TOWN OF KENNEBUNK

BOARD OF SELECTMEN

TUESDAY, AUGUST 9, 2016 – 6:00 P.M.

KENNEBUNK TOWN HALL

3rd FLOOR/ROOM 301

AGENDA

SPECIAL MEETING – 6:00 P.M.

Interview the following Candidates for Committees:

Committee on Aging: no current vacancies - The committee was informed of Judith Metcalf's interest in joining the committee and felt that with her medical experience in geriatrics, she would be a good addition to the committee.

- Judith Metcalf

Conservation & Open Space Planning Commission: Vacancies: (1) Reg. 2017, (1) Reg. 2019, (2) Alt. 2017

- Todd Bridgeo

Comprehensive Plan & Zoning Ordinance Update Committee: no current vacancies, although the committee would like to add two student representatives.

- Joseph E. Bergeon (KHS student, resident of Kennebunk)
- Kyle Ryan (KHS student, resident of Kennebunkport)

RSU 21 Cost-Sharing Amendment Committee: To represent Kennebunk, we are appointing (1) RSU 21 Director from Kennebunk and (2) At-Large members from Kennebunk – this new committee is being discussed in further detail later in the agenda

- Michael Mosher Director Member (1 Director vacancy)
- Richard Smith At-Large Member (2 At-Large vacancies)
- Lionel Menard At-Large Member (2 At-Large vacancies)

REGULAR MEETING – 6:30 P.M.

1. **Call to Order & The Pledge of Allegiance**
   I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

2. **Minutes (2-3 minutes)**
   a. July 26, 2016 Regular Meeting

3. **Items to be Signed (3-5 minutes)**
   a. Items as Presented

4. Public Hearing(s) (20 minutes)

a. The Municipal Officers of the Town of Kennebunk will hold a Public Hearing to discuss the following:

Sarlo Enterprises, LLC d/b/a Aroma Joe's
NEW Victualer License Application
Located at 76 Portland Road

Town Manager's Note (not part of the public hearing notice):
Fire Department/Codes Office: Due to the renovations currently underway, the facility is not ready for a Fire & Life Safety Inspection. The Fire Chief's recommendation is to issue the licenses and hold until the following have occurred: Code Enforcement Officer's final inspection and Occupancy Permit issuance, and Fire Department's Fire & Life Safety Inspection.

Police Department: new license – nothing to report from police

MOTION: To approve the new Victualer License Application for Sarlo Enterprises, LLC d/b/a Aroma Joe's, contingent on final inspections by the Code Office and Fire Department and the issuance of the Certificate of Occupancy Permit.

b. The Municipal Officers of the Town of Kennebunk will hold a Public Hearing to discuss the following:

A Proposed Amendment to Zoning Article 10, Section 18
regarding Keeping of Horses

A copy of the proposed amendment is on file and may be reviewed in the Town Planner's and the Town Clerk's Office.

Town Manager's Note (not part of the public hearing notice):
The changes to Zoning Article 10, Section 18 (Keeping of Horses) would require a Town Meeting vote. If the Board wishes to send this to the Special Town Meeting on November 8, 2016, the motion could be as follows:

MOTION: *To send the proposed changes to the Kennebunk Zoning Ordinance - Article 10, Section 18 to the Annual Town Meeting on November 8, 2016.*

c. The Municipal Officers of the Town of Kennebunk will hold a Public Hearing to discuss the following:

To hear public comment regarding the Proposed Amendment to Zoning Article 8, Sections 3, 4 and 7, regarding number of rental rooms permitted in B&B's in the Village Residential, Rural Conservation and Rural Residential Zoning Districts and Article 10, Sections 9 and 17 regarding the performance standards applicable to such Lodging uses.

A copy of the proposed amendment is on file and may be reviewed in the Town Planner's and the Town Clerk's Office.

Town Manager's Note (not part of the public hearing notice):
The changes to Zoning Article 8, Sections 3, 4 and 7 (number of rental rooms permitted in B&B's in the Village Residential, Rural Conservation and Rural Residential Zoning Districts) and Article 10, Sections 9 and 17 (performance standards applicable to such Lodging uses) would require a Town Meeting vote. If the Board wishes to send this to the Special Town Meeting on November 8, 2016, the motion could be as follows:

MOTION: *To send the proposed changes to the Kennebunk Zoning Ordinance – Article 8, Sections 3, 4 and 7 and Article 10, Sections 9 and 17 to the Annual Town Meeting on November 8, 2016.*

5. **Public Comments (5-10 minutes)**

6. **Acknowledgements/Announcements (5-10 minutes)**

7. **Time Sensitive Business**

   a. Set the Tax Rate for 2016-2017 **(5-10 minutes)** – The Assessor, Dan Robinson, has completed the valuation updates and is preparing to finalize the mil rate. Dan will be providing the three choices for the tax rate at the meeting.

