

TOWN OF KENNEBUNK

TREASURE CHEST MONITORING COMMITTEE

WEDNESDAY, JANUARY 4, 2017 – 2:00 P.M.

TOWN HALL, 3rd FLOOR

MINUTES

1. Call to Order

Present: Sue Flynn, Karen Paro, Helen Newton, Eric Labelle, Kevin Renk and Mike Pardue

Absent: Roger Ellenberger (absent, with notice)

2. Introduction of newly appointed Town Manager, Michael Pardue

Introductions were made with committee members, staff, Town Manager

3. Discuss the functionality and operation of the Treasure Chest

- Discussion of the Treasure Chest operations ensued.
- Hours of operation were reviewed as were the rules related to items accepted at the Treasure Chest.
- Mike and Eric discussed plans to renovate, reconstruct and relocate areas within the confines of the public service campus.
- It was unanimously agreed that the location of the Goodwill boxes needs to change as this seems to be an area where people either place items in the boxes or, use the opportunity to be near the boxes to leave items outside the Treasure Chest when it is unattended. Eric or his designee will advance this effort.
- Mike will ask the IT Director to insure one or more cameras are focused on the entrance to the Treasure Chest.
- It was agreed that Mike will have his administrative assistant advertise for a few more volunteers and also work to fill the existing committee vacancy.
- It was agreed that the committee and staff will reconvene in early March as the Treasure Chest personnel prepare to open in early April.

4. Discuss any other business

5. Adjournment – 2:47 p.m.