

**Town of Kennebunk**

**Committee on Aging**

**Thursday, September 22, 2016, 4:00-6:00 p.m.**

**Town Hall – 3<sup>rd</sup> Floor**

1. Review/Accept Minutes
  - September 8, 2016
2. Discuss status of Mission Statement and By-laws
3. Share work on FAQ's—Committee members agreed to begin work on a FAQ list as a resource for seniors. The FAQ should contain approximately 20-25 main, relevant questions that someone might ask about the Town and its services. After we have gathered a suitable list of questions and answers they can be posted on the Town's website.
4. Any other business
  - The Board of Selectmen will host an all committee workshop on Tuesday, October 4, 2016 at 6:30 p.m. on the 3<sup>rd</sup> floor of Town Hall, all are invited and encouraged to attend
  - The Chamber of Commerce is hosting a non-profit fair on Wednesday, October 5, 2016 (Time/Place?). Can any committee members commit to attending? What information should be provided at that time (Mission Statement? Goals? A short survey for attendees? A small treat?)?