      MOTION: To set the Tax Rate for 2016-2017 at $_____.

   b. Set Tax Due Dates and Interest Rates **(5 minutes)** – The proposed property tax due dates for the coming year should be October 7, 2016 and April 7, 2017. The maximum allowed interest rate by state law for overdue tax balances for the coming year is 7%. Last year, we set the rate at the maximum. See attached sheet.

      MOTION: To set the Tax Due Dates for October 7, 2016 and April 7, 2017 with the interest rate on overdue tax balances at 7%.

   c. Discuss Awarding the Following Bids: **(25-35 minutes) -** For each of the following bids, the specifications and bid opening sheets are included in the packet, under a separate file, due to the size.

      1. **Fire – Sale of One (Used) Boat Trailer –** The Town received two bids for the sale of the Fire Department's used boat trailer.

         - John Costin & Rachel Phipps $150.00
           Kennebunk, ME

         - Turnbuckle Youth Program $150.00
           A 501c3 Educational non-profit
           Old Orchard Beach, ME

         Both bids were for $150.00. One bid was from a Kennebunk couple while the other was submitted by a Youth Program from OOB. How would the Board like to proceed?

      MOTION:

      2. **Police – One (New) 2017 Ford Explorer Police Package Vehicle -** We received one bid for the purchase of one 2017 Ford Explorer Police Utility Vehicle.

         - Arundel Ford, Arundel, ME $28,108.00

         We have budgeted $36,000 for this purchase.

         The Police Chief is recommending the bid of Arundel Ford at a price of $28,108.00.

      MOTION: To award the 2017 Ford Explorer Police Package Vehicle bid to Arundel Ford at a price of $28,108.00.

3. **Police – One (Used) 2014, 2015 or 2016 Program Vehicle (SUV) -** We received the following bids for the purchase of one 2014, 2015 or 2016 Police Program Vehicle:

Quirk Chevrolet, 100 Brighten Ave., Portland, ME

1. 2016 Chevrolet Traverse	6,731 miles	$37,283
2. 2015 Chevrolet Traverse	20,727 miles	$31,283
3. 2015 Chevrolet Traverse	28,291 miles	$26,838

Portsmouth Ford Used Car Center, 180 Mirona Rd, Portsmouth, NH

1. 2016 Ford Explorer	11,715 miles	$35,030

Starkey Ford, Inc., P.O. Box 37, York, ME

1. 2013 Ford Edge SEL	18,563 miles	$23,995
2. 2013 Ford Explorer Limited	21,370 miles	$29,335

Weirs Motor Sales, 1513 Portland Road, Arundel, ME

1. 2014 GMC Acadia	14,058 miles	$24,900

Arundel Ford, 1561 Portland Road, Arundel, ME

1. 2014 Ford Edge SEL	36,018 miles	$23,800
2. 2013 Ford Edge SEL	39,826 miles	$22,500

The Police Chief recommends awarding the bid for the 2013 Ford Edge SEL to Starkey Ford Inc., at a price of $23,995.

MOTION: To award the bid to Starkey Ford Inc. for the 2013 Ford Edge SEL at a price of $23,995.

4. **Public Services – One (New) 2016 or 2017 24 Inch Coldplaner-Asphalt Grinder -** We received eight bids for this purchase. They ranged from $15,450.00 to $21,799.00 (with the exception of one bid that came in at $62,990.00 from a vendor in Utah!).

