

**TOWN OF KENNEBUNK
BOARD OF SELECTMEN
TUESDAY, NOVEMBER 22, 2016 – 6:15 P.M.
KENNEBUNK TOWN HALL
3rd FLOOR/ROOM 301
AGENDA**

This month's
Selectmen Outreach
Session will be held on:

Saturday, Nov. 19
8:30 – 10:30 a.m.

3rd Floor/Town Hall
Hosted by: Selectmen
Richard Morin
and Chris Cluff

SPECIAL MEETING – 6:15 P.M.

Interview the following Candidate(s) for Committees:

- Economic Development Committee

Jonathan Johnson (applied on 7/15/16)

Committee Vacancies: (1) Regular 2017, (2) Alt. 2017

Note: On 10/11/16, the Board interviewed two other candidates for EDC membership. The above applicant, as well as those already interviewed, will be considered when appointments are made later in this meeting (see article 7a).

REGULAR MEETING – 6:30 P.M.

1. Call to Order & The Pledge of Allegiance

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

2. Minutes (2-3 minutes)

- a. November 8, 2016 Regular Meeting

3. Items to be Signed (3-5 minutes)

- a. Items as Presented

4. Public Hearing(s) - none

5. Public Comments (5-10 minutes)

6. Acknowledgements/Announcements (20 minutes)

- a. Accept Donations – The Town recently received three separate donations from the Flynn Family Foundation thanking our organization for the great work we do. The donations are to be distributed as follows:

- Kennebunk Fire/Rescue \$2,500.00
- General Assistance \$2,500.00
- Fuel Assistance \$2,500.00

MOTION: To accept the donations from the Flynn Family Foundation and send letters thanking them for their generous donations.

- b. West Kennebunk Community Thanksgiving Dinner – Thursday, Nov. 24, noon to 2:00 p.m.

at the Dorothy Stevens Center, 80 Thompson Road.

A traditional Thanksgiving Dinner with all the trimmings! **FREE and open to everyone!**



c. Thanksgiving Holiday Information – Thursday & Friday (Nov. 24 & 25)

Closures:

- Town Hall will be closed both days
- Department of Public Services will be closed both days
- Transfer Station/Recycling Center will be closed both days (and will reopen on Saturday)

→ Changes to Curbside Collection of Trash & Recycling for Thanksgiving Week:

- No trash and recycling collection on Thursday, Nov. 24 (Thanksgiving Day)
- Thursday's route will be collected on Friday, Nov. 25
- All other days will remain the same

d. Holiday Events – (The following events are also posted on our website calendar):

• Downtown Holiday Events – Saturday, Nov. 26

- Small Business Saturday – Support local businesses and Shop Local on this day
(and throughout the year)!

- Downtown Tree Lighting at 5:00 p.m.
at the Plaza and the Waterhouse Center (51 Main St.)

- Caroling by the KHS Chamber Choir
- Tree Lighting with Santa
- Skating with Santa and his Elves

Come early to enjoy free refreshments provided by merchants and friends.
After Tree Lighting, stay a while and enjoy some ice skating!

- Brick Store Museum 10 a.m. – 5:00 p.m.

- \$1 admission
- Christmas card making station
- Game exhibit where families can play games
- Maine Team Etsy Fair featuring Maine-made crafts

- Kennebunk Free Library 9:30 a.m. – 5:00 p.m.

- Drop-in Family Holiday Crafts (11:00 a.m. - 1:00 p.m.)
- Cozy Fire All Day in the Reading Room

• Lunch with Santa – Sunday, Nov. 27 from 11:30 a.m. to 1:30 p.m.

- Sebago Brewing Company 11:30-11:55 a.m.
- Squaretoes Restaurant 12:00-12:25 p.m.
- Duffy's Tavern & Grill 12:30-12:55 p.m.
- Perfectos Caffe 1:00-1:25 p.m.

If the elves allow, Santa may make one last stop about 1:30.... at the Waterhouse Center!

• Lower Village Tree Lighting – Saturday, Dec. 3 at 5:30 p.m.

at the Corner of Christensen Lane and Route 35

• West Kennebunk Tree Lighting – Saturday, Dec. 3 at 6:00 p.m.

at Dorothy Stevens Center, 80 Thompson Road

• Christmas Prelude – Thursday, Dec. 1 to Sunday, Dec. 11 FMI: www.christmasprelude.com



- Free Shuttle to Prelude – Dec. 2-4 and Dec. 9-10

- Friday, Dec. 2 from 4-9:00PM
- Saturday, Dec. 3 from 10AM-8PM
- Sunday, Dec. 4 from 12-4PM

- Friday, Dec. 9 from 4-9:00PM
- Saturday, Dec. 10 from 4-9:00PM

- ✓ Free Parking in Downtown Kennebunk

- Pick up/drop off approx. every 30 minutes from:
- Chamber of Commerce (Water Street) and
- Village Market Place (Lower Village)

In lieu of fares, donations gladly accepted for the Beach Wheelchair Fund

New this year..... direct shuttle to the Fire & Ice event from the Chamber on Dec. 9-10.
\$5 by reservation - events@gokennebunks.com

- e. Wreaths Across America/Escort to Arlington – Monday, Dec. 12 at 9:45 a.m. at the Kennebunk High School. KHS ceremony begins at 10:00 a.m. and ends at 10:45 a.m. All are welcome. Convoy leaves KHS at 11:00 a.m., travels Route 1 South to Wells. Please note new location & time.

All of these events can be found on our website at www.kennebunkmaine.us/calendars

7. Time Sensitive Business

- a. Discuss Boards and Committees (resignations/appointments) (10 minutes)

- **Economic Development Committee** Vacancies: (1) Regular 2017, (2) Alt. 2017

Miriam Whitehouse (interviewed on 10/11/16)
Wendy Ross (interviewed on 10/11/16)
Jonathan Johnson (scheduled to be interviewed at the beginning of this meeting)

The committee volunteer forms for Miriam Whitehouse and Wendy Ross are enclosed in the packet. Jonathan Johnson's form is located with the Special Meeting information.

MOTION: To appoint _____ as a Regular Member on the Economic Development Committee with a term expiring in 2017 and _____ and _____ as Alternate Members on the Economic Development Committee with terms expiring in 2017.

- **Skate Park Ad-hoc Committee will be comprised of:**

- (4) Residents
 - (3) Skaters (any age)
 - (1) Representative from the Recreation Department (Kyle Barrett)
 - (1) Representative from the Police Department (Lt. Eric O'Brien)
 - (1) Staff member (Mat Eddy)
 - (1) Selectman - (Debbie Beal has offered)
- 11 members

Since this is an ad-hoc committee, the term of the committee should be defined as completed when the Town has finalized the plans for a new skate park; therefore, no terms should be assigned to this committee.

We advertised for (4) Residents and (3) Skaters (any age) to serve on this committee. Note: If an applicant under the age of 18 is appointed to this committee, they should be appointed as a Youth member, consistent with other Town committees.

<u>Name</u>	<u>Resident Member</u>	<u>or</u>	<u>Skate Member</u>
<u>Previous applicants:</u>			
1. Marc Barron	Resident Member	or	Skater (former)
2. Chris Puffer	Resident Member	or	Skater (former)
3. Paul Beaudoin	Resident Member		
4. Karen Beaudoin	Resident Member		
5. Will Hallee	Resident Member	or	Skater (youth, 9 th grade)
6. Christine Burgess	Resident Member		
7. Joseph Peterson	Resident Member	or	Skater (former)
8. James Trentalange	Resident Member	or	Skater

New applicant:

9. Sally Hallee Resident Member (grandmother to Will Hallee, skater)
 She was interviewed at the last meeting. She dropped off her application this past week, which is included in the packet with the other applications.

Withdrawn:

Sharron Eastman asked that her name be withdrawn from the list.

Please note: In the past, we haven't appointed family members to the same committee.

- Paul and Karen Beaudoin are husband/wife
- Will Hallee is the grandson of Sally Hallee

The committee volunteer forms are enclosed in the packet as well as a summary sheet of all applicants.

MOTION: To appoint 3 Skate members, namely _____, _____, and _____ as the Skate representatives on the Skate Park Ad-hoc Committee (no terms).

MOTION: To appoint 4 Resident members, namely _____, _____, _____, and _____ as the Resident representatives on the Skate Park Ad-hoc Committee (no terms).

Selectman and staff representatives to be appointed are as follows:

- Kyle Barrett - Representative from the Recreation Department
- Lt. Eric O'Brien - Representative from the Police Department
- Mathew Eddy - Staff member
- Selectman Liaison - (Debbie Beal has offered)

MOTION: To appoint Kyle Barrett as the Recreation Department representative, Lt. Eric O'Brien as the Police Department representative, Mathew Eddy as the Staff representative, and _____ as the Selectman Liaison on the Skate Park Ad-hoc Committee (no terms).

8. Old Business (2nd Reading)

- Discuss the Proposed Park Use Ordinance (3-5 minutes) – This was presented to the Board at the prior meeting. The draft Ordinance has been reviewed by staff and the Town Attorney to identify the parks, define drone usage and place the setting of fees by the Board of Selectmen. This ordinance

summarizes the park usage for the public and will assist staff with enforcement. The Board's changes from the last meeting have been added.

MOTION: To send this item to a public hearing on December 13th in preparation for the June Annual Town Meeting.

- b. Discuss the Status of 23 Paper Streets in Kennebunk (5-10 minutes) – In 1997, the Board of Selectmen extended the time to vacate 23 paper streets for a period of 20 years. The original notice and exhibit are enclosed in the packet. Since the 20 year timeframe is due to expire in September, 2017, these streets need to be addressed for either a vacation or another extension. After staff review of the listed paper streets, we are recommending keeping seven of the paper streets and vacating the remainder. Also included in the packet is a map and a summary listing of all locations. Once the Board has agreed on the listing, we can confer with the Town Attorney on the procedure to release/retain the streets. A resident commented that the Town keep two Right of Ways; (8) Charles Parson Estate and (11) Strawberry Point lots. If the Board desires to retain these, they can be added.
- MOTION:** To seek the Town Attorney's opinion on the procedure to release/retain the streets.
- c. Discuss the Results of the Strategic Planning Survey (15-20 minutes) – In late June, the Board held a workshop with staff to review the survey results and identify the elements for developing a strategic plan. Our consultant, Don Jutton, from Municipal Resources Inc., presented the results. Since that meeting, staff has drafted possible objectives for this strategic plan (included in the packet). These can be further discussed at the November 29th workshop.

No action necessary.

9. New Business (1st Reading)

- a. Discuss Improvements for the Public Services Facility and Transfer Station/Recycling Center (15-20 minutes) – The previous Board of Selectmen had reviewed several recycling/transfer stations in preparation for addressing the necessary changes at the Town garage and recycling/transfer station. Staff felt certain interior improvements were also necessary to the garage, along with the traffic flow and operations. The Town has engaged Sebago Technics to prepare a design of the recommended improvements (diagrams are enclosed in the packet). This will also be part of the November 29th workshop.

MOTION: To move this item to the budget discussions.

- b. Discuss a Pole Location Application from Kennebunk Light & Power District for Thompson Road (5 minutes) – The Kennebunk Light & Power District and Fairpoint Communications are applying for permission to construct and maintain two poles together with attached facilities and appurtenances upon, along or across certain streets and highways as follows:

THOMPSON ROAD – From approximately two hundred ninety eight (298) feet south of center line of Sky View Drive extending northeasterly approximately three hundred twelve (312) feet and approximately twenty (20) feet from center line of Thompson Road. **Install two poles (Application No. 16-1)**

Facilities are to consist of wood poles and appurtenances with a minimum clearance of wire and cable not less than eighteen (18) feet over the public highway all in a manner to conform with the requirements of the National Electrical Safety Code.

A copy of the application and sketch of the location is enclosed in the packet.

MOTION: To authorize the Kennebunk Light & Power District and Fairpoint Communications to construct and maintain two poles together with attached facilities and appurtenances upon, along or across Thompson Road as described above.

- c. Discuss Holding a Joint Meeting with Kennebunk Light & Power District to Discuss the Recent Referendum Vote on the Dams (10-15 minutes) – Would the Board like to invite the KLPD Board of Directors to discuss the recent citizen initiated referendum votes on the three dam questions. The three questions (Town Referendum Questions 4, 5, and 6) and vote tallies are enclosed in the packet. The discussion would be centered on exploring options that would be consistent with the voters' intent concerning the dams.

Would a Joint Meeting on January 3rd or January 17th work for the Board?

MOTION:

- d. Discuss Any Other Business (2-3 minutes)

10. Selectmen's Comments

- a. Subcommittee Reports (if any)
b. Individual Selectmen Comments

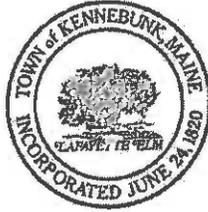
11. Town Manager's Comments/Notes

- a. Upcoming Meetings and Workshops:
- **Tuesday, November 29** – Board of Selectmen Workshop on the Strategic Survey and the Upcoming 2017-18 Budget will be held at 6:30 p.m. on the third floor of the Town Hall. This workshop is scheduled to be televised.
 - **Selectmen's Meeting for December 27 has been cancelled.** The next regular meeting will be held on January 10, 2017.
- b. Beach Parking Study – RFP is being drafted; vendor and pricing information will be brought to the Board at a future meeting.
- c. TIF Priorities – RFP is being drafted; vendor and pricing information will be brought to the Board at a future meeting.
- d. Updating the Board of Selectmen By-Laws and Policies will be brought to the Board on December 13th.
- e. Traffic Calming Policy – At the September 13th meeting, the Board heard from members of the public about speed bumps. Staff is revisiting the Traffic Calming Policy to refine several aspects of the policy and application. The proposed amendments will be brought back to the Board for a discussion on December 13th.
- f. Revisions to the Town Committee Process – The Selectmen met with committee members in a workshop session on October 4th to review items pertaining to Town committees (committee membership size, attendance, by-laws, etc.). The Board will decide on a future meeting date to discuss these items.
- g. Zamboni Drivers – We may be looking for a few more volunteer drivers to run the zamboni at the Waterhouse Center this winter. Interested parties should contact Jeanne Brooks at 604-1381.

12. Executive Session(s)

13. Adjournment

Special
Meeting
6:15 p.m.
(interviews)



Committee Volunteer Form
(please type or print clearly)

Full Name Jonathan Johnson

Street Address Blueberry Pines Dr. Kennebunk, ME 04043

Mailing Address (if different from street address) _____

Daytime Phone # _____

Cell Phone # _____

E-Mail Address _____

I wish to be considered for appointment to the: Economic Development Committee
Committee

(Check one or both):

Regular Membership Status (3-year term)

or

Alternate Membership Status (1-year term) _____
(Alternates vote if Regular member absent)

Town Use Only:

Committee: _____

Membership: Regular or Alternate

Term ends: _____

Do you currently serve on any Town committee? no

If so, please list the committee and the number of years of service _____

Occupation Sales

Employer Kasprzak Insurance

List any civic organizations to which you belong: none

Please complete questions on back of this form

1. Do you have any questions about what the committee does or its mission?

NO

2. Do you have any practical experience or formal education that would be related to the committee?

Business marketing

3. Why would you like to be on the committee?

I work a lot with small businesses currently and I would like to be a part of future plans to improve economic opportunities

4. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings?

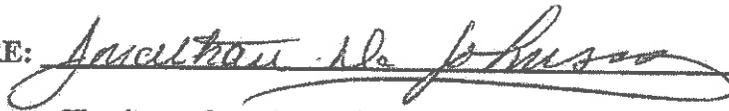
Yes and it is my understanding we would meet once per month

5. Do you have any conflict of interest that might involve either a direct financial gain or other gain?

NO

6. Do you have anything you would like to add?

SIGNATURE:



Thank you for volunteering to serve your community.

Please return form by (1) mailing or dropping off to the Town Manager's Office, 1 Summer Street, Kennebunk, ME 04043, (2) emailing to knolette@kennebunkmaine.us, or (3) faxing to: 207-985-4609.

The Board of Selectmen will consider all applications. Once the form has been submitted to the Town Manager's office, an informal meeting will be set up for you to meet the Selectmen. The Selectmen like to meet all candidates before appointing them to committees. Please note that not all committees currently have openings; however, vacancies occur on a regular basis. If the committee you wish to serve on does not have an opening at this time, you may still submit the form and your name will be placed on a waiting list. You will be notified when an opening occurs on that committee.

Thank you for considering serving the Town on one of the many Town committees.

2

(MINUTES)

TOWN OF KENNEBUNK
BOARD OF SELECTMEN MINUTES
NOVEMBER 8, 2016 - 6:15 P.M.

SPECIAL MEETING – 6:15 P.M.

Interview the following Candidates for Committees:

- Zoning Board of Appeals
Susan Mosher Vacancy: (1) Alt. 2017

- Lower Village Committee
Nina E. Spencer Vacancy: (2) Alt. 2017

- Skate Park Ad-hoc Committee Members
We advertised for (4) Residents and (3) Skaters (any age) to serve on this committee.

Applying for:

<u>Name</u>	<u>Resident Member or Skate Member</u>
Marc Barron	Resident Member (former skater)
Chris Puffer	Resident Member
Paul Beaudoin	Resident Member
Karen Beaudoin	Resident Member
Will Hallee (age 14, 9th Grade)	State Member (youth)
Christine Burgess	Resident Member
Joseph Peterson	Resident Member
Sharron Eastman	Resident Member
James Trentalange	Resident Member or Skate Member

DISCUSSION:

The candidates for the various vacancies in committees were interviewed. For example, Nina E. Spencer, interested in being on the Lower Village Committee, expressed her appreciation of Kennebunk and everything that it has to offer.

Numerous people interested in being on the Skate Park Ad-hoc Committee were interviewed, many of whom had knowledge and/or previous experience with regard to skate parks and the activities that such parks are home to.

