clerk for records in-house and for posting to the town's website. Staff can provide paper copies upon request for members' own information and records.]*

## **2. Discuss By-laws**

Tibbetts reviewed the by-laws and presented a draft to the committee. Trainer noted that the mission statement was an area he wanted to explore and committee members agreed. Tibbetts said that rather than reinventing the wheel the committee could look at other like committees in the state and take some inspiration there.

After some discussion the committee decided to take more time to review the by-laws and seek out mission statements from similar committees on aging from the area. They also wished to have the input from all committee members and there was discussion about one more member, Judy Metcalf, potentially being appointed to the committee by the Board of Selectmen in August. The committee decided to take up this matter again at their next meeting on August 11<sup>th</sup>.

## **3. Discuss Committee Resources/Challenges/Needs**

Tibbetts led the committee through an exercise to identify the resources, challenges, needs and opportunities in town as they relate to the aging population. The lists created will be updated, amended and used to guide the committee going forward.

## **4. Discuss a Possible Name Change**

As it stands now, this committee is referred to as the Committee on Aging. Various suggestions were made and similar committee names from other towns were considered. Some members felt a mission statement was necessary prior to deciding on a name. Most members agreed to including the word "Resource" or "Resources."

**Davies made a motion to change the name of the committee to the Resource Committee on Aging. Petit seconded the motion. With all members in favor, the motion carried.**

#### **5. Election of Officers**

The committee wished to have all members present to vote on officers and with the possibility of a new member being added in August they unanimously decided to postpone this vote until their next meeting on August 11<sup>th</sup>.

#### **6. Any Other Business**

**Petit made a motion to adjourn the meeting at 5:36 p.m. The motion was seconded by Davies. With all in favor the motion carried and the meeting was adjourned.**