Company	Bids	
Milton Cat	Base Bid (per vehicle):	$15,450.00
Scarborough, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Erskin Attachments CP24 Teeth: $18.16 ea. uses 60 teeth	Add Alt. 1 (extended warranty) extended coverage available	$0.00
Milton Cat	Base Bid (per vehicle):	$21,799.00
Scarborough, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Caterpillar PC306B Teeth: $6.35 ea. uses 60 teeth Teeth: $6.70 ea. uses 60 teeth	Add Alt. 1 (extended warranty) extended coverage available	$0.00
HP Fairfield	Base Bid (per vehicle):	$18,950.00
Scarborough, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: 2017 Bradco HP600 Teeth: $488 for 47 teeth	Add Alt. 1 (extended warranty) extended coverage available	$0.00
Beauregard	Base Bid (per vehicle):	$18,845.00
Scarborough, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Case HP24 Teeth:	Add Alt. 1 (extended warranty) extended coverage available	$0.00

Chadwick-Baross	Base Bid (per vehicle): $21,124.00
Westbrook, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Bradco HP600 Teeth: extra teeth/bits $1,112.00 Control handle kit: $1,202.00	Add Alt. 1 (extended warranty) $0.00 extended coverage available
Asphalt Zipper	Base Bid (per vehicle): $62,990.00
American Fork, UT	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Asphalt Zipper A2-200 Teeth:	Add Alt. 1 (extended warranty) $7,200.00 extended coverage available
Ambrose Equip. Co.,	Base Bid (per vehicle): $20,600.00
Plainville, MA	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Bradco HP600 Teeth:	Add Alt. 1 (extended warranty) $0.00 extended coverage available
MB Tractor & Equip.	Base Bid (per vehicle): $15,575.00
Eliot, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Road Hog CP24G5 Teeth:	Add Alt. 1 (extended warranty) $3,500.00 extended coverage available

We have budgeted $30,000 for this purchase.

The Director of Public Services is recommending the bid from MB Tractor & Equip. for the Road Hog CP24G5 at a price of $15,575.00, without the extended warranty.

MOTION: To award the 24 Inch Coldplanner-Asphalt Grinder bid to MB Tractor & Equip. for the Road Hog CP24G5 at a price of $15,575.00.

5. **Public Services – One (New) 2016 or 2017 Road Shouldering Machine -** We received one bid for this purchase:

Company	Bids
Ambrose Equip. Co.	Base Bid (per vehicle): $34,000.00
Plainville, MA	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Road Widener FH Model-R/H	Add Alt. 1 (extended warranty) $0.00 extended coverage available

We have budgeted $35,000 for this purchase.

The Director of Public Services is recommending the bid from Ambrose Equip. Co. for the Road Widener FH Model-R/H at a price of $34,000.00.

MOTION: To award the Road Shouldering Machine bid to Ambrose Equip. Co. for the Road Widener FH Model-R/H at a price of $34,000.00.

6. **Public Services – One (New) 2016 or 2017 Single Axle Dump Truck -** We received eight bids for this purchase, which ranged from $162,170.00 to $170,089.00.

Company	Bids
1. O'Connor Motor Co.	Base Bid (per vehicle): $170,089.00
Portland, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Western Star 4700 SF	Add Alt. 1 (extended warranty) $7,018.00
Body Manufacturer: Everest	

2. O'Connor Motor Co.	Base Bid (per vehicle):	$167,450.00
Portland, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Western Star 4700 SF	Add Alt. 1 (extended warranty)	$7,018.00
Body Manufacturer: Viking Cleaves		
3. Portland North	Base Bid (per vehicle):	$169,864.00
Falmouth, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Int'l 7400 SFA 4x2	Add Alt. 1 (extended warranty)	$5,200.00
Body Manufacturer: Everest SDS 10' SS		
4. Portland North	Base Bid (per vehicle):	$167,215.00
Falmouth, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Int'l 7400 SFA 4x2	Add Alt. 1 (extended warranty)	$5,200.00
Body Manufacturer: Viking Proline PL1011SD SS		
5. Freightliner of Me.	Base Bid (per vehicle):	$169,313.00
Westbrook, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Western Star 4700	Add Alt. 1 (extended warranty)	$4,458.00
Body Manufacturer: Everest SS10		
6. Freightliner of Me.	Base Bid (per vehicle):	$166,674.00
Westbrook, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Western Star 4700	Add Alt. 1 (extended warranty)	$4,458.00
Body Manufacturer: Viking Cleaves SS		
7. Freightliner of Me.	Base Bid (per vehicle):	$164,809.00
Westbrook, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Freightliner 108SD	Add Alt. 1 (extended warranty)	$4,901.00
Body Manufacturer: Everest SDS 10' SS		
8. Freightliner of Me.	Base Bid (per vehicle):	$162,170.00
Westbrook, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Freightliner 108SD	Add Alt. 1 (extended warranty)	$4,901.00
Body Manufacturer: Viking Cleaves PL1011 SS		

We have budgeted $170,000 for this purchase.