Sharron Eastman, for example, is not a skater but knows many skaters and wants to think of skaters in a positive light.

Similarly, Marc Barron stated that he used to skateboard a lot, but he has limited his time skateboarding in recent times in order to avoid injury. He works as a carpenter so he needs to be free of injury.

Paul and Karen Beaudoin live on Winter Street and think that the current location of the skate park is poor. They want to be a part of the Skate Park Ad-hoc Committee to encourage safety and to proclaim the current skate park as not the right location for a skate park.

Christine Burgess is a grandmother who takes her grandchildren to the skateboard park and who also believes that the current location of the skate park is poor.

Joseph Peterson is an art designer who believes he can be helpful in planning different features of a skateboard park.

There were also three youth skateboarders who offered their opinions. One was Will Hallee who wants to see a different location for the skateboard park in order to make it a better place for friends and newcomers to go to (many are worried about dropping their kids off at the current skate board park, etc.).

The other two youth skateboarders offered opinions similar to Hallee's.

There was, however, some support of the current skate park location. For example, one man stated that he thinks that the skate park needs to be of better quality but that the current location of the skate park is satisfactory.

It was found out that some of the people interviewed to be on the Skate Park Ad-hoc Committee had not applied to be on the Committee. Morin told such people to apply to be on the Skate Park Ad-hoc Committee as soon as possible.

The Chair proceeded to the next item.

REGULAR MEETING – 6:30 P.M.

1. Call to Order & The Pledge of Allegiance

On Tuesday, November 8, 2016, at approximately 6:42 P.M., in Room 301 of the Town Hall, Richard Morin, Chairman of the Board of Selectmen for the Town of Kennebunk, called to order the Regular Meeting of the Board of Selectmen. Present were Selectmen L. Blake Baldwin, Richard Morin, Edward Karytko, Daniel Boothby, Christopher Cluff, Simon Schulz and Deborah Beal. Also in attendance were Town Manager Barry Tibbetts, Finance Director Joel Downs and Human Resources Director Michael Pardue.

The Chair proceeded to the next item.

2. Minutes

- a. October 18, 2016 Workshop Meeting
- b. October 25, 2016 Regular Meeting

A motion was made to approve the minutes from the October 18, 2016 Workshop Meeting and the minutes from the October 25, 2016 Board of Selectmen Meeting.

MOVED: Cluff
SECONDED: Karytko
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

3. Items to be Signed

- a. Items as Presented

None.

The Chair proceeded to the next item.

4. Public Hearing(s)

None.

The Chair proceeded to the next item.

5. Public Comments

Jeff Rowe, the Fire Chief, spoke. He said that Atria senior living center has supported the annual awards banquet for Police/Fire in Kennebunk. They did such this year too and the event was excellent. The Kennebunk Center for Health and Rehabilitation provided lunch at the annual Firefighter and EMS training in West Kennebunk. Rowe also said that a couple people, who experienced a fire, hosted a social at the Clam shack for firefighters who helped them when they had to deal with the fire.

The Chair proceeded to the next item.

6. Acknowledgements/Announcements

a. Accept the following Donations:

- Police Department Donation– The Kennebunk Police Department received a \$50.00 donation from Ms. Gail Alling. The Police Department has asked that this donation be credited to their training line item to assist with future training classes.
- Fire Department Donations – The Kennebunk Fire Rescue Department received the following donations:
 - Stanley & Barbara Barwise \$50.00 in memory of Ruth Johnson
 - Edward & Nancy Meehan \$50.00 in memory of Betty Nedeau
 - Bruce G. Nedeau \$50.00 in memory of Betty Nedeau

DRAFT

DISCUSSION:

None.

A motion was made to accept the donation from Ms. Alling (with the donation being credited to the PD's training line item) and send a letter thanking her for her generous donation.

MOVED: Karytko
SECONDED: Schulte
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

A motion was made to accept the donations from Stanley and Barbara Barwise, Edward and Nancy Meehan and Bruce G. Nedeau and send letters thanking them for their generosity.

MOVED: Karytko
SECONDED: Schulte
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

The Chair read the list of upcoming events, which included Veterans' Day Holiday information, local rabies clinic, November 19th Selectmen Outreach Session, Thanksgiving Holiday information (i.e. closures, trash/recycling changes, and the WK Community Thanksgiving Dinner).

The Chair proceeded to the next item.

7. Time Sensitive Business

a. Discuss Boards and Committees (resignations/appointments)

- **Accept the Following Resignation:**
 - Alice White, Committee on Aging (Regular 2019)
- **Skate Park Ad-hoc Committee will be comprised of:**
 - (4) Residents
 - (3) Skaters (any age)
 - (1) Representative from the Recreation Department (Kyle Barrett)
 - (1) Representative from the Police Department (Lt. Eric O'Brien)
 - (1) Staff member (Mat Eddy)
 - (1) Selectman - (Debbie Beal has offered)

11 members

Since this is an ad-hoc committee, the term of the committee should be defined as completed when the Town has finalized the plans for a new skate park; therefore, no terms should be assigned to this committee.

DISCUSSION:

Morin stated that he told the people who were here at the beginning of the meeting and who wanted to be on the Skate Park Ad-hoc Committee to submit an application as soon as possible. Appointments to the Skate Park Ad-hoc Committee will be made at the next Board of Selectmen meeting, November 22, 2016.

A motion was made to accept the resignation of Alice White from the Committee on Aging and send a letter thanking her for her service.

MOVED:

SECONDED:

MODIFICATIONS:

VOTE:

DRAFT

Cluff
Karytko

None

7 in favor, 0 opposed. The motion passed.

A motion was made to appoint Susan Mosher as an alternate member on the Zoning Board of Appeals with a term expiring June 30th, 2017.

MOVED:

SECONDED:

MODIFICATIONS:

VOTE:

Cluff

Karytko

None

7 in favor, 0 opposed. The motion passed.

A motion was made to appoint Nina Spencer as an alternate member on the Lower Village Committee with a term expiring June 30th, 2017 when all other alternate positions expire.

MOVED:

SECONDED:

MODIFICATIONS:

VOTE:

Karytko

Cluff

None

7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- b. Discuss the Restructuring of the Economic Development Committee – At the September 13th and October 11th meetings, the Board discussed the restructuring of the Economic Development Committee. On October 11th, the Board interviewed two members (3 had applied); however, the Board decided to wait until they heard from the EDC on how they wanted to integrate the 3 village committees into the EDC.**

At the EDC's November 3rd meeting, the committee was unable to reach a quorum (they have 11 regular positions, of which only 6 are filled). At the meeting, only 4 members were in attendance; however, all 6 members are needed for a quorum. There are currently no active alternate members on the committee.

Currently, the committee consists of the following members:

- **13 members:**
 - 11 Regular members (5 current vacancies)
 - 2 Alternate members (2 current vacancies)
 - and
 - 4 ex-officio members:
 - 3 Utility District Representatives
 - 1 Chamber of Commerce Representative

Proposed: At the EDC's September 1st meeting, the EDC voted on the following committee structure:

- **11 members**
 - 7 Regular members
 - 4 Alternate members –
Bob Georgitis had previously indicated that 3 of these members would include representatives from the three village committees involved with economic issues in their committee membership:
 - Lower Village Committee
 - Downtown Committee
 - West Lakeside Village Committee

Economic Development Committee Liaison, Selectman Cluff, requested this be discussed by the Board.

For this committee to function effectively, either the Board appoints all 5 regular member vacancies or reduces the number of regular members, as the committee had requested.

A solution would be to go with the original request of the EDC for 7 regular members (down from 11). They also requested 4 alternate members (up from 2); however, no other Town committee has more than 2 alternate members. The committee currently has 4 ex-officio members that would remain.

This change would allow for the EDC to reach a quorum and provide time for them to make recommendations on the alternates and inclusion of other village committee members.

DISCUSSION:

Cluff elaborated on the agenda item. He discussed the EDC's concerns about being able to do business with the current structure of the committee. He said that reducing the size of the committee to 7 regular members in order for the committee do business may make sense; and then they (everyone involved with this process of restructuring the committee) can further improve the structure of the committee later on.

Schulte sought confirmation that they won't be adding additional members at the present time.

Cluff said that they are not and are reducing the number of members on the EDC.

Baldwin said that the Board has been pushing this issue aside too many times and he wants to grant the request from the EDC.

Schulte said that there is still a vacancy even if they reduce the committee to 7 regular members.

Discussions about the possibility of appointing someone now, who has been waiting to be a regular member on the EDC, occurred.

Baldwin thinks that they should hold off, allow the committee to do business right now, and appoint the 7th regular member of the EDC later on.

The Board agreed with Baldwin. Schulte agreed with him as well, but added that they should make the appointment of a 7th Regular member on the EDC soon.

Karytko wondered if people from the EDC are okay with the below motion.

Baldwin answered Karytko, saying that there may have been some annoyances expressed with regard to the proposed structure, but that the majority wanted to go forward with the proposed structure.

A motion was made to reduce the EDC membership from 11 regular members to 7 regular members with 2 alternate members and 2 ex-officio members remaining the same.

MOVED: Cluff
SECONDED: Karytko
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

Morin asked if anyone from the Board of Selectmen had submitted notes from the committee workshop.

The Chair proceeded to the next item.

- DRAFT**
- c. Discuss the Late Opening of the Town Office on Thursday, November 17th – On November 17th, an "All Staff Meeting" will be conducted at the Town Hall for all Town staff. This session will be held from 7:30 a.m. to 9:00 a.m. and will allow for Town Manager Barry Tibbetts, and incoming Town Manager Michael Pardue, to share information related to the Town Manager transition process. Time will also be spent discussing the ongoing strategic plan initiative and the upcoming budget process. Staff will also participate in an exercise designed to aid them on ways to increase the positive moments in their professional and personal environments.

DISCUSSION:
None.

A motion was made to allow the Town Office to open late (at 9:15 a.m.) on Thursday, November 17th to allow for staff training.

MOVED: Karytko
SECONDED: Cluff
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- d. Discuss Road Closures for the Holiday Tree Lightings – The Police Department is requesting the following road closures for the upcoming holiday season (these are consistent with prior years):

- Closure for Downtown Tree Lighting on November 26th - Starting at 4:30 p.m., Main Street will be closed from the intersection of Water and Storer Streets to the intersection of Fletcher and Dane Streets. Main Street is scheduled to reopen at 6:00 p.m. but may be closed for a while longer depending upon the pedestrian traffic.

- Closure for the Dock Square Tree Lighting (during Prelude) on December 2nd - Western Avenue will be closed from Cooper's Corner to the Mat Lanigan bridge starting at 5:00 p.m. through approximately 6:30 p.m.
- Closure for the Dock Square Tree Lighting (during Prelude) on December 9th - Western Avenue will be closed from Cooper's Corner to the Mat Lanigan bridge starting at 5:00 p.m. through approximately 7:00 p.m. Note: after the tree lighting there will also be a fireworks display in Kennebunkport.

DISCUSSION:

None.

A motion was made to close the roads as described above for the Downtown Tree Lighting and Dock Square Tree Lightings.

MOVED: Karytko
SECONDED: Cluff
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

8. Old Business (2nd Reading)

- DRAFT**
- a. Presentation of Division/Department Overviews - Division Directors will be presenting a 5-minute overview of significant accomplishments within their departments and identifying select goals and objectives they will be striving to attain in the coming months.

Overviews Scheduled for the November 8th Meeting

- Mathew Eddy – Economic Development
- Jill LeMay – Kennebunk Free Library
- Jeff Rowe – Fire/EMS
- Robert Mackenzie – Police
- Chris Osterrieder – Community Development (Planning, Codes, Community Dev.)
- Joel Downs – Finance Office (Finance, Tax Collection, Assessing, IT Dept., GA)

The following Overviews were presented at the last meeting

- Eric Labelle – Public Services (Public Works, Parks)
- Merton Brown – Town Clerk/Elections
- Tasha Pinkham – Recreation
- Michael Pardue – Human Resources

No motion is necessary.

DISCUSSION:

Mathew Eddy spoke first. He talked about many things such as the Business Assistance Program. He talked about a committee that will be making decisions on which businesses to give grants. Many businesses have shown interest in such grants. He told of the approval of the Garden Street project. Finalization on financing must be done. Eddy went on to discuss a project that has been delayed. DEP and EPA have agreed to meet about the vernal pool problem (it is only 10 feet from Route 1). They have started to put together their TIF report. Alternative energy projects are being worked on with KLP. Other projects were also discussed by Eddy. He told

of a potential grant program for the Maine Arts. Finally, Eddy talked about the possibility of bringing Broadband to certain area. Right now they are discussing such.

A few Board members asked Eddy questions.

For example, Schulte elaborated on the possibility of having Broadband in downtown Kennebunk, saying that sometimes the connection is not great in areas in town. Schulte asked if they can use smaller transmitters or do other things to improve coverage. Eddy answered Schulte by saying that they will be open to everything.

Karytko asked if the rest area has been sold.

More discussions on the vernal pool ensued. For example, Karytko asked why they are involved with the vernal pool. Eddy answered Karytko, and Baldwin also chipped in. Baldwin added that the property (with the vernal pool) is currently theirs, thus it must be cleaned up in order to attract developers. In other words, a developer would not be likely to buy a property that they deemed undevelopable.

Jill LeMay gave the next presentation. She listed many successful things that have occurred at the library such as a road race that occurred in July. The event was fun and they raised almost \$32,000 from the event which went toward the library budget. Plans for the 20th edition of the race (to be held this July) are being made. LeMay presented the Board with an impressive fact: they had over 500 people sign up for library cards since recently. She went on to list other signs of the Kennebunk Free Library's popularity. For example, the amount of library programs they offered over the summer increased by over 27%. There was also a 27% increase in attendance at these programs. They had a 12% increase in the number of downloaded eBooks and audio books available at the library. People seem to be committed to making the library great too. There was a 24% increase in volunteer hours. These increases occurred since the last time LeMay was in front of the Board (last June) to give an overview of events at the library. She also stated improvements that they made regarding making sure that they have material that people want. The MINERVA system, for example, is working very well. They also made some repairs and replacements. To give two examples, they changed a rug and filled cracks in the parking lot at the library. LeMay also looked toward the future. She listed two fundraisers, one being the Wreaths of Maine Fundraiser. A map of Kennebunk (from 1904-1908) has been digitized and reproduced. The map can be purchased. There is a book sale scheduled for December 3rd, 2016. LeMay also talked about some leadership changes at the Kennebunk Free Library. She noted stories from the library such as one that occurred on Halloween, due to the library's participation in the Chamber's trick-or-treat event. People at the library offered candy and many wanted to go to the library to hear stories. One little girl did not want to leave story time at the library even though it was Halloween. LeMay expressed joy when telling this story.

Schulte said he appreciates all that they do at the Kennebunk Free library, adding that he and his family are frequent users of the MINVERVA system which they find convenient.

Jeff Rowe gave the next presentation. He noted some new hires with impressive backgrounds. The passing of a longtime EMA assistant prompted discussions on strengthening the EMA division in the town. Rowe said that he will soon come back to the Board to request a new ambulance. Bids for the ambulances are currently out. Community outreach has been significant for the Fire Department. For example, Fire Prevention week was successful. The Kennebunk Police helped them during this week. Rowe estimated that they hosted about 450 children and adults at the West Kennebunk Fire Station. The Fire Department also participated in the Kennebunk Police Department's first "night out" at the Waterhouse; it was a good time. He went on to discuss other ways that the Fire Department engaged with the community such as by handing out candy to kids on Halloween. They have finished a report (or inspection) of all town departments. Most deficiencies have been corrected. Donations were also given to the Kennebunk Fire Department. For example, Wells donated a hose to the Kennebunk Fire Department. He thanked everyone who makes the KFR system successful.

Robert Mackenzie gave the next presentation. He noted that they are in their 12th and final week of their 3rd Citizen's Police Academy. After the graduation for the attendees of the Citizen's Police Academy they hope to add to the number of volunteers with the Police Department. They currently have about 12 such volunteers who have given approximately 606 hours in total to the Kennebunk Police Department. The next Citizen's Police Academy will start in August of 2017 and there is already a waiting list to attend such. The Kennebunk Police participated in a Coffee with a Cop session on the day that such is done nationally. The Kennebunk Police Department, however, wants to do this monthly, not simply annually. A scam prevention road show will be held on November 16th, 2016. More information on the event can be found on the Kennebunk Police Department's website as well as on their Facebook page. Mackenzie said that the Kennebunk Police Department is now on Twitter to provide real time updates such as breaking news and road closures. The Police Chief discussed the problem with opioids in Maine. He added that there have been 35 suspected overdose deaths in York County alone. He talked about the work being done to combat the drug problem facing Maine's population. Matt Harington, for example, seized about 109 grams of suspected Heroin, worth about \$19,000.00 in cash. Resources are available to help those struggling with drugs. He encouraged those who want help for drug addictions to reach out to him. He also said that family members of a drug addict can reach out to him for help as well. A peer support and crisis intervention team seems like it is close to being established for Kennebunk's Police force.

Chris Osterrieder gave the next presentation. They are in a partnership with Wells and the DOT and are moving forward with survey work for the Eastern Trail. He noted their interaction with many departments. He said that there are so many great people in his department who do an impressive job working with the community. He then allowed for questions from the Board.

Schulte asked what the survey work for the Eastern Trail is about. Osterrieder answered by saying that design work will be able to be done in the future. They may be able to apply for construction funding after such design work is completed.

Boothby asked about stakes in the Eastern Trail. Osterrieder said that they are probably setting traverse points with the stakes.

Baldwin asked about the progress on Grove Street. Osterrieder said that they hope to pave Grove Street this week. It is ready to be paved.

