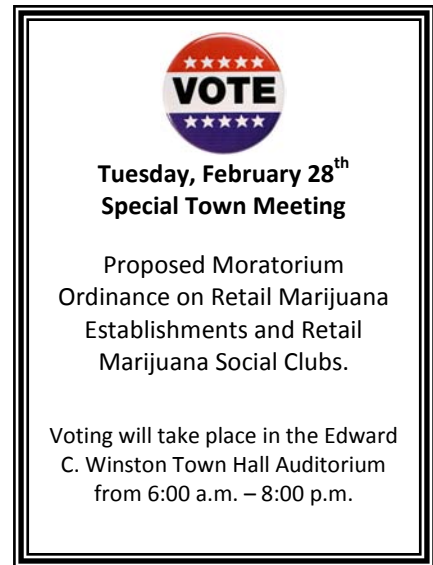


**TOWN OF KENNEBUNK
BOARD OF SELECTMEN
TUESDAY, FEBRUARY 28, 2017 – 6:15 P.M.
KENNEBUNK TOWN HALL
3rd FLOOR/ROOM 301
AGENDA**



SPECIAL MEETING – 6:15 P.M.

Interview the following Candidate(s) for Committees:

Andrea Kimmich	Energy Efficiency Advisory. Comm.
June Huston	Economic Development Comm.

Vacancies:
(1) Regular 2019, (2) Regular 2018
(1) Alternate 2017 *

* The EDC vacancy will occur when the Board accepts the resignation of Wendy Ross later in the agenda.

REGULAR MEETING – 6:30 P.M.

1. Call to Order & The Pledge of Allegiance

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

2. Minutes

- a. February 14, 2017 Special Meeting (Budget Meeting 5:15 pm)
- b. February 14, 2017 Regular Meeting
- c. February 21, 2017 Special Meeting (Surge Hydro)

3. Items to be Signed (3-5 minutes)

4. Public Hearing(s)

- a. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

**Mei Le Wah Restaurant d/b/a Mei Le Wah Restaurant
Located at 60 Portland Road
For a renewal Malt, Spirituous and Vinous Liquor License Application**

Town Manager's Note (not part of the public hearing notice):

Fire Department: nothing found in the inspection that would interfere with the renewal of the license.

Police Department: no calls for service that would interfere with the renewal of the license.

MOTION: To approve the Malt, Spirituous and Vinous Liquor License Application for Mei Le Wah Restaurant d/b/a Mei Le Wah Restaurant.

- b. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following

**Suphab d/b/a Mekhong Thai Restaurant
Located at 35 Western Avenue
For a renewal Malt, Spirituous and Vinous Liquor License Application**

Town Manager's Note (not part of the public hearing notice):

Fire Department: nothing found in the inspection that would interfere with the renewal of the license.

Police Department: no calls for service that would interfere with the renewal of the license.

MOTION: To approve the Malt, Spirituous and Vinous Liquor License Application for Suphab d/b/a Mekhong Thai Restaurant.

- c. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

**Denise Rubin d/b/a On the Marsh
Located at 46 Western Avenue
For a renewal Malt, Spirituous and Vinous Liquor License Application
and a Special Amusement Permit**

Town Manager's Note (not part of the public hearing notice):

Fire Department: nothing found in the inspection that would interfere with the renewal of the license.

Police Department: no calls for service that would interfere with the renewal of the license.

MOTION: To approve the Malt, Spirituous and Vinous Liquor License Application and Special Amusement Permit for Denise Rubin d/b/a On the Marsh.

- d. Municipal Officers of the Town of Kennebunk will hold a Public Hearing to act on the following:

**Sebago Brewing Company d/b/a Sebago Brewing Company
Located at 65 Portland Road
For a renewal Malt, Spirituous and Vinous Liquor License Application
and a Special Amusement Permit**

Town Manager's Note (not part of the public hearing notice):

Fire Department: nothing found in the inspection that would interfere with the renewal of the license.

Police Department: no calls for service that would interfere with the renewal of the license.

MOTION: To approve the Malt, Spirituous and Vinous Liquor License Application and Special Amusement Permit for Sebago Brewing Company d/b/a Sebago Brewing Company.

5. Public Comments (5-10 minutes)

6. Acknowledgements/Announcements

7. Time Sensitive Business

- a. Discuss Boards and Committees (resignations/appointments) (5-10 minutes)

• **Accept the Following Resignation:**

- Wendy Ross, Economic Development Committee (Alternate 2017)

MOTION: To accept the resignation of Wendy Ross from the Economic Development Committee and send a letter thanking her for her service.

- **Appointment of Residents being interviewed at the beginning of the meeting:**

		<u>Vacancies:</u>
Andrea Kimmich	Energy Efficiency Advisory Comm.	(1) Regular 2019, (2) Regular 2018
June Huston	Economic Development Comm.	(1) Alternate 2017

If the Board wishes to make the appointments, the motion could be as follows:

MOTION: To appoint Andrea Kimmich as a Regular Member on the Energy Efficiency Advisory Committee with a term expiring on June 30, 2019 and June Huston as an Alternate Member on the Economic Development Committee with a term expiring on June 30, 2017 (when all other alternate positions expire).

- **Appointment of a Beach Resident to the Beach Parking Assessment Working Group**

After the last meeting, we received the name of the other beach resident who was interested in joining this group. Susan Lee also submitted the committee volunteer form, which is enclosed in the packet.

If the Board wishes to make the appointment, the motion could be as follows:

MOTION: To appoint Susan Lee to the Beach Parking Assessment working group as the second beach resident representative.