The Director of Public Services is recommending the bid from Freightliner of Me. for the Viking Cleaves SS Western Star 4700, with no extended warranty, at a price of $166,674.00.

MOTION: To award the Single Axle Dump Truck to Freightliner of Me. for the Viking Cleaves SS Western Star 4700 at a price of $166,674.00.

7. **Public Services/Recreation – One (New) 2016 or 2017 (14) Passenger Van -** We received the following bids for this purchase:

Company	Bids	
W.C. Cressey & Son, Inc.	Base Bid (per vehicle):	$52,000.00
Kennebunk, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Express or Savanah		
Body Manufacturer: GM 33803	Add Alt. 1 (extended warranty) depends on coverage	$1,500.00-$2,000.00
W.C. Cressey & Son, Inc.	Base Bid (per vehicle):	$54,176.00
Kennebunk, ME	Deduct Alt. 1 (allowance for trade-in)	n/a
Make/Model: Express or Savanah Body Manufacturer: GM 33803	Add Alt. 1 (extended warranty) depends on coverage	$1,500.00 - $2,000.00

We have budgeted $48,000 for this purchase.

The Director of Public Services is recommending the bid from W.C. Cressey & Son, Inc. at a price of $54,176.00, without the extended warranty. The bid for $52,000.00 did not meet our bid specifications.

MOTION: To award the (14) Passenger Van bid to W.C. Cressey & Son, Inc. at a price of $54,176.00.

8. **Public Services/Recreation – One (New) 2016 or 2017 Travel Bus -** We received the following bids for this purchase:

Company	Bids
W.C. Cressey & Son, Inc.	Base Bid (per vehicle): $95,287.00
Kennebunk, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Body Manufacturer: Freightliner Chassis, Thomas Body	Add Alt. 1 (extended warranty) $2,550.00 - $3,600.00 depends on coverage
W.C. Cressey & Son, Inc.	Base Bid (per vehicle): $107,717.00
Kennebunk, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Body Manufacturer: Freightliner Chassis, Thomas Body	Add Alt. 1 (extended warranty) $2,550.00 - $3,600.00 depends on coverage
O'Connor GMC	Base Bid (per vehicle): $97,582.00
Portland, ME	Deduct Alt. 1 (allowance for trade-in) n/a
Make/Model: Chevrolet 3500HD, CK36003	Add Alt. 1 (extended warranty) $0
Body Manufacturer: Blue Bird BBCV 3310	

We have budgeted $88,000 for this purchase.

The first bid from W.C. Cressey & Son, Inc. for $95,287.00 did not meet our bid specifications.

The Director of Public Services is recommending the bid from O'Connor GMC for the Chevrolet 3500HD at a price of $97,582.00.

MOTION: To award the Travel Bus bid to O'Connor GMC for the Chevrolet 3500HD at a price of $97,582.00.

8. Old Business (2nd Reading)

a. York County Public Works Mutual Aid Agreement **(5-7 minutes)** –This mutual aid agreement allows Towns within York County to share equipment/resources during emergencies as well as non-emergencies. The agreement defines the role of the participating communities.

MOTION: To approve the York County Public Works Mutual Aid Agreement.

b. Discuss a Violation in the Resource Protection and Shoreland Overlay Districts on Great Hill Road **(30 minutes) –** As you are aware, the Town's Code Enforcement Officer issued a Notice of Violation for the cutting of vegetation on land adjacent to "Strawberry Island" that was cut during the late winter/early spring of this year (violation observed on February 23, 2016). Properties involved were

owned by Kennebunk Land Trust (KLT) Tax Map 97, Lot 37 and Kennebunk Beach Improvement Association (KBIA) Tax Map 97, Lot 38.

This item is being forwarded to the Board of Selectmen for options on how to proceed with enforcement action as a result of this violation. This land use violation can be remedied as an administrative action (consent agreement) or under the Maine Rules of Civil Procedure as an 80K Land Use violation, whereby the Town would attempt to have the violation and resulting enforcement action adjudicated at the District Court level. It has not been the practice of the Town to rush to court and the Town Attorney has often suggested the Town seek to remedy land use violations as an administrative matter, rather than rely on the Court system.

Town Staff has met with representatives from KLT and KBIA. Attached is a memo summarizing the discussions and relevant information along with a draft consent agreement. KLT has been very cooperative in bringing this to a closure (it does not appear that KBIA was a willing participant in the violation.)