Joel Downs gave the last presentation. He said that the tax commitment was completed even though a staff member was not able to help out while they worked on such. Tax bills have been sent and money is coming in nicely. They have updated software. Collections from the first tax bill, due on October 7th, were good. 48.4% has been collected. They have about \$18.8 million in the bank. He went over more impressive numbers. Downs also said that they currently have \$10,330,000 in outstanding bonds. Downs spoke about a good new hire for the IT Department. He said that Unitrends, the newly chosen backup system, will be installed in the next coming weeks.

The Chair proceeded to the next item.

- b. Discuss the Proposed Park Use Ordinance – The draft Park Use Ordinance has been reviewed by staff and the Town Attorney to identify the parks, define drone usage and place the setting of fees by the Board of Selectmen. The changes made (since the last meeting) are shown in red in the Selectmen's packet. This ordinance summarizes the park usage for the public and will assist staff with enforcement.

DISCUSSION:

Tibbetts elaborated on this agenda item, noting changes made to the Park Use Ordinance. For example, in section 19 they added a piece of writing on drones. They said that drones are not allowed in parks without authorization from the Public Services Director or the designee. Rules for the drones would reflect the rules established by the FAA, said Tibbetts.

Schulte asked if beaches are included when the ordinance uses the word “parks.” Tibbetts told Schulte that beaches are included when they say “parks” in the ordinance.

Schulte asked if no drones will be allowed in the parks or if people will have to follow the FAA rules on drones in the park. Tibbetts said that drones can be present in the parks as long as one follows the FAA rules and tells the town of Kennebunk that they are going to use a drone in a park.

Schulte got confirmation that drones cannot be flown over someone.

Cluff asked if the word “firearms” was taken out of the Ordinance because firearms are not allowed on any town property. Tibbetts, however, said that firearms are allowed on town properties but discharging of firearms on town property is not allowed.

Schulte asked if the Kennebunk Police has the authority to enforce the FAA rules on the use of drones. Tibbetts responded that this question would need to be reviewed.

Morin noted a mistake in the wording of a sentence, saying that the word “and” was used when really the word “or” should have been used.

A motion was made to move this to a second reading on November 22, 2016.

MOVED:

Cluff

SECONDED:

Karytko

MODIFICATIONS:

VOTE:

DRAFT
7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

9. New Business (1st Reading)

- a. Discuss the Status of 23 Paper Streets in Kennebunk In 1997, the Board of Selectmen extended the time to vacate 23 paper streets for a period of 20 years. Since the 20 year timeframe is due to expire in September, 2017, these streets need to be addressed for either a vacation or another extension. After staff review of the listed paper streets, we are recommending keeping seven of the paper streets and vacating the remainder. Once the Board has agreed on the listing, we can confer with the Town Attorney on the procedure to release/retain the streets.

DISCUSSION:

Tibbetts elaborated on this agenda item. He said that himself and town staff have gone through all of the paper streets and deemed that only 7 of the 23 paper streets have important value to the community for potential drainage access. They don't see a reason to keep the other paper streets. He also added that in 1997 he was a part of the decision to delay this process.

Cluff said that they received a few emails today about keeping a few of the paper streets down by the beach and wondered if they should, indeed, keep them. Tibbetts responded to Cluff, and it was concluded that certain paper streets, originally deemed to not be needed, can perhaps be kept.

Karytko asked for clarification on what the paper streets are. Tibbetts answered Karytko, saying that a paper street refers to a street that is laid out on town maps, but that has never been developed. By not keeping paper streets, the town is essentially saying that they are releasing their interest in the area.

A motion was made to move this to a second reading on November 22, 2016.

MOVED: Karytko

SECONDED: Cluff

MODIFICATIONS: None

VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- b. Discuss a Possible Beach Parking Study – At the last meeting, Selectman Baldwin brought forth the request to review the parking issues at the three beaches (Gooch's, Middle, and Kennebunk, a/k/a Mother's Beach). The concerns have been brought forward from several residents.

One option for the Board's consideration is to utilize an outside vendor to analyze the areas at the beaches, to include: signage, parking time limit, designated parking spots, yellow lines for street corners, one-way traffic for seasonal usage, enforcement, etc.

The Town could draft an RFP to accomplish this task and funding could be taken from the TIF for this project.

DISCUSSION:

Tibbetts elaborated on this agenda item. Among other things, he said that he likes the idea of using an outside consultant to help. He added that it is nice to have someone from the outside to perhaps give a new perspective. They may be able to provide possible solutions for the Board to consider.

Morin said that doing a survey of the beach parking is needed.

Cluff agreed that there is a need for such a study of beach parking but asked if they have the authority to finance this study with the TIF even though the area in question is not in the District. Tibbetts answered Cluff, saying that they do have such authority because the project has an impact on the TIF.

Boothby believes that they don't have to spend money at all for this study, and added that they should start enforcing and/or putting more signage up.

Karytko agreed with Boothby and wondered if an afternoon or full day can be spent surveying the area and coming up with ideas and deciding if they have to hire an outside consultant to deal with this issue.

Baldwin said that he has had 5 meetings with residents from the beach area and added that this topic is a major concern to them. He made it clear that none of the concerned people want to limit access to the beach, but rather they know that the beach is open to the public. They simply want some "order to the chaos." Baldwin also said that the solution to the problem is not as simple as enforcing ordinances.

Schulte agreed with Baldwin, saying that enforcing ordinances and improving signage would also cost money, and said that they should look at things that they may need to change in order to avoid spending money now on enforcing ordinances and improving signage only to realize that something should be changed, such as the number of parking spaces.

Baldwin said that Karytko was simplifying the issue, adding that this study may reveal a better way of dealing with parking at the beach and save the Kennebunk Police Department money and resources that are needed to enforce current ordinances on parking at the beaches in Kennebunk.

Beal said that they have to be open to suggestions that come with this survey. Otherwise, the survey will be a waste of money.

Schulte and Baldwin agreed with Beal.

A motion was made to move this to a second reading on November 22, 2016.

MOVED: Schulte

SECONDED: Baldwin

MODIFICATIONS: None

VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- c. Discuss Updating the Board of Selectmen By-Laws and Policies – Enclosed in the Selectmen’s packet are the current By-laws and Policies of the Board of Selectmen. Public participation is mentioned in a few sections and is highlighted, along with a few minor gender language adjustments and punctuation. This topic was brought up at past Board meetings under public comments and at the Selectmen's Outreach Sessions.

DISCUSSION:

Morin said that he believes that they have gone off track on the public comments section of Board of Selectmen meetings. Tibbetts elaborated on this agenda item.

Morin also said that sometimes the length of the public comments section can cause a meeting to drag on late into the evening, making certain agenda items rushed. He said that a topic that needs deeper discussion should be asked to be a part of an agenda item.

Boothby said that the long length of meetings is also not fair to the people who watch them for such a long time at home.

DRAFT

Schulte said that at some meetings the problem of a long public comments section occurs, but added that he feels as though it is not a problem at most meetings. He also does not think they should change the 5 minute limitation imposed on each public speaker. Rather, he said that an announcement can be made at the start of a meeting, where it is deemed that discussions could go on for a while, that people will be reduced to speak for 3 minutes during the public comments section of the meeting.

Morin, however, said that they don’t know what will happen during any given meeting. In other words, it is hard to predict when the public comments section will get out of hand.

Baldwin asked what the Board thought about reading pre-prepared statements, adding that the previous Chair, Donovan, told people that he would read a statement if it was submitted to him and the other Board members but that he did not want people to stand at the podium and read their statements to him. However, Baldwin said that others have stated that if someone does not go over the 5 minute limit they may as well be able to read from whatever they want to read from. He noted that some people are very nervous to stand at the podium and need to refer to something that they have pre-prepared.

Morin said that he “has a bias” against someone reading a statement at the podium, but ultimately concluded that he is okay with such as long as people don’t exceed the time limit that they are given to speak during the public comments section.

However, Beal said that if someone has submitted a written statement, she does not want to hear it again at a meeting.

Schulte said that he would be in agreement with Beal if they had a system where submitted statements can be easily viewed by people at home.

Beal said that many statements are included in the agenda with the attachments if someone submits such statements prior to a given Board of Selectmen meeting. These agendas with attachments can be viewed by people online before Board of Selectmen meetings.

Schulte said that submitting a statement is significantly different from standing up at a Board of Selectmen meeting and speaking. He does not want to make it harder for people to express their views to the Board of Selectmen.

Baldwin asked if the Board is willing to enforce the 3-5 minute time limit imposed on public speakers at Board of Selectmen meetings.

Karytko responded to Baldwin, saying that a 3-5 minute time limit is needed. By making such a time limit, the public knows what is expected of them by the Board of Selectmen. People can be informed that a time limit is needed in order to run a smooth and time efficient meeting.

Baldwin wondered how they will enforce the time limit. Will enforcing the time limit seem unfriendly?

Betsy Smith, from the public, spoke. She brought up the possibility of several people who adhere to the time limit but who speak on the same subject. Such will take up a lot of time.

Schulte said that there is already some flexibility in the current bi-laws for them to control such from happening. The Chair, for example, can perhaps tell people to not say the same exact thing that the person who spoke before them said.

Baldwin asked if a motion can be made to move a clearly developed topic, created during the public comments section, to an agenda item, noting that a clock, which shows how much time someone has left to speak, can seem slightly burdensome for the speaker.

Cluff agreed with Baldwin and said that he does not think that they need a clock.

However, Schulte said that a small clock can be provided for the speakers for their own use at the podium.

Cluff does not mind people reading from a prepared statement.

Sharon Staz, from the public, spoke. She said that a lot of the discussions during the public comments section of the meeting have been on agenda items. Staz said that they should tell people the time limits, elaborate on what will happen to things that are sent to the Board of Selectmen prior to meetings and note when such statements must be submitted to the Board of Selectmen. She said that many people probably speak during the public comments section to get their points out to the public.

Further discussion ensued. For example, discussions on whether or not it is okay to ask public speakers for clarification occurred.

Michael Pardue, the Human Resources Director, spoke. He said that some communities have two public comments sections, one at the beginning of a meeting on any topic that one wants to comment on for a said time limit, and one at the end of a meeting, after the Board has completed its business, to allow people to comment on the agenda items that the Board discussed during their meeting.

Karytko asked Pardue if such systems still allow the public to comment after each agenda item is discussed.

Pardue answered Karytko, saying that in many communities you will not see public comment after each discussion on an agenda item because the Board is engaged in their business.

Cluff, however, said that their Town Charter says that the public has the right to comment on every agenda item.

Sharon Staz spoke again. She said that it seems rude when a Board member says that they just received an email on a topic during a Board of Selectmen meeting. It also seems as though the Selectmen who made the comment is not paying attention to the current speaker.

Discussions about perhaps having a live feed of the meeting with real-time notes on what is happening, occurred. Tibbetts hates such an idea and declared it too potentially problematic. For example, who will monitor what is sent out to the public and what if something disparaging or inappropriate is said? Tibbetts foresees many legal problems for the future if they have some kind of live feed of the Board of Selectmen meetings.

A motion was made to move this to a second reading on November 22, 2016.

MOVED: Cluff
SECONDED: Karytko
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- d. Discuss TIF Priorities – At the September 6th TIF Workshop, the Board asked the Economic Development Committee and staff to identify the top priorities from the listing of possible Town projects. These three items were identified:

- 
1. Lower Village Master Plan Concept and Design
 2. MS4 Stormwater Management
 3. GIS Asset Management Layer Information

The brief summaries of these concepts are included in the packet. Each will provide critical information to the long-term planning needs for the Town. Funding would be obtained from the TIF and the RFP process would clarify the costs. This information would be brought back to the Board for future review/award.

No action necessary.

DISCUSSION:

Mathew Eddy spoke about this agenda item. He said that the three items were chosen because they are essential for preparing them to do other work in the community down in the future. They will go and discover how much certain projects will cost and come back to the Board of Selectmen with recommendations to go forward with a certain project or not.

Referring to the Lower Village Master Plan Concept and Design, Karytko asked if they will hire an outside source to do such. Eddy and Tibbetts simultaneously responded to Karytko, saying that they will, indeed, hire an outside source to do such.

Karytko wondered what they don't already know about the Lower Village. Eddy said that it is not so much that they need to discover new things about the Lower village but said that they have never really had a good landscape architect put together a picture that people can see and understand.

The Chair proceeded to the next item.

- e. Discuss a Donation for the Waterhouse Center Operations – At the August 9th meeting under Selectmen's comments, a few questions were raised concerning the Waterhouse Center. Those questions are answered in the memo enclosed in the packet. Since that meeting, the Selectmen's Finance Subcommittee has reviewed the information.

After hearing the discussion relating to these expenses, Brad Paige, CEO of Kennebunk Savings Bank, met with the bank's Board of Directors to discuss how they could help. They very generously agreed to commit to a \$7,500 per year donation for the next three years. This contribution would cover the operational (fixed) non-winter costs (electricity, water, sewer, cleaning bathrooms, simple maintenance, etc.) which are estimated at \$7,500 per year.

As indicated in the memo, without additional banner sales or a budgetary contribution, the Town's responsibility would not be met. The Town is responsible for the building, maintenance and non-ice operations.

We'd like to recognize this generous contribution with a thank you banner to be hung at the Waterhouse Center. This would be similar to the recreation banner currently hanging under one of the two projection screens at the Center.

DISCUSSION:

Karytko asked for clarification regarding what this donation is supposed to cover.

Cluff thinks that it is to cover direct costs.

A motion was made to accept the donation from Kennebank Savings Bank for the Waterhouse Center and send a letter thanking them for this very generous donation.

MOVED: Schulte
SECONDED: Baldwin
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

The Chair proceeded to the next item.

- f. Discuss Any Other Business

None.

The Chair proceeded to the next item.

10. Selectmen's Comments

- a. Subcommittee Reports (if any)

Boothby noted some items discussed from the subcommittee he attends. He said they discussed bags, solar opportunities and winterization programs. They are quite active and looking at several ways to help the community.

The Chair proceeded to the next item.

b. Individual Selectmen Comments

Selectman Baldwin:

- Thanked Merton Brown, Town Clerk, and the rest of the workers who helped during today's election.

Selectman Beal:

- Hopes that everyone changed the batteries in their smoke detectors.
- Exciting to see members of the high school gym class biking on the back roads.

Selectman Boothby:

None.

Selectman Karytko:

- Great work on the paving of Thompson Road. He heard that paving Thompson Road did not affect the West Kennebunk holiday fair which occurred at the same time as the paving of Thompson Road. People should make sure that paving of a road, where an important event occurs, does not happen at the same time as the event.
- Everything with the Kennebunk Twirlers seems to be under control. People seem to be at least fairly content with the current situation.
- He talked about crack sealing. He said he did not want to rush getting the crack sealing completed. This way, taxpayer money will not be wasted. Therefore, if the crack sealing must be done in the spring, then so be it.
- Talked about a local company not getting approval at the Site Plan Review Board meeting. He wonders if they can help them get through the process.
- Attended the Recreation meeting, where they talked about creating more activity at the Teen Center. He went to the Teen Center and noted the poor quality of the pool tables (they were ripped, etc.). He said, if there is not enough money in the Recreation budget to repair the pool tables, maybe the repairs can be paid for from the Selectmen's contingency fund.

Selectman Schulte:

- Thanked Merton Brown and the rest of the staff helping with the election process in Kennebunk for all of the work that they are doing.

Selectman Cluff:

- Thanked Merton Brown and the rest of the staff helping with the election process in Kennebunk for all of the work that they are doing.
- The Kennebunk High School football team is still undefeated this season and will be attending the semi-final game this Friday, November 11th in Kennebunk at 7 P.M.
- Congratulated Baldwin for being recently being awarded the Paul Harris Fellow Award by the Rotary.
- Talked about the Fire Society meeting. He said that it is a great organization. It was sad that the Board members, a part of the society, had to miss the past meeting because they were conducting business.

Selectman Morin:

- If the Board has notes, etc. from the committee workshop, send them to Kathy Nolette.
- There will be another Selectmen Outreach Session held on Saturday, November 19th from 8:30 A.M. to 10:30 A.M. at the Kennebunk Town Hall.

The Chair proceeded to the next item.

11. Town Manager's Comments/Notes

- a. Upcoming Events and Workshops:
- **Tuesday, November 29** – Board of Selectmen Workshop on the Strategic Survey and the Upcoming 2017-18 Budget will be held at 6:30 p.m. on the third floor of the Town Hall. This workshop is scheduled to be televised.
 - **Selectmen's Meeting for December 27 has been cancelled.** The next regular meeting will be held on January 10, 2017.
- b. Revisions to the Town Committee Process – The Selectmen met with committee members in a workshop session on October 4th to review items pertaining to Town committees (committee membership size, attendance, by-laws, etc.). The Board will decide on a future meeting date to discuss these items.
- c. Traffic Calming Policy – At the September 13th meeting, the Board heard from members of the public about speed bumps. Staff is revisiting the Traffic Calming Policy to refine several aspects of the policy and application. The proposed amendments will be brought back to the Board for a discussion in December.
- d. Pay-As-You-Throw Program Funding Scenarios will be discussed during budget time.
- e. Zamboni Drivers – We may be looking for a few more volunteer drivers to run the zamboni at the Waterhouse Center this winter. Interested parties should contact Jeanne Brooks at 604-1381.

The Chair proceeded to the next item.

12. Executive Session

- a. Discuss a Personnel Issue with the Town Manager, Finance Director and the Director of Human Resources - Title 1 MRSA Sec 401(6)(A)

DRAFT

A motion was made to go into executive session at approximately 9:16 P.M.

MOVED: Cluff
SECONDED: Schulte
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

Upon coming out of executive session, the Board had nothing to report.

The Chair proceeded to the next item.

13. Adjournment

A motion was made to adjourn the meeting at approximately 9:35 P.M.

MOVED: Cluff
SECONDED: Karytko
MODIFICATIONS: None
VOTE: 7 in favor, 0 opposed. The motion passed.