- b. Hear a Brief Presentation on the Recent Storms (10-15 minutes) – Public Services Director Eric Labelle and Operations Manager Scott Wentworth will provide an overview of the challenges their department faced with the most recent series of snow storms. In addition, they will provide data related to the costs associated with these storms, to include personnel, product and equipment.
- c. Discuss the Closing of Certain Town Ways to Heavy Loads beginning March 3rd (5-10 minutes) – Each year, the Town posts certain roads closed to any non-exempt vehicle or combination of vehicles registered for a gross weight of over 23,000 pounds. Two axle trucks between 23,000 and 34,000 pounds transporting Special Commodities are exempt from this closure. This is done to protect our roads as the frost levels are changing.

Special Commodities are defined as follows:

- Home delivered heating fuel (oil, gas, coal, stove-size wood that is less than 36” in length, propane and wood pellets)
- Petroleum products
- Groceries
- Bulk milk
- Bulk feed
- Solid waste
- Animal bedding
- Returnable beverage containers
- Sewage from private septic tanks or porta-potties
- Medical gases

The following roads will be closed to such traffic commencing on March 3rd and will remain closed until at least April 30th unless otherwise posted. Any violation of the rules is a traffic infraction punishable by a fine of not less than \$250.

Alfred Road (Warrens Way to Cole Rd)	Cole Road	Durrells Bridge Road
Downing Road	Harriseckett Road	Heath Road
Middle Road	Mill Street	Old Falls Road
Old Port Road	Perkins Lane	Ross Road
Thompson Road	Emmons Road	

The posting shall remain in force except when the way is solidly frozen. The highway is considered solidly frozen only when the air temperature is 32 degrees F. or below and no water is showing in the cracks in the road. Both conditions must be met.

For further information, please contact the Kennebunk Public Services Department at 985-4811.

MOTION: To close the above roads from March 3rd until at least April 30th or as cleared by the Town’s Director of Public Services.

- d. Discuss the Emergency Replacement of a Police Cruiser (10 minutes) – On February 18th, one of the Town’s police cruisers, Car 5, became disabled while on patrol, rendering it no longer drivable. The vehicle was towed to Arundel Ford where it was found to have had a major failure. The causative factor was found to be a defective oil pump, which failed without warning, seizing the engine. Car 5 is a 2011 Ford Crown Victoria with 99,000+ miles on it. To replace the engine is estimated at a cost in excess of \$6,000.00. Due to the age of the cruiser, the high mileage and the significant cost to repair the engine, it seems imprudent to repair this emergency response vehicle. The Kelley Blue Book value of the vehicle is estimated at \$3,707.00.

The police department is requesting the purchase of a new police vehicle (SUV) at a cost of \$35,000.00 (vehicle and transfer of equipment) utilizing funds from the Selectmen Capital Reserve. The balance in this account is currently \$94,574.84. The Chief would like to purchase a new Ford Interceptor SUV now due to the length of time it would take to go out to bid. The Police Department has located a new 2017 Ford Interceptor SUV at Quirk Ford. This vehicle, which meets the Town’s bid specifications of last year, is on the Quirk Ford sales lot and available at a price of \$27,293. This price is lower than last year's purchase price of \$28,108.00 from Arundel Ford.

MOTION: To purchase a new 2017 Ford Interceptor SUV from Quirk Ford (on their lot) at a price of \$27,293.00. Funding, not to exceed \$35,000.00 for the vehicle and transfer of equipment, will be taken from the Selectmen Capital Reserve account.

8. Old Business (2nd Reading)

- a. Review the Draft Fireworks Ordinance (5-10 minutes) – This was discussed at the last meeting as a first reading. The enactment of a new ordinance would require a Public Hearing then a Town Meeting vote.

MOTION: To send the proposed Fireworks Ordinance to a public hearing on March 14th.

- b. Discussion on Dams (5-10 minutes) – The Board may use this opportunity to offer a comprehensive overview of the diligence being performed in relation to the dams.

9. New Business (1st Reading)

- a. Discuss Amendments to Section 6-1 Mobile Vendors and Peddlers Ordinance (10 minutes) – The proposed amendments incorporate proposed changes to timing of permit applications for vendors at the Waterhouse Center, maximum size of mobile units and general housekeeping of ordinance structure.

MOTION: To send the proposed amendments to a second reading/public hearing on March 14th.

- b. Consider a S.W.O.T. Assessment for Strategic Planning (5 minutes) – Board members will be provided a S.W.O.T. analysis document designed to solicit their perspectives on the **S**trengths, **W**eaknesses, **O**pportunities and **T**hreats facing the Town. This is one of several steps designed to aid the Board in their quest to develop and adopt a strategic plan and vision for the community.
- c. Discuss Any Other Business (2-3 minutes)

10. Selectmen's Comments

- a. Subcommittee Reports (if any)
- b. Individual Selectmen Comments

11. Town Manager's Comments/Notes

- a. March 1st Training/Late Opening of Town Hall – Staff is scheduled to convene at 7:30 a.m. for an “All Staff” training session. This session is scheduled to last one hour. The Town Offices will open at 8:30 a.m. (a 30-minute delay) to allow staff to attend as a team.
- b. Information from the Town Clerk's office regarding the June 13th Election – Nomination papers will be available on March 17th for the following positions:

Board of Selectmen	(2) 3-year terms
RSU 21 Directors	(2) 3-year terms
Trustee KLP	(1) 5-year term
Trustee Sewer District	(1) 3-year term
Trustee KKWWD	(1) 3-year term

Beginning Friday, March 17th, nomination papers can be picked up in the Town Clerk's Office and must be returned by Monday, May 1st by 4:30 p.m. A minimum of 25 signatures is required. FMI, please contact the Town Clerk's office at 604-1326.

12. Executive Session

- a. Discuss a Personnel Issue with the Town Manager - Title 1 MRSA Sec. 405(6)(A)

13. Adjournment