Should the Board consider imposing a fine, perhaps the fine could be applied to the Open Space Fund account, for future land preservation.

Paul Demers will be available at the meeting to answer any questions the Board may have.

MOTION: To approve the consent agreement with a fine of $_____ to be applied to the Open Space Fund account for future land preservation.

9. New Business (1st Reading)

a. Discuss a Citizen Petition Regarding the Dams for three Non-Binding Questions to be Included on the Referendum Ballot for the 11-08-2016 General Election **(25-30 minutes)** – Attached is the petition that was received this week. The Town Clerk has verified 450 signatures, which exceeds the required number of 422. The Charter requires the number of signatures to meet or exceed 7% of those that voted in the last gubernatorial election. With the required signatures having been met, the question qualifies to be on the November Town Meeting warrant. The questions would be on the warrant as written on the petition (changes to the questions are not permissible):

> "Do you favor the Kennebunk Light and Power District continuing to invest in hydropower generation facilities along the Mousam River?"
>
> "Do you want the opportunity to vote on any, and/or all of the following questions before the Trustees of the Kennebunk Light and Power District make a final decision on them: whether the Dane Perkins Dam, Twine Mill Dam, and/or Kesslen Dam should continue to generate hydropower, remain in place, and/or be removed?"
>
> "Do you favor the Town of Kennebunk maintaining and improving the existing conditions along the Mousam River, in particular, mill pond areas and water levels sufficient to allow the continuation of existing recreational activities, by keeping the Dane Perkins, Twin Mill, and Kesslen Dams in place, whether or not said dams continue to generate hydropower?"

MOTION: To send these questions as written on the citizen petition to the November 8, 2016 Town Meeting warrant.

b. Discuss a Possible Consumer Fireworks Ordinance **(20 minutes) –** The Police Department has provided a list of the surrounding communities that have complete fireworks bans (4), partial fireworks bans (5), and no fireworks ordinance (13). They have also included a graph depicting the complaints received since 2012. Fire Chief Jeff Rowe indicated they have not logged any fireworks-related injuries from 2000 to the present time.

If the Town wishes to restrict fireworks, this would need to be accomplished with a local ordinance, which would require a Town vote. Police Chief MacKenzie and Fire Chief Rowe will be available to answer any questions the Board may have.

Also included in the packet is the State of Maine's "General Guide to Consumer Fireworks Use", which provides the guidelines (per Maine Public Law Chapter 416) to communities that have no ordinance restricting or prohibiting the use of consumer fireworks in their community.

This item was introduced at the last meeting by Selectmen Schulte and Morin.

How would the Board like to proceed?

MOTION:

c. Discuss RSU 21 Cost-Sharing Agreement **(25-30 minutes) –** The cost-sharing agreement between Arundel, Kennebunk and Kennebunkport approved in 2012, called for a 5-year and a 10-year review from inception. This is the fifth year (FY2016-17) and falls within the parameters for a meeting to discuss the agreement.

The Town needs to appoint three members for this review; one Kennebunk School Board member and two At-Large residents.

The Committee will be meeting on August 10th at 6:00 p.m. (see attached agenda) and August 17th at 6:00 p.m. If a third meeting were needed, that would be held on August 24th at 6:00 p.m. Meetings are open to the public and will be held at the Kennebunk Elementary School in Room A102. The cost-sharing agreement is attached for your review.

As indicated during the Special Meeting at the beginning of this meeting, Michael Mosher has offered to represent the Town as the School Board member and Richard Smith and Lionel Menard have expressed interest in serving as the two At-Large members.

MOTION: To appoint Michael Mosher to the Director position and Richard Smith and Lionel Menard to the At-Large positions on the RSU 21 Cost-Sharing Amendment Committee (no terms).

d. Discuss New Positions Approved at the Annual Town Meeting **(25-30 minutes)** – The community approved the funding of three new positions this past June at the Annual Town Meeting. The job descriptions for the one Computer Systems Specialist position, two Fire Captain positions and one Truck Driver are attached for your perusal. Staff will be present to share additional information (being compiled) on the work duties, staffing changes, outstanding projects, alternate growth skills, maintenance and outsourcing of services that potentially could be brought in-house.

The purpose of this discussion is to ensure the vision for these positions is shared by the Board and staff moving forward.