Deborah Beal, Secretary
Kennebunk Board of Selectmen

Date: _____

ECONOMIC DEV. COMMITTEE

**Applications
previously enclosed
in 10/11 packet**

✓ Interviewed 11/8

Kathy Nolette

From: noreply@civicplus.com
Sent: Tuesday, July 12, 2016 11:38 AM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name Miriam
Last Name Whitehouse
Street Address Emery Lane
Mailing Address Emery Lane

Daytime Phone #

Cell Phone #

E-Mail Address

Board/Committee/Commission I wish to be considered for
appointment to: Economic Development Committee

Step 2

Term and Membership Status Regular Membership Status (3-year term)

Do you currently serve on any
Town Committee? no

If so, please list the committee. Not currently serving

Years of Service Less than 5

Occupation Microbiologist

Employer Nordx

List any Civic Organizations
to which you belong: KHS Visual and Performing Arts Boosters The Keith
McClelland Fund

Step 3

- | | |
|---|--|
| 1. Do you have any questions about what the committee does or its mission? | I have read the mission statement, and attended a few meetings. |
| 2. Do you have any practical experience or formal education that would be related to the committee? | I have a BA degree from Connecticut College. My work as the former President of the Visual & Performing Arts Boosters (10 yrs) required organization skills and the ability to listen to many points of view, and to help people find consensus to work together. My work as a Microbiologists requires discipline and attention to detail. These abilities would be valuable in any setting |
| 3. Why would you like to be on the committee? | I live in Lower Village and was hoping to volunteer for the LVC, but they meet on Monday mornings, and I work days. I asked the committee if they would consider changing their meetings to evenings, to accommodate people who work regular schedules, but they decided to keep their current meeting times. I understand that you are looking for representation from various parts of Kennebunk, including Lower Village, so I thought this might be a good opportunity to serve. |
| 4. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee. | Yes |
| 5. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain? | No |
| 6. Do you have anything you would like to add? | I hope you will allow me to serve the town. This would be my first time serving on a Town Committee! |

Thank you for volunteering to serve your community.

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Kathy Nolette

From: noreply@civicplus.com
Sent: Saturday, July 16, 2016 3:18 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name Wendy

Last Name Ross

Street Address Western Avenue, Kennebunk

Mailing Address Western Avenue, Kennebunk

Daytime Phone #

Cell Phone #

E-Mail Address

Board/Committee/Commission I wish to be considered for
appointment to: Economic Development Committee

Step 2

Term and Membership Status Regular Membership Status (3-year term)

Do you currently serve on any
Town Committee? yes

If so, please list the committee. Lower Village Committee

Years of Service 6-10

Occupation Owner

Employer Cottage Breeze Day Spa & Boutique

List any Civic Organizations
to which you belong: Lower Village Committee, International Spa Association

Step 3

- | | |
|---|---|
| 1. Do you have any questions about what the committee does or its mission? | No, Bob answered all of my questions |
| 2. Do you have any practical experience or formal education that would be related to the committee? | MBA from Boston College, 2004. 10 year Business Owner in Lower Village Kennebunk |
| 3. Why would you like to be on the committee? | To benefit the town of Kennebunk and help to make good choices for the future. I live near downtown and own a successful business in Lower Village. I feel that I have good perspective of what would benefit both residents and small business owners in Kennebunk. I love our town. |
| 4. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee. | Yes |
| 5. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain? | No |
| 6. Do you have anything you would like to add? | Thank you for your consideration! |

Thank you for volunteering to serve your community.

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Email not displaying correctly? [View it in your browser.](#)

SKATE PARK AD-HOC COMMITTEE - APPLICANTS

	Name	Resident? Area of town lives in?	Skater or former skater?	Family members skate?	Special skills, talents, to offer committee?	Why would you be an ideal candidate for committee?	Date Interviewed	Notes
1	Marc Barron	yes Route 99 / Cold Water Farms area	SKATER I roll around the existing park keeping in mind that I am not as young as I once was. I started skating when I was in elementary school in the 1980s.	I am introducing my 10 year old son and 8 year old daughter to skateboarding. They have been to the existing park a handful of times over the last two years.	I have skated on and off for most of my life. I have lived in Colorado and Oregon where many towns have successful skate parks. I own a construction company where I estimate and manage construction projects.	I am passionate about having a skate park in town. I am a pragmatic person who listens to others to achieve goals.	11/8/2016	
2	Chris Puffer	yes High School area	FORMER SKATER I am familiar with the skate community but looking to join the committee as a resident.		Public Health education which focuses on community development. Have coached sports and worked with high schools. Have assisted in new playgrounds and rec field planning/building.	I'm familiar with the process and looking to be part of the Kennebunk community. I live and work in town, and have a young family who will grow up here.	11/8/2016	
3	Paul Beaudoin	Yes Parsons Field and current skate park area			Was a supervisor for several years prior to retiring from Portsmouth Naval Shipyard. I know how to work with people to get a project accomplished. Know a lot about safety.	Have a law enforcement degree - was a police officer in Biddeford a long time ago, know a lot about safety and dealing with people.	11/8/2016	husband to applicant, Karen Beaudoin
4	Karen Beaudoin	Yes Parsons Field and current skate park area			I am heavily involved with safety at Portsmouth Naval Shipyard. Knowledgeable on safety aspects of the park. I am good working with people. I have a good understanding of the vision Kennebunk has been working toward and would be a good person to keep this project in line with this vision.	I have lived in Kennebunk over 23 years. I've seen the direction this town is heading and very much like it. I want to assure that this park is built with same outstanding attributes (standards) rest of town has.	11/8/2016	wife to applicant, Paul Beaudoin
5	Will Hallee (9th grade)	Yes Brown Street area	SKATER - 3 years		Insight from a skateboarder's perspective on why we should have a new skate park in the community.	Because I am a local skateboarder and would like to see a safe place for people like me as well as newcomers to skate.	11/8/2016	Student 14 yo
6	Christine Burgess	Yes High Street area	No, I do not "skate". Skates on ice.	Yes, son, stepson, grandson	Knowledge of the transformation of Kennebunk over the last 50 years. I am a native; I can facilitate meetings.	I have a background in child development. I am hopeful that once the community is educated about the diversity in skating and its popularity it will enhance the Town.	11/8/2016	
7	Joseph Peterson	Yes Sea Road area			Years of experience in design, and working with children.	I have a keen interest in art and design, interest in supporting young members of Kennebunk's community, and children of my own who may benefit from such recreational constructs.	11/8/2016	
8	James Trentalange	Yes Sea Road area	SKATEBOARDING - 36 years	Yes, son, 14, and daughter, 10	I grew up skateboarding, and still do. My son and daughter skateboard.	I am a taxpayer, have a vested interest in the town's finances and parks. I have been skateboarding since I was 14yo, and understand the dynamics of skateboarding as a sport, and people's perceptions of it	11/8/2016	
9	Sally Hallee	Yes Cat Mousam Rd. / High Street area		Yes, grandson, 14		Would like to make sure park is in safe location and available for parents to go to observe.	11/8/2016	grand-mother to Will Hallee

Note: The committee has openings for 4 Resident members and 3 Skate members

SKATE PARK COMMITTEE

New application(s)
received since
last meeting



Interviewed 11/8

Town of Kennebunk, Maine



Received: 11/15/16

Committee Volunteer Form (please type or print clearly)

Full Name Sally Haller

Street Address Cat Mousam Rd.

Mailing Address (if different from street address) _____

Are you a resident of Kennebunk? Yes No

Do you own a business in Kennebunk? Yes No

Do you work in Kennebunk? Yes No

Daytime Phone # _____ Cell Phone # _____

E-Mail Address _____

I wish to be considered for appointment to the: Skateboard
Committee

(Check all that apply):

Regular Membership Status (3-year term) _____

Alternate Membership Status (1-year term) _____
(Alternates vote if Regular member absent)

Youth Membership Status (1-year term) _____

<p><u>Town Use Only:</u></p> <p>Committee: _____</p> <p>Membership: Regular, Alternate, Youth</p> <p>Term Ends: _____</p>
--

Do you currently serve (or served in the past) on any Town committee? Yes No

If so, please list the committee(s) and the number of years of service _____

Occupation _____

Employer Retired

List any civic organizations to which you belong: _____

Please complete questions on back of this form

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining?
Please note: We encourage applicants to attend at least one meeting and to visit the committee's webpage before applying.

yes - one meeting

2. What special skills, talents, and/or unique quality can you offer the committee?

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? *Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.*

yes

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

No

5. Please describe why you would be an ideal candidate for this committee.

would like to make sure park is in safe location and available for parents to go to observe.

6. For the Skate Park Committee only:

Do you skate? If so, how long have you been skating?

Do you have family members who skate? If so, how many and what are their ages?

Do not skate.
HAVE GRANDSON WHO SKATES
AGE 14

SIGNATURE:

Sally Haller

By signing, I certify the above statements to be true and correct. If applicant is under 18, a parent or guardian must also sign.

Thank you for volunteering to serve your community.

Please return form by (1) mailing or dropping off to the Town Manager's Office, 1 Summer Street, Kennebunk, ME 04043, (2) emailing to knolette@kennebunkmaine.us, or (3) faxing to: 207-985-4609.

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SKATE PARK COMMITTEE

Previous applications
from last meeting



All Interviewed 11/8

Kathy Nolette

From: noreply@civicplus.com
Sent: Tuesday, October 18, 2016 7:29 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Skate Park Comm

- Resident

- Skater (former)

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name Marc
Last Name Barron
Street Address, Town Balsam Lane, Kennebunk
Mailing Address, Town Balsam Lane, Kennebunk

Are you a resident of Kennebunk? yes

Do you own a business in Kennebunk? yes

Do you work in Kennebunk? yes

Daytime Phone #

Cell Phone #

E-Mail Address

Board/Committee/Commission Skate Park Committee
I wish to be considered for
appointment to:

Step 2

Term and Membership Status Regular Membership Status (3-year term)

Do you currently serve on any
Town Committee? no

If so, please list the committee. Not currently serving

Years of Service Not currently serving

Occupation Builder

Employer Seaside Builders Inc.

List any Civic Organizations to which you belong: None

Step 3

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining? (We encourage applicants to attend a meeting and also to visit the committee's webpage before applying.)

I have attended Board of Selectmen meetings regarding the skate park.

2. What special skills, talents, and/or unique quality can you offer the committee?

I have skated on and off for most of my life. I have lived in Colorado and Oregon where many towns have successful skate parks. I own a construction company where I estimate and manage construction projects.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.

I will be able to make the time commitment.

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

None.

5. Please describe why you would be an ideal candidate for this committee.

I am passionate about having a skate park in town. I am a pragmatic person who listens to others to achieve goals.

6. For the Skate Park Committee only: Do you skate? If so, how long have you been skating? Do you have family members who skate? If so, how many and what are their ages?

I roll around the existing park keeping in mind that I am not as young as I once was. I started skating when I was in elementary school in the 1980s. I am introducing my 10 year old son and 8 year old daughter to skateboarding. They have been to the existing park a handful of times over the last two years.

The Board of Selectmen will consider all applications. Once the form has been submitted to the Town Manager's Office, an informal meeting will be set up for you to meet the Selectmen. The Selectmen like to meet all candidates before appointing them to committees. Please note that not all committees have openings; however, vacancies occur on a regular basis. If the committee you wish to serve on does not have an opening at this time, you may still submit the form and your name will be placed on a waiting list for one year. Thank you for considering serving the Town on one of the many Town committees.

Kathy Nolette

From: noreply@civicplus.com
Sent: Monday, October 24, 2016 2:18 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

*Skate Park Comm.
-Resident*

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name Chris

Last Name Puffer

Street Address, Town Rosewood Circle

Mailing Address, Town Kennebunk

Are you a resident of Kennebunk? yes

Do you own a business in Kennebunk? no

Do you work in Kennebunk? yes

Daytime Phone #

Cell Phone # *Field not completed.*

E-Mail Address

Board/Committee/Commission I wish to be considered for appointment to: Skate Park Committee

Step 2

Term and Membership Status Regular Membership Status (3-year term)

Do you currently serve on any Town Committee? yes, no

If so, please list the committee. Not currently serving

Years of Service Not currently serving

Occupation Sales

Employer Plixer Internatinal

List any Civic Organizations to which you belong:

Field not completed.

Step 3

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining? (We encourage applicants to attend a meeting and also to visit the committee's webpage before applying.)

No meeting attendance yet. Brand new to the community and looking to get involved. Familiar with the Skatepark and ongoing concerns.

2. What special skills, talents, and/or unique quality can you offer the committee?

Public Health education which focuses on community development. Have coached sports and worked with high schools. Have assisted in new playgrounds and rec field planning/building.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.

Yes.

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

No.

5. Please describe why you would be an ideal candidate for this committee.

I'm familiar with the process and looking to be part of the Kennebunk community. I live and work in town, and have a young family who will grow up here.

6. For the Skate Park Committee only: Do you skate? If so, how long have you been skating? Do you have family members who skate? If so, how many and what are their ages?

I am familiar with the skate community but looking to join the committee as a resident.

Electronic Signature

Christopher C Puffer

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Town of Kennebunk, Maine

Skate Park Comm.



- Resident
(non-skater)

Received: OCT 31 2016

Committee Volunteer Form

(please type or print clearly)

Full Name Paul Beaudin

Street Address Winter Street Kennebunk, Me.

Mailing Address (if different from street address) SAME AS ABOVE

Are you a resident of Kennebunk? Yes No

Do you own a business in Kennebunk? Yes No

Do you work in Kennebunk? Yes No

Daytime Phone # _____ Cell Phone # _____

E-Mail Address _____

I wish to be considered for appointment to the: Skateboard Park Committee
Committee

(Check all that apply):

Regular Membership Status (3-year term)

Alternate Membership Status (1-year term) _____
(Alternates vote if Regular member absent)

Youth Membership Status (1-year term) _____

Town Use Only:

Committee: _____

Membership: Regular, Alternate, Youth

Term Ends: _____

Do you currently serve (or served in the past) on any Town committee? Yes No

If so, please list the committee(s) and the number of years of service N/A

Occupation Maintenance person

Employer Atria

List any civic organizations to which you belong: N/A

Please complete questions on back of this form

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining?
Please note: We encourage applicants to attend at least one meeting and to visit the committee's webpage before applying.

NO committee exists yet. Have attended every meeting concerning this topic.

2. What special skills, talents, and/or unique quality can you offer the committee?

WAS a supervisor for several years prior to retiring from Portsmouth Naval Shipyard. I know how to work with people to get a project accomplished. Know alot about safety.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? *Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.*

Yes

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

NO

5. Please describe why you would be an ideal candidate for this committee.

Have a law enforcement degree - was a police officer in Biddeford along time ago - Know alot about safety + dealing with people.

6. *For the Skate Park Committee only:*

Do you skate? If so, how long have you been skating?

Do you have family members who skate? If so, how many and what are their ages?

NO- NO Family Member skaters

SIGNATURE: 

By signing, I certify the above statements to be true and correct. If applicant is under 18, a parent or guardian must also sign.

Thank you for volunteering to serve your community.

Please return form by (1) mailing or dropping off to the Town Manager's Office, 1 Summer Street, Kennebunk, ME 04043, (2) emailing to knolette@kennebunkmaine.us, or (3) faxing to: 207-985-4609.

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- Resident (non-skater)

Received: OCT 31 2016

Committee Volunteer Form

(please type or print clearly)

Full Name Karen Beaudoin

Street Address Winter St. Kennebunk, Me.

Mailing Address (if different from street address) N/A

Are you a resident of Kennebunk? [X] Yes [] No

Do you own a business in Kennebunk? [] Yes [X] No

Do you work in Kennebunk? [] Yes [X] No

Daytime Phone # Cell Phone #

E-Mail Address

I wish to be considered for appointment to the: skateboard Park committel Committee

(Check all that apply):

Regular Membership Status (3-year term) [X]

Alternate Membership Status (1-year term) [] (Alternates vote if Regular member absent)

Youth Membership Status (1-year term) []

Town Use Only: Committee: Membership: Regular, Alternate, Youth Term Ends:

Do you currently serve (or served in the past) on any Town committee? [] Yes [X] No

If so, please list the committee(s) and the number of years of service N/A

Occupation Training Coordinator

Employer Portsmouth Naval Shipyard

List any civic organizations to which you belong: N/A

Please complete questions on back of this form

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining?
Please note: We encourage applicants to attend at least one meeting and to visit the committee's webpage before applying.

the committee does not exist yet. Have attended most if not all meetings concerning this.

2. What special skills, talents, and/or unique quality can you offer the committee?

I am heavily involved with safety at PNSY - knowledgeable on safety aspects of the park. I am good working with people. I have a good understanding of vision Kennebunk has been working towards and would be a good person to keep this project in line with this vision.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? *Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.*

Yes

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

No

5. Please describe why you would be an ideal candidate for this committee.

I have lived in Kennebunk over 23 years. I've seen the direction this town is heading and very much like it. I want to assure that this park is built with same outstanding attributes rest of town has.

6. *For the Skate Park Committee only:*

(standards)

Do you skate? If so, how long have you been skating?

Do you have family members who skate? If so, how many and what are their ages?

I do not skate - NO ONE in my family skates

SIGNATURE: Ken DeW

By signing, I certify the above statements to be true and correct. If applicant is under 18, a parent or guardian must also sign.

Thank you for volunteering to serve your community.

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Kathy Nolette

From: noreply@civicplus.com
Sent: Tuesday, November 01, 2016 8:28 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Skate Park comm.
- Youth/Skater
14yo - 9th grade

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name	Will
Last Name	Hallee
Street Address, Town	(Brown St. area)
Mailing Address, Town	Kennebunk, ME 04043
Are you a resident of Kennebunk?	yes
Do you own a business in Kennebunk?	no
Do you work in Kennebunk?	no
Daytime Phone #	
Cell Phone #	
E-Mail Address	
Board/Committee/Commission I wish to be considered for appointment to:	Skate Park Committee

Step 2

Term and Membership Status	Youth Membership Status (1-year term)
Do you currently serve on any Town Committee?	no
If so, please list the committee.	Skate Park Committee
Years of Service	Not currently serving
Occupation	N/A

Employer *Field not completed.*

List any Civic Organizations to which you belong: *Field not completed.*

Step 3

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining? (We encourage applicants to attend a meeting and also to visit the committee's webpage before applying.) **No, I will attend on 11/8**

2. What special skills, talents, and/or unique quality can you offer the committee? **Insight from a skateboarder's perspective on why we should have a new skate park in the community.**

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee. **Yes**

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain? **No**

5. Please describe why you would be an ideal candidate for this committee. **Because I am a local skateboarder and would like to see a safe place for people like me as well as newcomers to skate.**

6. For the Skate Park Committee only: Do you skate? If so, how long have you been skating? Do you have family members who skate? If so, how many and what are their ages? **Yes, I have been skating for three years.**

Electronic Signature (parent/guardian must also sign if under 18) **Will Hallee and Joan Hallee (mother)**

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Town of Kennebunk, Maine

Skate Park Comm.



Received: 11-2-16

- Resident Member

Committee Volunteer Form (please type or print clearly)

Full Name Christine Burgess

Street Address High St

Mailing Address (if different from street address) Kennebunk, ME

Are you a resident of Kennebunk? [X] Yes ___ No 04043

Do you own a business in Kennebunk? ___ Yes ___ No Biddleford

Do you work in Kennebunk? [X] Yes ___ No

Daytime Phone # Cell Phone #

E-Mail Address

I wish to be considered for appointment to the: Skate Park Committee

(Check all that apply):

Regular Membership Status (3-year term) [X]

Alternate Membership Status (1-year term) ___ (Alternates vote if Regular member absent)

Youth Membership Status (1-year term) ___

Town Use Only: Committee: Membership: Regular, Alternate, Youth Term Ends:

Do you currently serve (or served in the past) on any Town committee? ___ Yes [X] No

If so, please list the committee(s) and the number of years of service

Occupation Retired facilitator, adult education facilitator for Girl Scouts of Maine

Employer

List any civic organizations to which you belong: Ferry Beach Park Association Saco ME

Please complete questions on back of this form

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining?
Please note: We encourage applicants to attend at least one meeting and to visit the committee's webpage before applying.

Not yet - Nov 8

2. What special skills, talents, and/or unique quality can you offer the committee?

Knowledge of the transformation of Kennebunk over the last 50 years
I am a native & can facilitate meetings

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.

Yes

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

No

5. Please describe why you would be an ideal candidate for this committee.

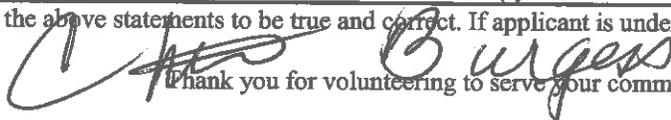
I have a background in child development
I am hopeful that once the community is educated about the diversity in skating and

6. For the Skate Park Committee only: its popularity it will enhance the town
Do you skate? If so, how long have you been skating?
Do you have family members who skate? If so, how many and what are their ages?

I do not "skate" I will skate on ice on rinks
Family members who are serious skaters
son Tyler 40 yrs old - stepson Trevor 37 yrs old
grandson Robin 4 yrs old Beryl 1 year old

SIGNATURE:

By signing, I certify the above statements to be true and correct. If applicant is under 18, a parent or guardian must also sign.

 C. Burgess
Thank you for volunteering to serve your community.

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Kathy Nolette

From: noreply@civicplus.com
Sent: Thursday, November 03, 2016 10:04 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Skate Park Comm.
- Resident

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name	Joseph
Last Name	Peterson
Street Address, Town	Penwood Dr., Kennebunk
Mailing Address, Town	Penwood Dr., Kennebunk
Are you a resident of Kennebunk?	yes
Do you own a business in Kennebunk?	no
Do you work in Kennebunk?	no
Daytime Phone #	
Cell Phone #	
E-Mail Address	
Board/Committee/Commission I wish to be considered for appointment to:	Skate Park Committee

Step 2

Term and Membership Status	Alternate Membership Status (1-year term)
Do you currently serve on any Town Committee?	no
If so, please list the committee.	Not currently serving
Years of Service	Not currently serving
Occupation	visual art and design teacher
Employer	Portsmouth School District

List any Civic Organizations to which you belong:

Field not completed.

Step 3

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining? (We encourage applicants to attend a meeting and also to visit the committee's webpage before applying.)

No.

2. What special skills, talents, and/or unique quality can you offer the committee?

Years of experience in design, and working with children.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.

Yes.

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

No.

5. Please describe why you would be an ideal candidate for this committee.

I have a keen interest in art and design, interest in supporting young members of Kennebunk's community, and children of my own who may benefit from such recreational constructs.

6. For the Skate Park Committee only: Do you skate? If so, how long have you been skating? Do you have family members who skate? If so, how many and what are their ages?

No.

Electronic Signature (parent/guardian must also sign if under 18)

Joseph Peterson

The Board of Selectmen will consider all applications. Once the form has been submitted to the Town Manager's Office, an informal meeting will be set up for you to meet the Selectmen. The Selectmen like to meet all candidates before appointing them to committees. Please note that not all committees have openings; however, vacancies occur on a regular basis. If the committee you wish to serve on does not have an opening at this time, you may still submit the form and your name will be placed on a waiting list for one year. Thank you for considering serving the Town on one of the many Town committees.

Email not displaying correctly? [View it in your browser.](#)

Kathy Nolette

From: noreply@civicplus.com
Sent: Friday, November 04, 2016 2:22 PM
To: Kathy Nolette
Subject: Online Form Submittal: Committee Volunteer Form

Skate Park comm
- Resident
- Skater

Committee Volunteer Form

Step 1

Town of Kennebunk, Maine

Committee Volunteer Form

First Name	James
Last Name	Trentalange
Street Address, Town	Penwood Drive
Mailing Address, Town	Kennebunk, ME 04043
Are you a resident of Kennebunk?	yes
Do you own a business in Kennebunk?	no
Do you work in Kennebunk?	yes
Daytime Phone #	
Cell Phone #	
E-Mail Address	
Board/Committee/Commission I wish to be considered for appointment to:	Skate Park Committee

Step 2

Term and Membership Status	Regular Membership Status (3-year term)
Do you currently serve on any Town Committee?	no
If so, please list the committee.	Not currently serving
Years of Service	Not currently serving
Occupation	dentist

Employer

self

List any Civic Organizations to which you belong:

York County Dental Associaton

Step 3

1. Have you had an opportunity to attend any meetings of the committee you are interested in joining? (We encourage applicants to attend a meeting and also to visit the committee's webpage before applying.)

Yes

2. What special skills, talents, and/or unique quality can you offer the committee?

I grew up skateboarding, and still do. My son and daughter skateboard.

3. Are you aware of the time involved and would you be able to attend, at the minimum, 75% of all committee meetings? Please note: Failure to attend three regular meetings in a row or 25% of all meetings in a six-month period may result in forfeiture of your position on the committee.

yes

4. Do you have any conflict of interest that might involve either direct or indirect financial gain or other gain?

no

5. Please describe why you would be an ideal candidate for this committee.

I am a taxpayer, have a vested interest in the town's finances and parks. I have been skateboarding since I was 14yo, and understand the dynamics of skateboarding as a sport, and people's perceptions of it.

6. For the Skate Park Committee only: Do you skate? If so, how long have your been skating? Do you have family members who skate? If so, how many and what are their ages?

I have been skateboarding for 36 years. My son, 14, and daughter, 10, both skateboard.

Electronic Signature (parent/guardian must also sign if under 18)

Jim Trentalange

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8.a.

TOWN OF KENNEBUNK PARK USE ORDINANCE

1. PURPOSE

The purpose of this ordinance is to provide open spaces and facilities for educational and recreational purposes to all residents of Kennebunk and those visiting. These Rules and Regulations are intended to assist the Town of Kennebunk in its management of its Properties and Facilities to ensure that all residents of the Town of Kennebunk have safe and equal access to its Properties and Facilities, which include:

- Beaches: Gooch's Beach, Middle Beach and Kennebunk Beach (aka Mother's Beach)
- Cannon Park, corner of Main and Fletcher Streets
- Dog Park, 36 Sea Road
- Downtown Plaza, 36 Main Street
- Ethelyn Stuart Marthia Park, 128 Beach Avenue
- Intervale Road River Park with Boat Launch, Intervale Road
- Lafayette Park, 9 Storer Street
- Lloyd G. Nedeau Memorial Park, 1 Clearbrook Crossing
- Lower Village Park, 159 Port Road
- Parsons Field, 19 Park Street
- Rogers Pond with Boat Launch, 49 Water Street
- Rotary Park, corner of Main and Water Streets
- Route 9 Mousam River Boat Landing (Boat Launch), Route 9 (Western Ave.)
- Seagrass Lane Boat Launch, Seagrass Lane
- Skateboard Park, 30 Factory Pasture Lane
- Washington Memorial Park, next to 4 Summer Street
- Waterhouse Center, 51 Main Street
- West Kennebunk Recreation Field, 39 Holland Road
- Wiggins Pond, 20 Wood Pond Lane
- Wonderbrook Park, 16 Plummer Lane

2. AUTHORITY TO MAKE RULES

The Public Services Director or his/her authorized representatives may issue such rules and regulations as are necessary to insure public health and safety in the use and enjoyment of any and all park facilities, which will be referred to as "Parks" in this document, including but not limited to its park lands, beaches, playgrounds, trails, Teen Center, Dorothy Stevens Center, Waterhouse Center, and any other recreational facilities.

3. PARK CLOSING HOURS

The Parks shall be closed from Dusk until Dawn the following morning, except for permitted Special Events, Town sanctioned events, or Recreation Programs. No person or property of any kind shall remain in the Parks after closing time unless written permission of the Public Services Director or his/her designee for later hours. Exceptions to parking after dusk may be permitted

for employee parking of local businesses (Lower Village Park, Waterhouse Center) as well as during snow removal operations (Parsons Field, Waterhouse Center). (Class A)

4. PERMITS

All events within the Parks will comply with the Town of Kennebunk's Special Events Policy. (Class A)

5. REFUSE AND RECYCLABLES

No person shall deposit or leave any garbage, tree, shrub, or grass trimmings or clippings, refuse or other material of any kind on the Parks or waters. Paper, glass, cans, garbage and other refuse of every kind resulting from picnics or other proper use of the park system shall be deposited in the appropriate receptacles provided for that purpose, and no person shall litter, suffer, or cause the park system to be littered in any way. (Class B)

6. GRAFFITI PROHIBITED

1. It shall be unlawful for any person to write, paint, draw or otherwise mark upon any wall, rock, bridge, building, fence, gate or other structure, tree or other real or personal property, located within the Parks unless otherwise authorized by the Public Services Director or his/her designee. (Class C)
2. The Public Services Director or his/her designee may by written permit, allow writing, painting, drawing or other marking upon specified structures or property in the Parks, at specified times and for specified purposes, upon such reasonable terms and conditions as he/she may determine, which conditions shall be evenly and fairly applied. (Class C)

7. TREES AND SHRUBS

1. No person shall cut, break, or in any way injure or deface any tree, shrub, plant, flower, turf, or any of the buildings or other structures and properties, or dig into the soil or into any road, park, parkway or playground within the Parks without written permission of the Public Services Director or his/her designee. (Class B)
2. No person shall cut, quarter or remove any dying, dead or downed trees or shrubs from the Parks property without written permission of the Public Services Director or his/her designee. (Class B)

8. ANIMALS

1. No person shall hunt, trap, catch, wound or kill or treat cruelly, or attempt to hunt, trap, catch or wound or kill any bird or animal in any park. (Class B)
2. No person shall bring a dog or cat within the Parks, unless properly leashed and/or under voice control at all times. It is also unlawful for any dog owner to allow a dog under his/her control to deposit solid waste or dung without immediately removing such waste in a proper container. (Class A)
3. Any animal found within the park system in violation of this section may be apprehended, removed to the animal shelter, public pound or any other place, provided for that purpose and impounded, all at the expense of the owner. (Class C)

9. FIRES

No person shall light or make use of any fire in the park system except at such places as may be established for such purposes and then only under such rules as may be prescribed therefore. Every fire shall be continuously under the care and direction of a competent person from the time it is kindled until it is completely extinguished. This ordinance does not supersede the Town of Kennebunk's Beach Ordinance 3-5 Public Beaches. (Class A)

10. SMOKING AND ALCOHOL PROHIBITED

It shall be unlawful for any person to smoke within the Parks cigarettes, cigars, pipes or other types of tobacco; it shall also be unlawful to possess or consume alcohol within the Parks. (Class A)

11. CAMPING

No person shall be permitted to camp in Parks without first having obtained an approved Special Events Permit or written permission from the Public Services Director. (Class A)

12. RESTRICTED AREAS

No person shall enter upon any portion of the Parks where persons are prohibited as indicated by sign or notice. No person shall enter or attempt to enter any building or area in the Parks when it is closed to the public or scheduled for a specific group or activity, unless invited by same. (Class A)

13. DISORDERLY CONDUCT

No person within the Parks shall do any act in such unreasonable manner as to alarm or disturb another and to provoke a breach of the peace. (Class B)

14. WEAPONS, MISSILES AND FIREWORKS

No person or organization shall bring, carry, or use in any way knives, or other weapons of any kind, or any fireworks or other explosive substance of any kind into the park system without the written permission from the Public Services Director or his/her designee. No person shall throw, cast, or shoot arrows, stones, or other missiles of any kind within the Parks except at such places and times as designated for such purposes. (Class B)

15. HAWKING, PEDDLING AND SELLING

No person shall hawk, peddle or sell or attempt to hawk, peddle or sell any goods, wares or merchandise of any kind or nature within the Parks without first having obtained written permission of the Public Services Director. This does not supersede Town of Kennebunk Ordinance 6-1. (Class A)

16. SOUND AMPLIFICATION

No person within the Parks shall play or operate any sound amplification device including radios, television sets, public address systems, amplified musical instruments and the like or operate any other energy amplification device in a manner which may reasonably be expected to annoy other persons in the Parks. This does not supersede Town of Kennebunk Ordinance 3-19. (Class A)

17. ADVERTISING

No person shall display any placard or advertisement of any kind in any park, nor shall any person distribute, cast, throw, or place any handbill, pamphlet, circular, advertisement or notice of any kind, nor post, stencil or otherwise affix any notice or bills, advertisements or other papers upon any structure or thing in the Parks unless otherwise authorized by the Public Services Director or his/her designee. (Class A)

18. MOTORIZED VEHICLES

1. Designated Travel Lanes/Parking Areas - No person shall drive any automobile, truck, motorcycle, or other motorized vehicle within any of the Parks except upon the designated roadways and parking areas provided for driving or parking the same, except Town of Kennebunk employees in the performance of their duties.
2. Speed Restrictions - No person may drive a vehicle upon any roadway of the Parks at a speed which is greater than 15 mph. (Class B)
3. Designated Parking Areas - No person shall park any vehicle in designated parking areas of the Parks beyond the normal closing hour of the park system at Dusk except where an individual is attending a function where written permission has been granted for a later closing hour by the Public Services Director, his/her designee, or specified therein. (Class A)
4. Parking, Standing or Stopping Illegally - No person shall park, stand or otherwise stop a vehicle within any Park, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer or traffic control device, in any of the following places: (Class A)
 - a. On lawn areas and grounds.
 - b. In front of public or private driveways or loading zones.
 - c. In any position to block another car legally parked.
 - d. At any place where official signs prohibiting parking entirely or prohibiting parking for more than a specified period have been posted by the Parks.
 - e. In any park beyond the normal closing hour of Dusk.
 - f. In any position which obstructs or interferes with the travel of other vehicles on a roadway or the use of any park facility within the Parks.
 - g. Within fifteen (15) feet of a fire hydrant or traffic control signal or sign.
5. Impounding of Vehicles - Any vehicle parked or standing within the park system in violation of any law, ordinance, or rule is hereby declared to be a public nuisance. Such vehicle may be removed and impounded and the owner or person entitled to possession of the vehicle shall pay all charges and expenses arising out of any action taken hereunder. (Class C)

19. DRONES

Drones shall not be allowed for use in Town parks or facilities without authorization from the Public Services Director or his/her designee.

20. PENALTIES

1. Eviction – Any person violating any of the provisions of this ordinance may be forthwith evicted from the Parks.
2. Penalties – Any person who violates this ordinance shall be subject to a fine as set by the Board of Selectmen's fee schedule, in addition to the cost to the Town to repair or, where necessary, to replace any damaged public property.

20. ISSUANCE OF CITATION

The Town of Kennebunk's Town Manager shall designate the proper persons or authorities that have the power to issue complaints or citations regarding the enforcement of all ordinances in the preceding chapters.

PROPOSED: 2016-06-14, 2016-06-28, 2016-11-08 & 2016-11-22

8.b.

NOTICE BY TOWN OF KENNEBUNK TO EXTEND TIME TO PREVENT VACATION OF PROPOSED, BUT UNACCEPTED WAYS

TAKE NOTICE, pursuant to 23 M.R.S.A. § 3032(2), the Board of Selectmen of the Town of Kennebunk, acting as the municipal officers of said Town of Kennebunk, in a public meeting duly called, have voted, with a quorum present and voting on September 9, 1997, to extend for a period of twenty (20) years from the date of recording in the York County Registry of Deeds of this written notice, the time for action by the Board of Selectmen under said statute either to accept or allow a deemed vacation of all of the proposed, but unaccepted ways identified on Exhibit A attached hereto; provided, however, nothing herein shall limit the right or authority vested by Maine law in the Board of Selectmen of the Town of Kennebunk to accept or vacate proposed, but unaccepted ways during said time period as otherwise provided by law.