MOTION:

e. Discuss Hear an Update on the Waterhouse Center Floor Improvements **(10 minutes)** – The Waterhouse Center floor improvements are nearly complete. The new floor coating is an outdoor surface product similar to a tennis court surface made for concrete. The coating will enable better youth/elder activities with less impact on the joints of participants. The coating will be green with appropriate white lines and this coating will allow for more activities. The material cost of $3,400 and applicator cost of $1,200 was contributed by the Waterhouse Youth Foundation. The work to apply the coating is estimated at $2,500, will come from our Public Services Division budget, and should be completed within a week. Outsourcing this job was estimated to be $10,000+/-, with the Town still doing some of the work.

This article was requested by Selectman Karytko.

No motion is necessary.

f. Hear an Update on Roads to be Improved **(10 minutes)** – The current listing of roads to be improved this fall is a combination of roads from the previous budgetary cycle and new budget allocations.

Name of Road	Fall 2016	Spring 2017	New/Old Budget
Boothby Road	X		O
Bourne Street	X		O
Dutcher Lane	X		N
Emmons Road	X		O
Holland Road		X	N
Southgate Road	X		N
Thompson Road	X		O
Woodhaven Drive		X	N
Woodland Avenue	X		O
Valley Avenue	X		N
Route One Drainage	X		O
Eastern Trail	X		O
Central Fire Station Catch Basin	X		O
Plummer Lane	X		O
Caly Hollow Culvert	X		O
Cross Street, Wallace Street Traffic Markings, Cheshire Meadows, Harrisecket Road, Maguire Road and Warren's Way	X		O
Crack Sealing (17.37 miles) Alewive Road (Compact) Alfred Road, Portland Road, Summer Street, Western Avenue, Brown Street, Sea Road, Ross Road, Beach Avenue	X		O

This article was requested by Selectman Karytko.

MOTION:

g. Discuss Boards and Committees (resignations/appointments, if any) **(2-3 minutes)**

- **Accept the Following Resignation(s):**

  Virginia Brooks Griffith – Economic Development Committee, Regular 2017

MOTION: To accept the resignation of Virginia Brooks Griffith from the EDC and send a letter thanking her for her service.

- **Appointment of Resident(s) being interviewed at the beginning of the meeting:**

Applicant	Committee	Vacancies
Judith Metcalf	Committee on Aging	no vacancies. If the Board wishes to appoint Judith, the appointment could be to a term of 2019, 2018 or 2017. Our current membership consists of 4 members with terms expiring in 2019, 3 expiring in 2018, and 3 expiring in 2017.
Todd Bridgeo	Cons. & Open Space Planning Comm.	(1) Reg. 2017, (1) Reg. 2019, (2) Alt. 2017
Joseph E. Bergeon	Comp. Plan & Zoning Ord. Update Comm.	no vacancies (comm. is seeking 2 student reps.)
Kyle Ryan (non-res.)	Comp. Plan & Zoning Ord. Update Comm.	no vacancies (comm. is seeking 2 student reps.)

If the Board wishes to make the appointment(s), the motion could be as follows:

MOTION: To appoint Judith Metcalf to the Committee on Aging with a term expiring in 2018.

MOTION: To appoint Todd Bridgeo as a Regular Member on the Conservation & Open Space Planning Commission for a term expiring in 2019.

MOTION: To appoint Joseph Bergeon and Kyle Ryan as Student Representatives on the Comprehensive Plan & Zoning Ordinance Update Committee (no terms).

h. Discuss Any Other Business **(2-3 minutes)**

10. Selectmen's Comments

a. Subcommittee Reports (if any)
b. Individual Selectmen Comments

11. Town Manager's Comments/Notes

a. **Upcoming Events and Workshops:**

- Summer Meeting Schedule: The **August 23rd** Selectmen's Meeting has been Canceled – The next regular meeting will be held on September 13th.
- **Tuesday, September 6** – Board of Selectmen Workshop on TIFs will be held at 6:30 p.m. on the third floor of the Town Hall.
- **Tuesday, October 4** – Board of Selectmen Workshop on Committees will be held at 6:30 p.m. on the third floor of the Town Hall.

b. **Items scheduled for a 2nd Readings (at the 7/12/16 meeting) will be discussed at a future meeting:**
   - Park Use Ordinance (September 13th)

12. Executive Session(s)

a. Discuss an Economic Development Matter with the Town Manager, Economic Development Director and Finance Director regarding an economic development matter where premature disclosure of the same would prejudice the competitive bargaining position of the Town relative to the same - Title 1 MRSA Sec. 405(6)(C)

13. Adjournment