Dated: September 23, 1997

TOWN OF KENNEBUNK
BOARD OF SELECTMEN

By: Jack L. Libby
Jack L. Libby
Its Chairman

STATE OF MAINE
York, ss.

September 23, 1997

Then personally appeared Jack L. Libby, Chairman of the Board of Selectmen of the Town of Kennebunk, and acknowledged the above instrument to be his free act and deed in said capacity.

Before me,

Patricia R. Conway
Notary Public/Attorney at Law
PATRICIA R. CONWAY
Notary Public, Maine
My Commission Expires January 20, 2001
(Print Name)

JENSEN BAIRD GARDNER & HENRY
419 Alfred Street
Biddeford, Maine 04005-3723

EXHIBIT A.

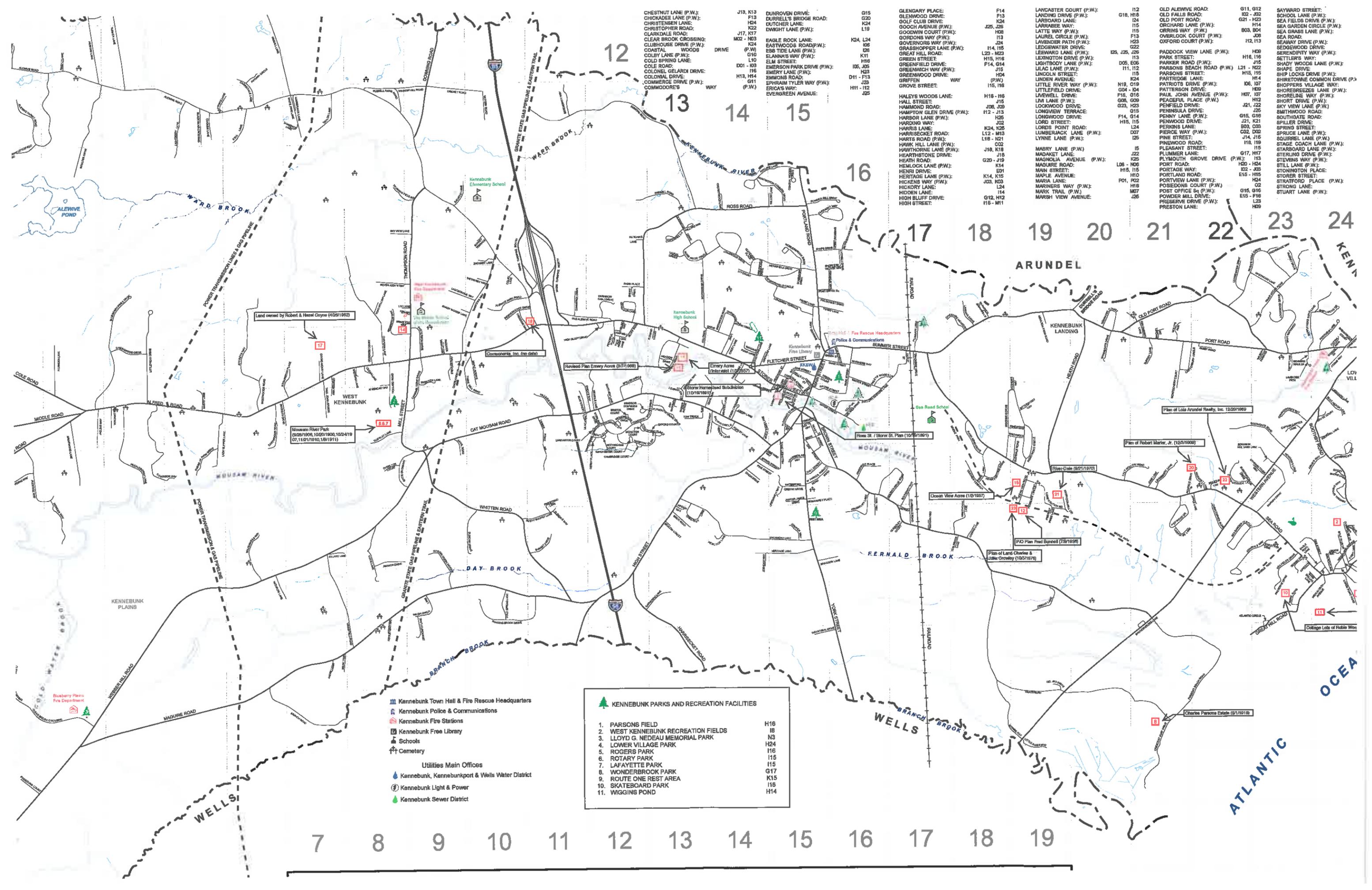
Plan Book	Page	Plan Name
2	8	Plan of Survey of Land at the Sea in Kennebunk for Hartley Lord
3	4	Kennebunkport Seashore Co.
3	29	Ross St./Storer St. Plan
3	30	Storer Homestead Subdivision
6	5	Mousam River Park (West Kennebunk) Section One
6	6	Mousam River Park (West Kennebunk) Section Two
6	27	Mousam River Park (Redivision of Section One)
6	69	Mousam River Park (Plan of Section Three-C)
8	9	Charles Parsons Estate
8	18	Gooches Beach
10	44	Cottage Lots of Robie Wentworth Kennebunk Beach
11	13	Strawberry Point Lots
21	50	P/O Plan of Fred Bunnell
22	79	Arundel Estates
26	15	Emery Acres (Intervale)
27	2	Ocean View Acres
30	6	Lots Belonging to Fred Bunnell
32	21	Land Owned by Robert & Hazel Coyne
38	13	Components, Inc.
40	50	Revised Plan Emery Acres
49	12	Plan of Robert Marier, Jr.
49	47	River - Dale
51	11	Plan of Lots of Arundel Realty, Inc.
83	26	Plan of Land Charles & Julia Crowley

RECEIVED YORK S.S.

1997 SEP 25 A 11:09

ATTEST: *Louis M. Mease*
REGISTER OF DEEDS*Jensen & Baird
Bridport*

# on Map	Plan Name	Approx Location	Notes	
1	Plan of Survey of Land at the Sea in Kennebunk for Hartley Lord	Lord's Point	RELEASE	
2	Kennebunkport Seashore CO	Area of Webhanet Golf Course	Drainage (Public Works) or Pedestrian ROW (Planning)	EL, CO
3	Ross Street Storer Street Plan	B/W Larabee and Sayward Map 51 Lots 91, 93, 94 and 95	RELEASE	
4	Storer Homestead Subdivision	B/W Lord and Parsons Streets Map 51 Lots 37, 38, 40 and 41 possibly 43	Drainage (Public Works)	EL
5	Mousam River Park Sections one and Two	Off Holland near or on Animal Welfare Society Map 17 Lot 47 and surrounding area	RELEASE	
6	Mousam River Park Redivision of Section one	Off Holland near or on Animal Welfare Society Map 17 Lot 47 and surrounding area	RELEASE	
7	Mousam River Park Section Three-C	Off Holland near or on Animal Welfare Society Map 17 Lot 47 and surrounding area	RELEASE	
8	Charles Parsons Estate	Parson's Beach Road B Map 66 Lots 26, 27 2B and Road H Map 66 Lot 68	RELEASE	
9	Gooches Beach (Cottage Sites)	Needs Research-- Near Narragansett? OVERLAY FOR EXACT LOCATION	KEEP	
10	Cottage Lots of Robie Wentworth Kennebunk Beach	Needs Research-- Appears to be between Map 97 Lots 32 and 33 OVERLAY FOR EXACT LOCATION	KEEP	
11	Strawberry Point Lots	Near Stawberry Island	RELEASE	
12	P/O Plan of Fred Bunnell	Needs Research--Map 71 Lots 9 and 46 OVERLAY FOR EXACT LOCATION	Possible Release	DR/MV
13	Arundel Estates	Extension of Lynne Lane and unbuilt Cul-de-sac Map 91 Lots 20,25,29,31,32,33,35,30	RELEASE	
14	Emery Acres	Off Meadow Drive-Map 47 Lots 53 and 54 and Map 48 Lot 76--OVERLAY FOR EXACT LOCATION	KEEP-Possible Drainage(Public Works)	EL
15	Ocean view Acres	Old Col Crowley Drive (B/W map 71 Lots 40 and 41 and another B/W Lots 41 and 42) OVERLAY FOR EXACT LOCATION	KEEP-Possible Drainage(Public Works)	EL
16	Lots Belonging to Fred Bunnell	Hard to place--Off Cat Mousam	RELEASE	
17	Land Owned by Robert and Hazel Coyne	End of Coyne McKay Lane--OVERLAY TO SEE LENGTH	Possible Release -Public or Private?	DR/MV
18	Components Inc	Corner of Alfred and Alewife--Independence Park/Alewife Park	RELEASE	
19	Revised Plan of Emery Acres	Cul-de-sac are on interval	KEEP-Possible Drainage(Public Works)	EL
20	Plan of Robert Marier Jr	Penfield Drive--Map 72 Lots 61 and 62	RELEASE	
21	River-Dale	Constitution and Florence Circle--OVERLAY FOR EXACT LOCATION	Look into Acceptance	DR/MV
22	Plans of Lots of Arundel Realty Inc	A different configuration of Apple Lane Map 72 Lots 134 and 137	RELEASE	
23	Plan of Charles and Julia Crowley	Between Bridal Path and Mousam River--Map 71 Lot 23 OVERLAY FOR EXACT LOCATION	KEEP	



J13, K13
 F13
 H24
 K22
 J17, K17
 M02 - N03
 K24
 P14
 G10
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 D01 - I03
 H16
 H13, H14
 G11
 P.W.)
 CHESTNUT LANE (P.W.):
 CHICKADEE LANE (P.W.):
 CHRISTENSEN LANE:
 CHRISTOPHER ROAD:
 CLARKDALE ROAD:
 CLEAR BROOK CROSSING:
 CLUBHOUSE DRIVE (P.W.):
 COASTAL WOODS
 COLBY LANE (P.W.):
 COLD SPRING LANE:
 COLE ROAD:
 COLONEL GELARDI DRIVE:
 COLONIAL DRIVE:
 COMMERCE DRIVE (P.W.):
 COMMODORE'S WAY

G15
 G20
 K24
 L19
 DUNRELL'S BRIDGE ROAD:
 DUTCHER LANE:
 DWIGHT LANE (P.W.):
 EAGLE ROCK LANE:
 EASTWOODS ROAD(P.W.):
 EBB TIDE LANE (P.W.):
 ELANK'S WAY (P.W.):
 ELM STREET:
 EMERSON PARK DRIVE (P.W.):
 EMERY LANE (P.W.):
 EMMONS ROAD:
 EPHRAIM TYLER WAY (P.W.):
 ERICA'S WAY:
 EVERGREEN AVENUE:
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 DWIGHT LANE (P.W.):
 EAGLE ROCK LANE:
 EASTWOODS ROAD(P.W.):
 EBB TIDE LANE (P.W.):
 ELANK'S WAY (P.W.):
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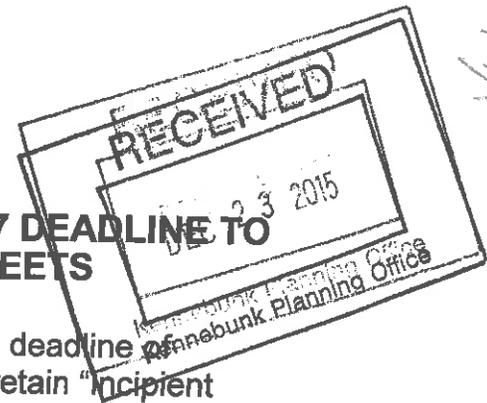
F14
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 H15, H16
 F14, G14
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 H04
 H15, H16
 HALEY'S WOODS LANE:
 HALL STREET:
 HAMMOND ROAD:
 HAMPTON GLEN DRIVE (P.W.):
 HARBOR LANE (P.W.):
 HARDING WAY:
 HARRIS LANE:
 HARTSHOCK ROAD:
 HARTS ROAD (P.W.):
 HAWK HILL LANE (P.W.):
 HAWTHORNE LANE (P.W.):
 HEARTHSTONE DRIVE:
 HEATH ROAD:
 HEMLOCK LANE (P.W.):
 HENRI DRIVE:
 HERITAGE LANE (P.W.):
 HICKENS WAY (P.W.):
 HICKORY LANE:
 HIDDEN LANE:
 HIGH BLUFF DRIVE:
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 H15, H16
 HALEY'S WOODS LANE:
 HALL STREET:
 HAMMOND ROAD:
 HAMPTON GLEN DRIVE (P.W.):
 HARBOR LANE (P.W.):
 HARDING WAY:
 HARRIS LANE:
 HARTSHOCK ROAD:
 HARTS ROAD (P.W.):
 HAWK HILL LANE (P.W.):
 HAWTHORNE LANE (P.W.):
 HEARTHSTONE DRIVE:
 HEATH ROAD:
 HEMLOCK LANE (P.W.):
 HENRI DRIVE:
 HERITAGE LANE (P.W.):
 HICKENS WAY (P.W.):
 HICKORY LANE:
 HIDDEN LANE:
 HIGH BLUFF DRIVE:
 HIGH STREET:
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 H04
 H15, H16
 HALEY'S WOODS LANE:
 HALL STREET:
 HAMMOND ROAD:
 HAMPTON GLEN DRIVE (P.W.):
 HARBOR LANE (P.W.):
 HARDING WAY:
 HARRIS LANE:
 HARTSHOCK ROAD:
 HARTS ROAD (P.W.):
 HAWK HILL LANE (P.W.):
 HAWTHORNE LANE (P.W.):
 HEARTHSTONE DRIVE:
 HEATH ROAD:
 HEMLOCK LANE (P.W.):
 HENRI DRIVE:
 HERITAGE LANE (P.W.):
 HICKENS WAY (P.W.):
 HICKORY LANE:
 HIDDEN LANE:
 HIGH BLUFF DRIVE:
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 I18
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 G22
 J25, J26
 H11, H12
 H15, H16
 F14, G14
 J15
 H04
 H15, H16

G11, G12
 I22 - J03
 G21 - H23
 H14
 B03, B04
 SEA ROAD:
 SEAWAY DRIVE (P.W.):
 SEDEWOOD DRIVE:
 SERENIDIPITY WAY (P.W.):
 H09
 H16, H16
 H11, H12
 H15, H15
 H06, I07
 H09
 H07, I07
 H12
 J21, J22
 J25
 G15, G16
 J21, K21
 B03, C03
 C02, D02
 J14, J16
 H18, I19
 H20 - H24
 I22, I23
 E15 - H15
 H24
 C02
 G15, G16
 E15 - F18
 L23
 H09
 SCHOOL LANE (P.W.):
 SEA FIELDS DRIVE (P.W.):
 SEA GARDEN CIRCLE (P.W.):
 SEA GRASS LANE (P.W.):
 SEA ROAD:
 SEAWAY DRIVE (P.W.):
 SEDEWOOD DRIVE:
 SERENIDIPITY WAY (P.W.):
 SETTLE'S WAY:
 SHADY WOODS LANE (P.W.):
 SHAPE DRIVE:
 SHIP LOCKS DRIVE (P.W.):
 SHIRETOWNE COMMON DRIVE (P.W.):
 SHOPPERS VILLAGE WAY:
 SHORELINE WAY (P.W.):
 SHORESEIZES LANE (P.W.):
 SHORT DRIVE (P.W.):
 SKY VIEW LANE (P.W.):
 SMITHWOOD ROAD:
 SOUTHGATE ROAD:
 SPILLER DRIVE:
 SPRING STREET:
 SPRUCE LANE (P.W.):
 SQUIRREL LANE (P.W.):
 STAGE COACH LANE (P.W.):
 STARBOARD LANE (P.W.):
 STERLING DRIVE (P.W.):
 STEVENS WAY (P.W.):
 STONINGTON PLACE:
 STORER STREET:
 STRATFORD PLACE (P.W.):
 STRONG LANE:
 STUART LANE (P.W.):
 G11, G12
 I22 - J03
 G21 - H23
 H14
 B03, B04
 SEA ROAD:
 SEAWAY DRIVE (P.W.):
 SEDEWOOD DRIVE:
 SERENIDIPITY WAY (P.W.):
 H09
 H16, H16
 H11, H12
 H15, H15
 H06, I07
 H09
 H07, I07
 H12
 J21, J22
 J25
 G15, G16
 J21, K21
 B03, C03
 C02, D02
 J14, J16
 H18, I19
 H20 - H24
 I22, I23
 E15 - H15
 H24
 C02
 G15, G16
 E15 - F18
 L23
 H09

- Kennebunk Town Hall & Fire Rescue Headquarters
- Kennebunk Police & Communications
- Kennebunk Fire Stations
- Kennebunk Free Library
- Schools
- Cemetery
- Utilities Main Offices**
- Kennebunk, Kennebunkport & Wells Water District
- Kennebunk Light & Power
- Kennebunk Sewer District

- KENNEBUNK PARKS AND RECREATION FACILITIES**
- | | |
|-------------------------------------|-----|
| 1. PARSONS FIELD | H16 |
| 2. WEST KENNEBUNK RECREATION FIELDS | I8 |
| 3. LLOYD G. NEDEAU MEMORIAL PARK | N3 |
| 4. LOWER VILLAGE PARK | H24 |
| 5. ROGERS PARK | I16 |
| 6. ROTARY PARK | I15 |
| 7. LAFAYETTE PARK | I15 |
| 8. WONDERBROOK PARK | G17 |
| 9. ROUTE ONE REST AREA | K15 |
| 10. SKATEBOARD PARK | I19 |
| 11. WIGGINS POND | H14 |



**CLIENT ADVISORY: REMINDER REGARDING 2017 DEADLINE TO
TAKE CERTAIN ACTION REGARDING PAPER STREETS**

This is a reminder that the Maine Legislature has set a deadline of **September 29, 2017** for municipalities to decide whether to retain "incipient dedication" rights in so-called "paper streets."

What Are Paper Streets?

"Paper streets" are those streets or ways that are shown on approved and recorded subdivision plans but that were never built or accepted by the municipality as public ways.

Background

In 1987, the Legislature passed the Paper Streets Act, which provided that any paper street shown on a plan recorded prior to September 29, 1987 was automatically vacated unless the street was constructed, used or accepted as a public way within ten years (*i.e.*, by September 29, 1997), or within 15 years after the subdivision plan was recorded, whichever date was later. See 23 M.R.S.A. § 3032(1-A). In 1997, the Legislature amended the law to provide municipalities with the opportunity to file for a 20-year extension of time to preserve their rights to the "incipient dedications" in the paper streets. See 23 M.R.S.A. § 3032(2). Therefore, on September 29, 2017, the first 20-year extension period will expire, but municipalities may file for another 20-year extension.

What Does a Municipality Need to Do?

In order to obtain the extension, the municipal officers (town/city council or board of selectmen) must take a vote and then record a notice in the registry of deeds, as was done in 1997.

What Are a Municipality's Options?

Ultimately, with regard to the paper streets that are still "on the books" after the extension filed in 1997 (in other words, this only applies to paper streets for which you filed the first extension in 1997), there are three potential courses of action for the municipality to take:

First, the municipality may elect to take no action—that is, file no extension in the registry of deeds. In that case, the incipient dedications for all remaining paper

streets will expire, meaning that the municipality will no longer have the ability to accept them as public ways because they will be “deemed vacated.” Pursuant to law, the rights in the vacated paper streets would pass to the abutting property owners to the center-line of the streets.

Second, the municipality may do a “blanket extension” of the municipality’s rights in all paper streets that were retained in 1997. This would be accomplished by recording a notice in the registry of deeds with a **specific** list of paper streets, following a vote of the municipal officers.

Third, the municipality could take a more targeted approach and create a list of the streets for which it wishes to retain incipient dedications, a list of those to formally accept (if any), and a “no action” list of those paper streets that will be allowed to be vacated by operation of law. For example, the municipality may determine that there are current or future uses for some paper streets that would be beneficial—either as roads, easements or maybe parts of recreational trail systems—and therefore may decide to extend the deadline another 20 years. On the other hand, the municipality may find that there are reasons to vacate other paper streets—if it would be impossible to build them to the municipality’s standards, if they are located on difficult terrain such as wetlands, or for other reasons.

Next Steps

If you have not done so already, you should begin the process of looking at which paper streets the municipality wants to save for another 20 years, which ones the municipality wants to accept, and which ones the municipality wants to vacate. Depending on the number of paper streets you have, this could be a very time-consuming process, and because there is now less than two years before the deadline expires, you should begin the process now. You may even consider appointing a special citizen study committee to consider the issue. Such a committee would be responsible for reviewing the list of paper streets and coming up with a list of those that are recommended to be retained by the municipality and those that are no longer needed. The committee may also decide to engage in a public process to hear input from property owners who are impacted by the paper streets.

We recognize that September 29, 2017 may seem like a long way off at this time, but (1) you probably ought to place the date as a reminder on your calendar and (2) if your municipality may want to appoint a special committee, then run this through the planning board and then again through the municipal officers, it is not too soon to start that process now. Regardless of the course of action that the municipality ultimately takes, however, this issue requires some attention in the near future.

For more information, please call your Jensen Baird attorney or Mark Bower at (207) 775-7271 or **mbower@jbggh.com**.

Maine Revised Statutes

[§3031](#)

Title 23:

[§3033](#)

TRANSPORTATION

Part 3: LOCAL HIGHWAY LAW

Chapter 304: ACQUISITION OF PROPERTY FOR HIGHWAY PURPOSES

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§3032. Proposed, unaccepted ways deemed vacated

1. Deemed vacation.

[1997, c. 386, §1 (RP) .]

1-A. Deemed vacation. A proposed, unaccepted way or portion of a proposed, unaccepted way laid out on a subdivision plan recorded in the registry of deeds prior to September 29, 1987 is deemed to have been subject to an order of vacation under section 3027 if, by the later of 15 years after the date of the recording of the subdivision plan laying out the way or portion of the way or September 29, 1997, both of the following conditions have been met:

A. The way or portion of the way has not been constructed or used as a way; and [1997, c. 386, §2 (NEW).]

B. The way or portion of the way has not been accepted as a town, county or state way or highway or as a public, utility or recreational easement. [1997, c. 386, §2 (NEW).]

A way or portion of a way considered vacated under this subsection is subject to section 3033.

[1997, c. 386, §2 (NEW) .]

2. Extensions. The municipal officers of the affected municipality may except a proposed, unaccepted way or portion of a proposed, unaccepted way described in subsection 1-A from the operation of the time limitations of that subsection by filing, in the registry of deeds where the subdivision plan is recorded, a notice stating that the way or portion of the way is excepted from the operation of subsection 1-A for a period of 20 years from the filing of the notice. To be effective, this exception must be filed prior to the expiration of the time limitations of subsection 1-A. An extension accomplished under this subsection may be extended by the municipal officers for a subsequent 20-year period by the filing of a new notice within the preceding 20-year extension period.

[1997, c. 683, Pt. B, §10 (AMD); 1997, c. 683, Pt. B, §11 (AFF) .]

SECTION HISTORY

1987, c. 385, §2 (NEW). 1997, c. 386, §§1,2 (AMD). 1997, c. 683, §B10 (AMD). 1997, c. 683, §B11 (AFF).

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Chapter 304: ACQUISITION OF PROPERTY FOR HIGHWAY PURPOSES

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§3022. Laying out of town ways and public easements

The municipal officers may, personally or by agency, lay out, alter or widen town ways. They shall give written notice of their intentions posted at least 7 days in 2 public places in the municipality and in the vicinity of the way and shall in the notice describe the proposed way. [1975, c. 711, §8 (NEW).]

The municipal officers may, upon the petition of any person, lay out, alter or widen a town way. [1975, c. 711, §8 (NEW).]

The municipal officers may on petition therefor, personally or by agency, lay out a public easement for any occupant of land or for owners who have cultivated land in the municipality if the land will be connected to a town way or highway after the establishment of the public easement. [1979, c. 127, §153 (RPR).]

After a public easement has been laid out, it may be taken pursuant to section 3023. Notwithstanding any other provision of this chapter, public easements laid out under this section are limited to rights of access by foot or motor vehicle as defined in Title 29-A, section 101, subsection 42. [1995, c. 65, Pt. A, §65 (AMD); 1995, c. 65, Pt. A, §153 (AFF); 1995, c. 65, Pt. C, §15 (AFF).]

SECTION HISTORY

1975, c. 711, §8 (NEW). 1979, c. 127, §153 (AMD). 1995, c. 65, §A65 (AMD). 1995, c. 65, §SA153,C15 (AFF).

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Maine Revised Statutes

§3026

Title 23:

§3027-A

TRANSPORTATION

Part 3: LOCAL HIGHWAY LAW

Chapter 304: ACQUISITION OF PROPERTY FOR HIGHWAY PURPOSES

§3027. Vacation of proposed town ways in land subdivision; revocation of dedication

1. Vacation of ways. Where proposed town ways have been described in a recorded subdivision plan and lots have been sold with reference to the plan, the municipal officers, after notice to the municipal planning board or office, may, on their own initiative, on petition of the abutting property owners or on petition of any person claiming a property interest in the proposed way, vacate in whole or in part proposed ways that have not been accepted. The municipal officers shall give best practicable notice, as defined in section 3026, subsection 2, of the proposed vacation to owners of lots on the recorded subdivision plan and their mortgagees of record. The notice shall conform in substance to the following form:

NOTICE

(The municipal officers of) (A petition has been filed with the municipal officers of) _____ (Name of Town or City) _____ (propose to) (to vacate) the following (ways) (way) shown upon a subdivision plan (named) (dated) (and) recorded in the _____ County Registry of Deeds, Book of Plans, Volume _____, Page _____.

(Herein list or describe ways to be vacated)

If the municipal officers enter an order vacating (these ways) (this way) any person claiming an interest in (these ways) (this way) (adverse to the claims of the petitioners) must, within one (1) year of the recording of the order, file a written claim thereof under oath in the _____ County Registry of Deeds and must, within one hundred eighty (180) days of the filing of the claim, commence an action in the Superior Court in _____ County in accordance with the Revised Statutes Title 23, section 3027-A.

The municipal officers shall file an order of vacation with the municipal clerk that specifies the location of the way, the names of owners of lots on the recorded subdivision plan and the amount of damages, if any, determined by the municipal officers to be paid to each lot owner or other person having an interest in the way. Damages and reasonable costs as determined by the municipal officers shall be paid by the petitioners, if any.

[1987, c. 385, §1 (AMD) .]

2. Revocation of dedication. A dedication of property or interest therein

to the municipality described in a recorded subdivision plot plan may not be revoked or vacated by the dedicator unless no lot has been sold with reference to the plan, and unless an amended subdivision plan has been approved by the municipal subdivision review authority and recorded in the appropriate registry of deeds.

[1981, c. 683, §2 (NEW) .]

SECTION HISTORY

1975, c. 711, §8 (NEW). 1981, c. 683, §2 (RPR). 1987, c. 385, §1 (AMD).

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**State House Room 108
Augusta, Maine 04333-0007**

PLANS FOR DISCUSSION RE: PAPER STREETS (9/9/97)

Town Location Map	York County Registry of Deeds Book/Page	Plan Name	File Date
1.	2/8	Plan of Survey of Land at the Sea in Kennebunk for Hartley Lord "Private Way or Street" [If this plan is Lord's Point, then this road has been relocated as has the lot configuration]	12/10/1873
2.	3/4	Kennebunkport Seashore Co. Beach Ave., Grove St., Boothby Rd., Railroad Ave. The following segments of streets have not been constructed: P/O Railroad Ave. P/O Ridge Ave. P/O Valley Ave. Grove/Woodland intersection different No (Cross St) between Ridge Ave. & Valley Ave. No (Farm Ave.) between Ridge Ave. & Boothby Rd.	9/27/1883
3.	3/29	Ross St./Storer St. Plan "Possible Street" between Map 82 Lot 22 and Map 82 Lot 23	10/19/1891
4.	3/30	Storer Homestead Subdivision "Lafayette" St. - Does not exist "Private Lane" (Probably located under SAD 71 Office) "Parsons Street slightly reconfigured from Original Plan	10/19/1891
5.	6/5 & 6/6	Mousam River Park (West Kennebunk) Sections One & Two Difficult accurately locate on ground ? Probably Map 26 Lot 3 No street names shown (Never Built)	9/28/1906 10/20/1906
6.	6/27	Mousam River Park (Re-division of Section One) West Kennebunk Probably Map 27 Lot 7 (Ditto comments from Original Plan One above) (Never Built)	10/24/1907
7.	6/69	Mousam River Park (Plan of Section Three-C) West Kennebunk (Emery's Hill Park) Don't know where these are? Arbutus Ave. Highland Ave. Everygreen Ave. Broadway Mousam Ave. Pine St. (Never Built)	11/21/1910 1/9/1911

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- | | | | |
|-----|------------|---|-----------|
| 8. | 8/9 | Charles Parsons Estate
Road "H"?
P/O Road "B" (between intersection of Hart's Road & Parsons Beach Rd.) See Map | 5/1/1916 |
| 9. | 8/18 | Gooches Beach (Cottage Sites)
The spacing between Pleasant St. & Peninsula Dr. (Pine Ave. on Plan) seems wrong? (I think "Pine" was moved closer to Pleasant St.?) | 11/2/1916 |
| 10. | 10/44 | Cottage Lots of Robie Wentworth Kennebunk Beach (1925)
P/O Great Hill?
20" R.O.W. to Ocean No longer exists between lots 61/27 & 61/26?
Plan lots (20) & (19) | 9/23/1926 |
| 11. | 11/13 | Strawberry Point Lots
P/O Plan of Robie Wentworth (Great Hill Rd.)
40' "Reserved Way" shown heading out towards "Sand Bar"
Should be retained (Land Trust owns) | 2/5/1929 |
| 12. | 21/50 | P/O Plan of Fred Bunnell
Mousam River Old R.R.?

30' R.O.W. to 2 rear lots not developed
(See tax map 65 lots 27, 28, 28A) | 7/9/1958 |
| 13. | 22/79 | Arundel Estates 57 Lot Subdivision
Fairfield
One of the cul-de-sacs was never built - but lots for sale on it | 9/22/1951 |
| 14. | 26/15
" | Emery Acres (Intervale)
Little Lane" never built and does not appear on tax maps at all.
Meadow Dr. is slightly different configuration but is built
Does Town need for drainage? | 1/3/1957 |
| 15. | 27/2 | Ocean View Acres
Ocean View Road
Florence Circle
River Road
+2 Unnamed 30' R.O.W.'s to Bridle Path
[It appears that R.O.W.'s are being used for access to lots 65/28 and 65/28A which are located across the Bridle Path]
Does Town want to maintain access to Bridle Path? | 1/2/1957 |
| 16. | 30/6 | Lots belonging to Fred Bunnell (Not located on map)
Off Cat Mousam Rd.
[proposed unnamed street and R.O.W. to it]
(Do not know where this site is) | 8/15/1960 |

- | | | | |
|-----|-------|--|------------|
| 17. | 32/21 | Land owned by Robert & Hazel Coyne
P/O Coyne-McKay Lane 40' R.O.W.
No definite end | 4/26/1962 |
| 18. | 38/13 | Components, Inc.
Corner of Alfred Rd. & Alewife Road
R.O.W. (36.89' shown from Alewife Road to rear lot line is not described - It may be part of Chewning lot now which runs along rear of old Auto Emissions Building | |
| 19. | 40/50 | Revised Plan Emery Acres
Meadow Dr. - extension shown on plan goes all the way to River? Not on tax map?
Intervale Rd. - existing dead end section (Tax map) does not show turn around area that was proposed on plan
Meadow Dr. - R.O.W. width from plan varies? | 3/7/1966 |
| 20. | 49/12 | Plan of Robert Marier, Jr.
Penfield Dr. - *Part of street up to and including temp. cul-de-sac has been built per plan but proposed street connection to rear property line never built or accepted by Town. | 12/3/1969 |
| 21. | 49/47 | River - Dale
Constitution Road (now called Constitution Dr.)
Whippoorwill Circle
High Bluff Dr. (Currently called River Rd.)
[Not completely connected to abutting subdivision?] | 9/21/1970 |
| 22. | 51/11 | Plan of Lots of Arundel Realty, Inc.
(No name on cul-de-sac rd)
Don't know where this subdivision is?
Plan was probably not built | 12/29/1969 |
| 23. | 83/26 | Plan of Land Charles & Julia Crowley
"10' wide paved road" between town Bridle Path and Mousam River not shown of Tax map? | 10/5/1976 |

8.c.

Summary Results for Kennebunk Strategic Planning Survey
 12 Responses – 4 Selectmen; 7 Department Managers; 1 Other Official
 Date: 10/11/16

The following list of INFRASTRUCTURE NEEDS / AREAS OF FOCUS was identified during the planning session; please rank them from 1 (highest priority) to 12 (lowest priority):

Item	Selectmen rating	Dept. Manager rating	Total Group rating
Roads	#1	#1	#1
Implement Paving Program 66-68 PCI 1 st yr, 68-70 PCI 2 nd year, 70+ PCI 4 th yr			
Maintenance- Crack sealing 30% 1 st year, 30% second year, 30% 3 rd year, 4 th year re-evaluate for 10% updating			
Maintenance-ditching, patching, line stripping, flowers, develop systematic calendar- 1 st year			
Beaches	#5	#2	#2
Improve Signage			
Parking study with Parking improvements 1 st year			
Identify point pollution areas 1 st year Fund solutions 2 nd year (Basin replacements)			
Seek federal grant to nourish & restore Beach area from ocean dredging 3 to 5 years			
Continued Climate Change evaluation			
Sidewalks	#6	#3	#4
Develop a sidewalk Master Plan 1-2years For existing and new sidewalks			
Develop funding for Sidewalk connectivity			
Develop plan for staff implementation			
Traffic Management/ Alternative Routing	#3	#4	#5
Complete Speed Bump policy 3 mos.			
Review traffic light coordination- flashing, full on, timing-sequencing 2 years- quarterly review traffic mgmt.- lights			
Review status of road designation, major, minor, connector, coordinate with State (affects funding) 3 rd year			
Examination of Roads to determine where complete streets might apply			

Town-wide asset inventory	#2	#5	#3
Determine software program – coordinate with Utilities determine exterior and interior (building approach) 1 year			
Establish an intern program for data collection 1 to 3 years (PT) use Justin at KKWWD for layer development, determine funding			
Develop internal policy on tracking assets, 1-2 year			
Review other communities programs			
Incorporate GIS layer development			
EPA MS4 Compliance (separate storm-water from sewer system)	#4	#8	#6
Seek outside consultant for analysis of MS4 requirements and recommendations 1 year			
Prioritize areas for implementation determine funding 2 to 4 years			
Develop a public private funding approach for development opportunities 2 to years out			

Under the topic of **INFRASTRUCTURE NEEDS / AREAS OF FOCUS** planning session participants identified the need for a Comprehensive Public Facilities Plan that addresses the following list; please rank them from 1 (highest priority) to 8 (lowest priority):

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
Parking	#1	#2	#1
Examine parking needs by village and downtown areas staff approach, prioritize			
Review ordinances to better accommodate parking- reduce requirements encourage joint sharing-outside consultant review			
Develop a public private funding approach			
Upgrade / replace Public Works Facility		#1	#2
Design and implement new PW			
Design Implement Transfer Station			
Evaluate Storage facilities & allocation			

Upgrade / replace Police Facility:	#2 tied	#4	#3
(A) Develop Master Plan Building Usage/Allocation -outside consultant			
Determine a projected space utilization report.			
All the A's need to be reviewed consecutively in coordination with School availability 4 to 7 years out before major changes,			
Upgrade / replace Town Hall:	#3 tied	#3	#4 tied
(A) Develop Master Plan Building Usage/Allocation outside consultant			
Upgrade / replace Teen Center:	#5	#6	#5
(A) Develop Master Plan Building Usage/Allocation outside consultant			
Teen Center Building Analysis 1year			
Develop a concept and design for replacement of teen center with projected costs 2 to 3 years			
Explore public private funding			
Upgrade / replace Fire / EMS Facility:	#2 tied	#5	#4 tied
(A) Develop Master Plan Building Usage/Allocation outside consultant			
Critical need for adequate polling place(s):	#3 tied		
Explore moving voting to Schools			
Community Center	#4		
Senior Center evaluate coordinating with existing entities			

In the area of COMMUNITY CHARACTER NEEDS / AREAS OF FOCUS the planning session participants listed the following items for focus and attention. Please rank them from 1 (highest priority) to 10 (lowest priority):

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
Need for adequate / affordable Housing for workforce, families and Seniors.	#1	#4 tied	#1
Led by the PB and Economic Dev. Committee 2 to 3 years			
Have the Comp & Zone Committee identify zones with special conditions or incentives 1 to 2 years			
Seek Developers to partner with, 3 to 5 years			
Establishment of Design Standards to protect / enhance Village scale and character:	#3	#2	#2
Develop for LVC, 2 to 3 years			
Develop WKVC, 2 to 3 years			
Place emphasis on civility and mutual respect in all interactions and public discussions:	#4 tied	#1 tied	#4
Contact MMA for opportunities in seminars on leadership, diplomacy, and handling difficult individuals. 1 year			
Consider outside speakers for staff and boards on team building, leadership 1 to 2 years			
Develop a reoccurring civility theme to be shared at BOS meeting on a quarterly basis			
Provide framed posters on conduct at meetings and guidelines for public comments			
Need to accentuate "Quality of Life Development		#5	
How to make Downtown & Village Center most customer friendly – Use Roger Brooks Seminar and Main Street Downtown Program			
Identify via survey key aspects to the			

quality of life and develop a plan to preserve and expand			
Develop Qtr-ly meetings of TM, and DTC, LV and WKVC chairs			

In the area of FINANCIAL & CAPITAL PLANNING the planning session participants identified the following areas for attention / focus. Please rank them from 1 (highest priority) to 5 (lowest priority):

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
Initiate succession planning processes for key management and leadership positions	#1 tied	#1	#1
Identify a plan for each Division			
Identify age transitions, staff support and training			
Focus on improving efficiency:	#2 tied	#3	#4
Develop benchmarks by Div. Based on budgets, projects, manpower			
Review other community opportunities			
Develop an IT plan for continually improving technology			

In the area of PUBLIC SAFETY (POLICE, FIRE, EMS, EMD) the planning participants identified the following areas for focus / attention. Please rank them from 1 (highest priority) to 5 (lowest priority):

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
Address near and long term staffing requirements	#1	#1	#1
Develop a staff model via comparison with similar larger communities- incorporate regional opportunities			
Develop a space allocation study in conjunction with the staffing model			

Explore the long term viability of Community Paramedicine as the community continues to age:	#4	#3	#4
Research other communities for a practical model, examine opportunities with local home health agencies and hospital as state law allows			
Seek alternative funding and new revenue streams			

In the area of COMMUNITY ENGAGEMENT the planning participants identified the following areas for focus / attention. Please rank them from 1 (highest priority) to 5 (lowest priority):

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
Utilize a multi-media approach to maximize reach and effective impact:	#1	#1	#1
multi-media one point source - part time staff to establish key approaches and implementation			
Expand web-site to include trending technology			
Coordinate Div's multi-media impact			
Monitoring of rumors and news			
Balance positive news and accomplishments with "bad news"; problems & challenges	#3	#4	#4
Bi-monthly updates to BOS on positive news			
Develop internal channels within staff for sharing information			

Develop a simple by effective way to honor employees efforts- award recognition program			

From your perspective is the question of merging the **local public utilities into the local government structure** a viable and worthwhile undertaking?

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
YES- local public utilities into the local government structure	2	2	4
Explore/reach out to utilities to identify two to three areas to share manpower or back office services			
Look to standardize the processes			
Identify other models as possible frameworks			

During the Planning Session the issue of removal VS restoration of the dams in the Mousam River was briefly mentioned. It was suggested that this matter is likely to trigger a significant amount of controversy throughout the community. What role, if any, do you believe that the Selectmen should play as this evolving situation?

Item	Selectmen Rating	Dept. Manager Rating	Total Group Rating
The Selectmen should stay out of it	1		1
The Selectmen should simply advocate for a full and open discussion of the options, alternative and consequences	2	4	6
The Selectmen should take control of the public discussion and facilitate a process to educate the public and coordinate community discussions about options, alternatives and consequences	1		2
Joint meeting with KLPD and BOS, identify opportunities – encouraging past issues be set aside and focus on			

a solution for the community to vote on prior to FERC filing.			

9.a

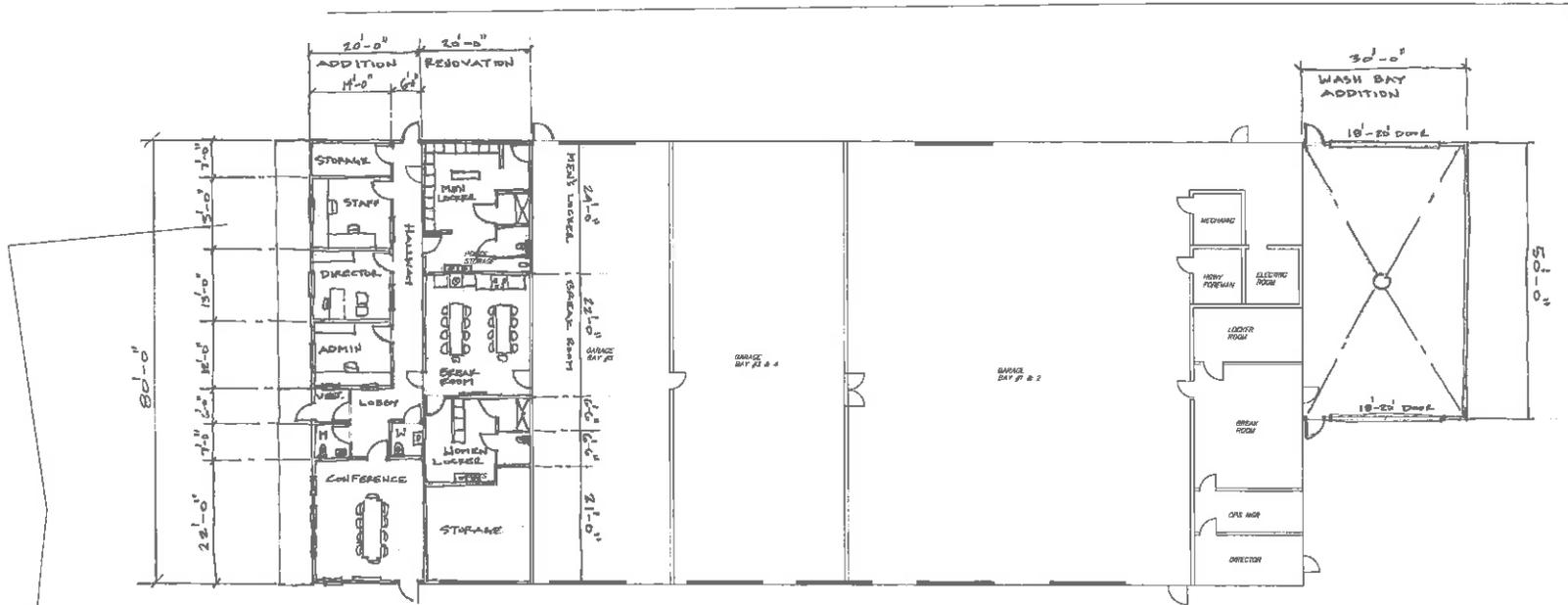
Kennebunk Town Garage and Recycling



Sea Rd



400 ft



LEGEND

EXISTING	PROPOSED
--- (dashed line)	--- (solid line)
--- (dotted line)	--- (solid line)
--- (dotted line)	--- (solid line)
--- (dotted line)	--- (solid line)
--- (dotted line)	--- (solid line)
--- (dotted line)	--- (solid line)



PLEASE PRINT

NOT FOR CONSTRUCTION

DESIGNED	CHECKED
SAP	QAM
DRAWING CODE: PE - DESIGN - PLANNING	
REV. DATE: STATES: _____	
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SEBAGO TECHNICAL SERVICES
 WWW.SEBAGOTECHSERVICES.COM
 79 JAMES STREET, SUITE 200
 SEASIDE, MASSACHUSETTS 01960
 TEL: 978.255.5101 FAX: 978.255.5102

CONCEPT PLAN
 OF
 KENNEBUNK PUBLIC WORKS
 FOR
 TOWN OF KENNEBUNK
 KENNEBUNK, MAINE 04043-1897

PROJECT NO. 14485 SCALE 1" = 10'

SHEET 1 OF 1

10/24/2014, July 1, 2015

9.b.

APPLICATION FOR POLE LOCATION

APP. NO. 16-1

TO: Town of Kennebunk

State of Maine

KENNEBUNK LIGHT AND POWER DISTRICT, a quasi-municipal corporation duly authorized to transmit and distribute electricity in the town of Kennebunk, Maine, and FAIRPOINT COMMUNICATIONS, hereby applies for permission, in accordance with law, to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said town as follows:

THOMPSON ROAD - From approximately two hundred ninety eight feet (298) south of center line of Sky View Dr. extending northeasterly approximately three hundred twelve feet (312) and approximately twenty feet (20) from center line of Thompson Rd. Install two poles

Facilities are to consist of wood poles and appurtenances with a minimum clearance of wire and cable not less than eighteen feet over the public highway all in a manner to conform with the requirements of the National Electrical Safety Code.

This application is being submitted without public notice by publication.

A copy of this application has been given to the municipal officers of said Town.

KENNEBUNK LIGHT & POWER DISTRICT

By Steve W. Morley

Date 11/15/16

POLE LOCATION PERMIT

APP. NO. 16-1

UPON THE PETITION OF KENNEBUNK LIGHT AND POWER DISTRICT and UPON THE PETITION OF VERIZON NEW ENGLAND INC., asking for permission, in accordance with law, to construct and maintain poles together with attached facilities and appurtenances upon, along , under or across certain highways and public roads in the location described in said petition and permission is hereby given to said KENNEBUNK LIGHT AND POWER DISTRICT and said FAIRPOINT COMMUNICATIONS, its successor^s and assigns, to construct, reconstruct, maintain and relocate in substantially the same location, poles together with attached facilities and appurtenances upon, along, under or across certain highways and public roads in the town of Kennebunk , approximately located as follows:

THOMPSON ROAD - From approximately two hundred ninety eight feet (298 south of center line of Sky View Dr. extending northeaterly approximately three hundred twelve feet (312) and approximately twenty feet (20) from center line of Thompson Rd. Install two poles

Facilities shall consist of wood poles and appurtenances with a minimum clearance of wire and cable not less than eighteen feet over the public highway all in a manner to conform with the requirements of the National Safety Code.

MUNICIPAL OFFICERS

Kennebunk , Maine

BY _____
CLERK

Office of the Town Clerk Received and
Recorded in Book _____, Page _____.

_____, 2011

KENNEBUNK LIGHT AND POWER DISTRICT

APP. NO. 16-1

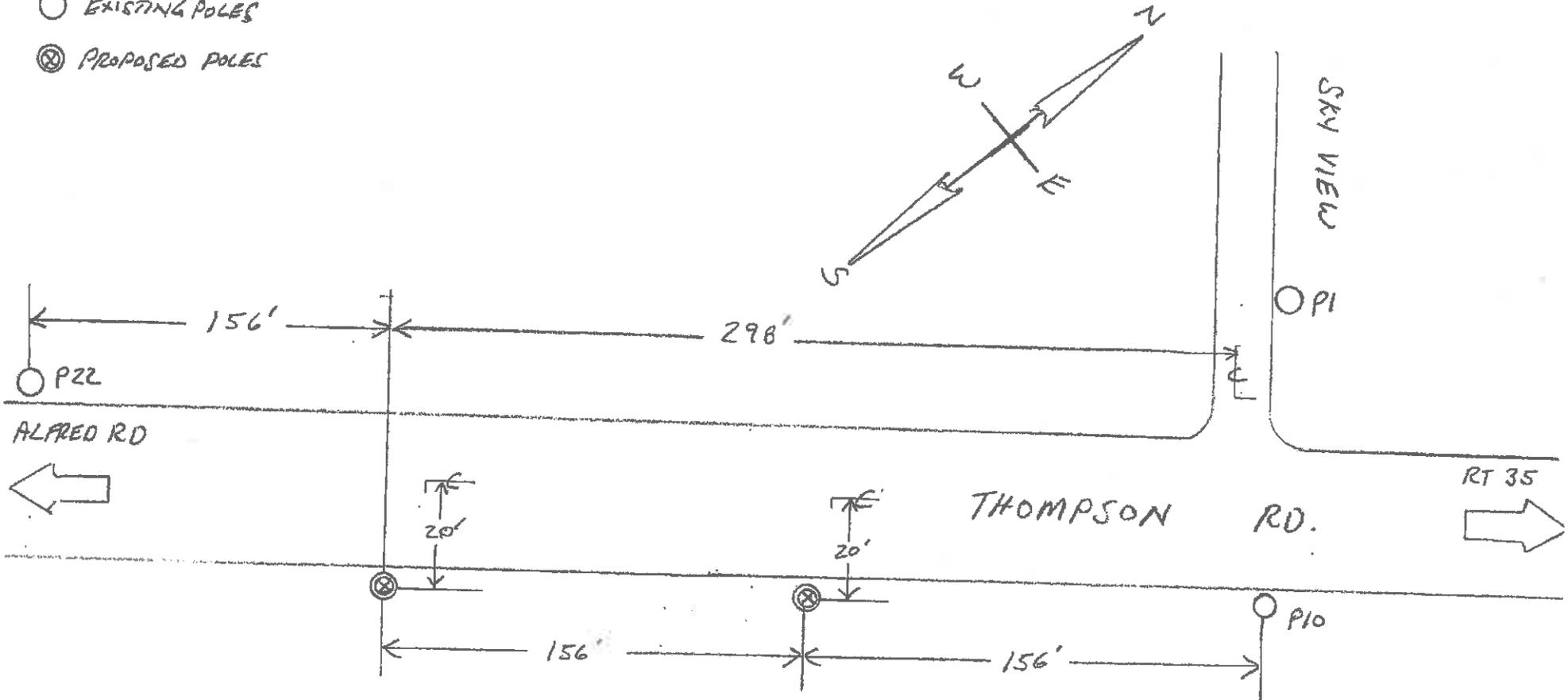
SKETCH TO ACCOMPANY APPLICATION FOR POLE LOCATIONS

TOWN KENNEBUNK
STREET THOMPSON ROAD
DATE 11/15/16

K.L.P.D. RTE. 702
BY STEVEN MONKS

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 18 feet over the public highway, for operation at 7500 volts to ground three phase. Construction to be suitable for future operation at a voltage not to exceed 15 KV to ground. Right-of-way limits indicated are based on the best field information available. Poles are staked. Pole spans are approximate.

- EXISTING POLES
- ⊗ PROPOSED POLES





9.c.

TOWN OF KENNEBUNK

ELECTION RESULTS FOR NOVEMBER 8, 2016

TOWN REFERENDUM QUESTION 1

Shall an ordinance entitled "2016 Amendment to the Kennebunk Zoning Ordinance to revise the text in Art. 10, Sec. 18 regarding Keeping of Horses" be enacted?

Yes	5507
No	1325
Blank	824

TOWN REFERENDUM QUESTION 2

Shall an ordinance entitled "2016 Amendment to the Kennebunk Zoning Ordinance to revise the text in Art. 8 regarding the number of Rental Rooms Permitted in Certain B & B's in the Village Residential, Rural Conservation and the Rural Residential Zoning Districts and to revise the text in Art. 10 re Performance Standards for the same" be enacted?

Yes	5509
No	1448
Blank	699

TOWN REFERENDUM QUESTION 3

Shall fluoride be added to the public water supply for the intended purpose of reducing tooth decay?

Yes	2571
No	4842
Blank	243

TOWN REFERENDUM QUESTION 4

Do you favor the Kennebunk Light and Power District continuing to invest in hydropower generation facilities along the Mousam River?

Yes	5061
No	2261
Blank	334

**TOWN OF KENNEBUNK
ELECTION RESULTS FOR NOVEMBER 8, 2016**

TOWN REFERENDUM QUESTION 5



Do you favor the Town of Kennebunk maintaining and improving the existing conditions along the Mousam River, in particular, mill pond areas and water levels sufficient to allow the continuation of existing recreational activities, by keeping the Dane Perkins, Twine Mill, and Kesslen Dams in place, whether or not said dams continue to generate hydropower?

Yes	5318
No	2048
Blank	290

TOWN REFERENDUM QUESTION 6



Do you want the opportunity to vote on any, and/or all of the following questions before the Trustees of the Kennebunk Light and Power District make a final decision on them: whether the Dane Perkins Dam, Twine Mill Dam, and/or Kesslen Dam should continue to generate hydropower, remain in place, and/or be removed?

Yes	5852
No	1493
Blank	311